

Paramount Unified School District



15110 California Avenue, Paramount, California 90723-4378
(562) 602-6000 Fax (562) 602-8111

BOARD OF EDUCATION

CARMEN GOMEZ
President
YESENIA CUARENTA
Vice President
SONIA DE LEON
Member
LINDA GARCIA
Member
VIVIAN HANSEN
Member
RUTH PÉREZ
District Superintendent

REGULAR MEETING OF BOARD OF EDUCATION

**MINUTES
January 14, 2019**

The meeting was called to order at 6:04 p.m. by President Carmen Gomez in the Boardroom at the District Office, 15110 California Avenue, Paramount, California.

Pledge of Allegiance	Patricia Tu, Director-Fiscal Services led the Pledge of Allegiance.	
Roll Call	Carmen Gomez Yesenia Cuarenta Sonia De Leon	Linda Garcia Vivian Hansen
Administrators Present	Ruth Pérez, Superintendent Ruben Frutos, Assistant Superintendent-Business Services Myrna Morales, Assistant Superintendent-Human Resources Debbie Stark, Assistant Superintendent-Educational Services Lucy Albera, Director-Nutrition Services David Daley, Director-Special Education Cindy DiPaola, Director-Operations Greg Francois, Director-Secondary Education Renée Jeffrey, Director-K-5 School Support & Innovative Programs Beatriz Spelker-Levi, Director-Personnel Patricia Tu, Director-Fiscal Services Jim Wolff, Director-Technology Topekia Jones, Principal-Lincoln School Morrie Kosareff, Principal-Buena Vista High School Kevin Longworth, Principal-Paramount Park Middle School Keith Nuthall, Odyssey STEM Academy Mike Ono, Principal-Paramount High School Elizabeth Salcido, Principal-Paramount High School-West Campus Alicia Megofna, Asst. Principal-Paramount High School-West Campus	
Approve Agenda January 14, 2019 1.31	Trustee Hansen moved, Trustee Garcia seconded the motion and the motion carried 5-0 to approve the agenda of the Regular Meeting of January 14, 2019. Ayes: 5 – Trustees Cuarenta, De Leon, Garcia, Gomez, Hansen	
Regular Meeting Minutes November 14, 2018 1.32 1-14-19	Trustee Hansen moved, Trustee Garcia seconded the motion. Trustee De Leon asked what parliamentary procedures are followed by our District? Does the District follow Roberts Rules of Parliamentary	

training? Do we follow at all times or as feasible? Dr. Pérez commented that District follows parliamentary procedures as required for Board meetings. Trustee De Leon added that part of parliamentary procedures is to have discussion and at the last Board meeting several motions were made but there was no discussion. Dr. Pérez commented that President Gomez is prepared to ensure that as agenda items are read and motions made, that there is room for discussion.

The motion carried 2-3 and the minutes of the November 14, 2018 regular meeting were not approved.

Ayes: 2 – Trustees Garcia, Hansen

Nays: 3 – Trustees Cuarenta, De Leon, Gomez

Statutory Meeting Minutes
December 10, 2018
1.33

Trustee Hansen moved, Trustee Cuarenta seconded the motion. Trustee De Leon commented that the seconded motion for the nomination of Yesenia Cuarenta as vice President was not made by her. She also stated that there was no motions made for the change in time of the statutory meetings. It was clarified that there were motions received on the item and the request for a time change to 6:30 p.m. was not approved as reflected on the minutes by a 2 ayes and 2 nays vote. It was requested for staff to listen to recording.

The motion carried 4-1 to approve the minutes of the Statutory Meeting of December 10, 2018 with corrections to be done as noted reflecting the correct Trustee seconding the nomination of Yesenia Cuarenta as Vice President/Clerk and as needed upon review of the tape.

Ayes: 4 – Trustees Cuarenta, De Leon, Gomez, Hansen

Abstention: 1 – Trustee Garcia

Facilities Corporation Minutes
December 10, 2018
1.34

Trustee Hansen moved, Trustee Gomez seconded the motion and the motion carried 4-1 to approve the minutes of the Facilities Corporation Meeting of December 10, 2018.

Ayes: 4 – Trustees Cuarenta, De Leon, Gomez, Hansen

Abstention: 1 – Trustee Garcia

REPORTS

Student Board
Representatives

Yanet Lopez-Paramount High School, Jaime Lopez-Paramount High School-West, Adela Carmody-Buena Vista High School, Sakura Ponce-Odyssey STEM Academy and Jazmin Hernandez-Paramount Adult School reported on various activities that have been taking place at their school sites.

Employee Representative
Reports

TAP President reported that there has been a lot of talk about students and is proud to see that PUSD makes them a priority and hopes that continues. TAP is currently working on their bargaining survey. They are also working on the Admin survey and will be evaluating those outcomes and sharing the priorities their members have. End of the semester is a week away and teachers are finishing up their teaching and learning for the semester and completing their report cards. There are lot of tests, essays, projects to be graded. She had the pleasure of meeting some of the Board over the break and hearing their vision for the District and gives her hope and looks forward to working with them over 2019.

Trustee Cuarenta had no report but welcomed everyone back and wished everyone a Happy New Year.

Trustee De Leon attended the Alondra Middle School concert and added that it was nice to see that students have taken time to learn to play instruments.

Trustee Garcia had no report but hoped everyone had a great break.

Trustee Gomez welcomed everyone back. She shared that she would be hosting a Meet & Greet on January 30, 2019 from 3:00-5:00 p.m. at Paramount High School for all to hear what her vision and goals are. She shared a concern that she said stood out during the past election and that is on Board member term limits. She asked that the Superintendent speak with the District's attorney on the process of implementing a Board term limit for the November 3, 2020 election.

Trustee Hansen welcomed everyone back. She attended the holiday celebration at Paramount Adult School and the Paramount Clean Up and added that the JROTC students were there assisting and added that they are a great group of students.

Superintendent's Report

Recognition – Mike Abott

Superintendent Pérez and the Board of Education recognized Deputy Mike Abott for the years he supported the students, staff and community of the Paramount Unified School District as one of the District's School Resource Officers for 10 years. Deputy Abott was recently promoted to Sergeant within the Los Angeles County Sheriffs Department and will no longer be with the District.

Dr. Perez also introduced Deputy Cesar Quiroz as the new School Resource Officer who will now replace Deputy Abott.

Introduction – Lucy Albera, Director Nutrition Services

Lucy Albera received her Bachelor's Degree in Nutrition and Dietetics from Cal State University Long Beach.

Lucy has varied experience in nutrition services having previously served as a foods service worker in the Torrance Unified School District as well as a Nutritionist at Better Four You dining which served school lunches. For the past four and a half years, Lucy has worked as the Nutrition Specialist for Paramount Unified School District.

We congratulate Lucy on her promotion to Director of Nutrition Services.

Bulletin Boards – Lincoln School

Topekia Jones, Principal-Lincoln School presented an overview of the Boardroom bulletin boards representing Lincoln School's educational program and student work. The bulletin boards reflect the theme of "Incredible Things Happening at Lincoln School" and enhance the educational message sent to visitors and District office employees.

LCAP Highlight – AVID Excel

Dr. Renee Jeffrey, Director-K-5 Support & Innovative Programs provided the Board with information on AVID Excel.

What is AVID ?

- Structured approach to prepare students for college and careers

- Teaches academic and social skills
- Provides intensive support with in-class tutors and a strong student/teacher relationship
- Teaches organizational skills
- Creates college awareness and outlines necessary steps to be college-ready

What is AVID Excel?

AVID Excel's mission is to accelerate language acquisition, develop literacy, and place AVID Excel students on the path to high school AVID and college prep coursework.

- AVID Excel is a middle school AVID elective course designed specifically for Long Term English Learners.
- AVID Excel strategies are implemented in content courses.
- This school year, at least one 7th grade AVID Excel Elective is offered at each middle school.

AVID Excel Develops Skill in Literacy and Critical Thinking

- Reading
- Writing
- Oral Language
- Academic Vocabulary
- Study Skills
- Self-determination and Leadership

Students regularly practice listening and speaking skills. They access tools to support critical reading and writing in all academic content areas. Vocabulary instruction supports academic success across all content areas. Students learn the importance of preparing for college at a young age and they begin to use tools that will support college success.

AVID Excel Implementation

- Middle school principals and staff visited local AVID Excel schools.
- AVID Excel professional development was hosted at PUSD to prepare for AVID Excel Summer Bridge, which is a 2-week summer school program for all AVID Excel students.
- AVID Excel teachers attended 3-day AVID Summer Institute.
- At least four content teachers from each middle school attended 2-day summer Academic Language Literacy professional development to support AVID Excel students across content areas.
- AVID Excel teachers attended two follow-up professional development sessions during the 2018-2019 school year.

Next Steps:

- Continue Professional Development with AVID Excel teachers and content teachers.
- Evaluate the impact of AVID Excel by examining reclassification rates and LCAP survey data.
- Expand AVID Excel at middle schools to include 7th and 8th grade students in the 2019-2020 school year.
- AVID Excel will be included in the 2019-2020 LCAP.

The full version of the presentation is available on the District website.

BOARD MEETING

CALENDAR

1.35

Trustee De Leon motioned, Trustee Cuarenta seconded and the motion carried 5-0 to schedule a Superintendent/Board retreat on Saturday, January 26, 2019 at 8:00 a.m. and a Board Study Session on Tuesday, January 29, 2019 at 5:30 p.m.

Ayes: 5 – Trustees Cuarenta, De Leon, Garcia, Gomez, Hansen

HEARING SECTION

During the public hearing section the following community members addressed the Board:

Richard Alaniz has resided in Paramount for 2 years. He is happy that 40 percent of voters came out to vote. He would like to see the Board meetings become revolving meetings to different parts of the community. He commented that he feels there is a strong disconnect with the community, especially South Gate, all of Hollydale, portions of Lakewood, and Long Beach. He mentioned that he feels there is favoritism in the District, with family members, administrators, and school Board. Mr. Alaniz would like the Board meetings be televised to provide service to the working class community.

Sara Patricia Huevo has two children in the District. She is hopeful of the new leadership and that there will be more transparency. In her eyes, the District is doing well, but can do better to challenge children, like with robotics not just Odyssey. She would like to see more emotional support, arts, nurses, and counselors. Children need support. She thanked the Board for supporting teachers for air filters.

Frank Orantes shared he has children that attend Lincoln. He expressed concerned about how many students were able to access the link to pay for a STEAM program grant and only 40 out of 52 students filled out the form. Mr. Orantes has not had time to attend meetings, because of his work schedule. He is grateful to his wife that has his support for everything she is trying to achieve for his children and everyone else's children. His son has friends at Lincoln who are also in the GATE program, but have not attended any GATE classes at all. Mr. Orante's son is very smart and tells him that he is not being challenged and is bored. He loves his children and community.

CONSENT ITEMS

0.36

Trustee Hansen motioned, Trustee Garcia seconded.

Trustee De Leon asked that items 2.1-C, 3.3-C and 4.1-C be pulled for further discussion. For 2.1-C, she does not have enough information on the position of Curriculum Specialist and job titles to make an informed decision. She requested more information. Trustee De Leon's concern for item 3.3-C is how money is being spent. She asked for more information on what the conference entails and what kind of training it is. She added that a Counselor should have enough resources to address certain situations. She asked if this was a feasible expense that can be afforded and also how this training would help other schools. Trustee De Leon's question on 4.1-C, page 50 is the expense for Quality Fencing. She asked what kind of fencing is being purchased as she feels it is too pricy. President Gomez commented that on the purchase through Statewide Traffic Signs that it would be helpful if a little more detail could be shared with the Board and what sites the expenses are for.

Trustee Hansen asked for clarification that those consent items in

question were not being pulled. President Gomez confirmed that they were not being pulled.

The motion carried 4-1 to approve the consent items.

Ayes: 4 – Trustees Cuarenta, Garcia, Gomez, Hansen
Abstention: 1 – Trustee De Leon

Human Resources

Personnel Report
18-09
2.36

Accepted Personnel Report 18-09, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2018-19 State Budget Act and related legislation.

Educational Services

Consultant and Contract
Services
3.36

Approved the consultant and contract services request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

Overnight and/or Out-of-
County Study Trips
3.36

Approved the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.

Professional Activity Report
18-04
3.36

Approved the Professional Activity Report 18-04 for Buena Vista staff to attend an out-of-state conference.

Memorandum of
Understanding for District
Referrals to County
Community Schools and
Specialized Secondary
Schools
3.36

Approved the Memorandum of Understanding with the Los Angeles County Office of Education (LACOE) for District referrals of 6-12 students to County Community Schools and Specialized Secondary schools.

Business Services

Purchase Order Report 18-09
4.36

Approved Purchase Order Report 18-09 authorizing the purchase of supplies, equipment, and services for the District.

Warrants for the Month of
December 2018
4.36

Approved warrants for all funds through December with a total of \$15,169,734.20.

Acceptance of Donations
4.36

Accepted the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

ACTION ITEMS

Educational Services

Revised Board Polity 6157.2-
Title 1 Programs
3.37

Trustee Garcia moved, Trustee Gomez seconded, and the motion carried 5-0 to accept for second reading and adoption proposed revised Board Policy 6157.2 – Title I Programs which reflect current State and Federal requirements.

Ayes: 5 – Trustees Cuarenta, De Leon, Garcia, Gomez, Hansen

<p>Nonpublic School Placement for Special Education Students for 2018-19 3.38</p>	<p>Trustee Hansen moved, Trustee Cuarenta seconded the motion.</p> <p>Trustee De Leon expressed concern that there are a lot of students being moved to Non-Public schools. She added that as Board members they need to know who is pushing for the students. She asked if the parents are recommending and if they know their rights. She added that she has not seen any parent workshops for parents who have students in Special Ed to know their rights.</p> <p>The motion carried 5-0 to approve the placement for special education students in nonpublic schools as determined by the students' Individual Education Plan for the 2018-19 school year.</p> <p>Ayes: 5 – Trustees Cuarenta, De Leon, Garcia, Gomez, Hansen</p>
<p>ST Math Licenses and Grant Application for Middle Schools 3.39</p>	<p>Trustee De Leon moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the purchase of licenses and grant application to pilot ST math at Alondra, Jackson, Hollydale, Paramount Park and Zamboni Middle Schools.</p> <p>Ayes: 5 – Trustees Cuarenta, De Leon, Garcia, Gomez, Hansen</p>
<p>Memorandum of Understanding with Compton College for Summer College Course Offerings 3.40</p>	<p>Trustee De Leon moved, Trustee Cuarenta seconded.</p> <p>Trustee Gomez asked how students are selected and if there is a GPA required.</p> <p>The motion carried 5-0 to approve the Memorandum of Understanding with Compton College to provide after school instruction for selected students for the Administration of Justice 115, Sign Language/Interpreter Training 111 and Sign Language/Interpreter Training 112 courses at Paramount High School for summer 2019.</p> <p>Ayes: 5 – Trustees Cuarenta, De Leon, Garcia, Gomez, Hansen</p>
<p>Memorandum of Understanding with Compton College for 2019-20 Course Offerings 3.41</p>	<p>Trustee Garcia moved, Trustee De Leon seconded, and the motion carried 5-0 to approve the Memorandum of Understanding with Compton College to provide after school instruction for selected students for the Administration of Justice 100, Administration of Justice 103, Sign Language/Interpreter Training 111 and Sign Language/Interpreter Training 112 course at Paramount High School for the 2019-20 school year.</p> <p>Ayes: 5 – Trustees Cuarenta, De Leon, Garcia, Gomez, Hansen</p>
<p>New CTE Course: Startup Tech: Entrepreneurship and App Development 3.42</p>	<p>Trustee Hansen moved, Trustee Cuarenta seconded, and the motion carried 5-0 to approve the adoption of the Startup Tech: Introduction to Entrepreneurship and App Development course and the purchase of related materials for the 2019-20 school year.</p> <p>Ayes: 5 – Trustees Cuarenta, De Leon, Garcia, Gomez, Hansen</p>
<p>School Accountability Report Card 3.43</p>	<p>Trustee De Leon moved, Trustee Garcia seconded the motion.</p> <p>Trustee Hansen commented that she reviewed the links and the one for Collins School is incorrect. She added that it is for a Collins School but the one linked is not for our District's Collins School.</p>

The motion carried 5-0 to approve the 2017-18 School Accountability Report Card and make available on the District's and schools' website.

Ayes: 5 – Trustees Cuarenta, De Leon, Garcia, Gomez, Hansen

Memorandum of Understanding with Dr. Alec Barron
3.44

Trustee Garcia moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the one-year contract with Dr. Alec Barron to provide expertise and professional development to Odyssey STEM Academy.

Ayes: 5 – Trustees Cuarenta, De Leon, Garcia, Gomez, Hansen

Carnegie Learning Addendum
3.45

Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 4-1 to approve the Carnegie Learning addendum for PHS and PHS West for the 2018-19 school year.

Trustee De Leon asked if the program has been used at the High Schools for a long time, does the program have its own curriculum, is it accommodating to their needs and can students work on it from home?

Ayes: 4 – Trustees Cuarenta, Garcia, Gomez, Hansen
Abstention: 1 – Trustee De Leon

California Career Technical Education Incentive Grant Application
3.46

Trustee Hansen moved, Trustee Cuarenta seconded, and the motion carried 5-0 to approve the request to apply for the California Career Technical Education Incentive Grant to maintain and expand CTE programs.

Ayes: 5 – Trustees Cuarenta, De Leon, Garcia, Gomez, Hansen

Memorandum of Understanding with Lift Up America
3.47

Trustee Garcia moved, Trustee Hansen seconded, and the motion carried 4-1 to approve the Memorandum of Understanding with Lift Up America to provide high school age youth the opportunity to examine and experience life-ready principles through small group discussions and community based projects.

Ayes: 4 – Trustees De Leon, Garcia, Gomez, Hansen
Abstention: 1 – Trustee Cuarenta

Business Services

2018-19 Budget Adjustments as of December 31, 2018
4.48

Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 4-1 to approve the 2018-19 Budget Adjustments for the General Funds, Unrestricted and Restricted, Adult Education Fund, Child Development Fund, Cafeteria Fund, Measure I Fund and Capital Facilities Fund.

Ayes: 4 – Trustees Cuarenta, Garcia, Gomez, Hansen
Abstention: 1 – Trustee De Leon

Notices of Completion – Field Services Contracts
4.49

Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 5-0 to accept as completed the Field Service Contracts to replace AC units at Park and Lincoln; installation of new units at Keppel, Mokler, and Wirtz; installation of interior window coverings at all sites; replace asphalt at student drop off at Mokler, Los Cerritos, and Alondra; exterior painting of Los Cerritos; replace roof at Los Cerritos – rooms 14-33; replace roof at PHS West – rooms 37-40 and rooms 47-52; remodel kitchen at Wirtz; repair multipurpose room at Wirtz and

authorize the Superintendent or designee to file the Notices of Completion and make payment to all contracted parties upon expiration of the lien period and determination that no liens are outstanding.

Ayes: 5 – Trustees Cuarenta, De Leon, Garcia, Gomez, Hansen

California School Boards
Association Agenda Online
Agreement Upgrade
4.50

Trustee De Leon moved, Trustee Hansen seconded, and the motion carried 5-0 to authorize the procurement of the California School Boards Association Agenda Online and authorize staff to sign and execute all necessary documents for a two-year agreement.

Ayes: 5 – Trustees Cuarenta, De Leon, Garcia, Gomez, Hansen

Network Storage System
Expansion
4.51

Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 4-1 to authorize the procurement of an additional storage array to house critical District data and support new LaserFiche project.

Ayes: 4 – Trustees Cuarenta, Garcia, Gomez, Hansen
Abstention: 1 – Trustee De Leon

Public Hearing – Gaggle
Safety Management System
4.52

Trustee Garcia moved, Trustee Hansen seconded, and the motion carried 5-0 to conduct a public hearing prior to the approval of implementation of the Gaggle Safety Management System.

Ayes: 5 – Trustees Cuarenta, De Leon, Garcia, Gomez, Hansen

During the hearing section comments received from the audience and Board members included:

1. More information on Gaggle was requested
2. It was asked if staff at Gaggle monitored and not the District
3. What if something happens to a student and Gaggle does not catch it, who is liable? Is it Gaggle?
4. Do they mind certain behaviors?
5. Do they constantly monitor?
6. What is the margin of error of diagnosing behavior/self harm?
7. Are there protections for parents – the company won't sell parent information?
8. Are their rights protected?
9. What does the company do with the information?
10. Why was Jackson picked and not another school?

Trustee Garcia moved, Trustee Hansen seconded, and the motion carried 5-0 to close the public hearing prior to the approval of implementation of the Gaggle Safety Management System.

Ayes: 5 – Trustees Cuarenta, De Leon, Garcia, Gomez, Hansen

Approval of Gaggle Safety
Management System
4.53

Trustee Garcia moved, Trustee Cuarenta seconded, and the motion carried 4-1 to approve the implementation of the Gaggle Safety Management System, and authorize staff to execute all necessary documents for implementation.

Ayes: 4 – Trustees Cuarenta, Garcia, Gomez, Hansen
Abstention: 1 – Trustee De Leon

CONFERENCE ITEMS

Educational Services

Revised Board Policy 6174 – Education for English Learners

The Board accepted for first reading proposed revised Board Policy 6174 – Education for English Learners, which reflect current State and Federal requirements.

INFORMATION ITEMS

These items are intended to keep the Board informed on various District business matters that do not require formal action by the Board.

Educational Services

Williams Settlement Quarterly Uniform Complaint Summary

The Board received as information the required Williams Settlement Quarterly Uniform Complaint Summary for the first quarter October 1 – December 31, 2018.

Business Services

Monthly Financial Statements, December 2018

The Board received as information in J-200 format a Financial Statement for each fund for the months of July to December 2018.

Monthly Financial Statements, December 2018 – Special Education

The Board received as information in J-200 format a Financial Statement for Special Education for the months of July to December 2018.

Monthly Financial Statements, December 2018 – Self-Insurance Fund – Health and Welfare

The Board received as information in J-200 format a Financial Statement for the Self-Insurance Fund – Health and Welfare for the months of July to December 2018.

Average Daily Attendance Summary Report Through November 9, 2018 and the Third Monthly School Enrollment Report

The Board received as information the monthly school attendance reports for 2018-19.

Average Daily Attendance Summary Report Through December 7, 2018 and the Fourth Monthly School Enrollment Report

The Board received as information the monthly school attendance reports for 2018-19.

ANNOUNCEMENTS

President Gomez reported that the next Regular Meeting would be Monday, February 12, 2019 at 6:00 p.m. – Boardroom of the District Office.

Staff Employee Comments Per Government Code 54957

There were no staff/employee comments.

CLOSED SESSION

The Board adjourned to Closed Session at 8:45 p.m. to discuss Conference with Legal Counsel – Anticipated Litigation and Public Employee Discipline/Dismissal/Release

OPEN SESSION

The Board reconvened to Regular Session at 9:31 p.m. President Hansen reported that they discussed Conference with Legal Counsel – Anticipated Litigation and Public Employee Discipline/Dismissal/Release.

The following action was taken in Closed Session:

4.54

Trustee Hansen moved, Trustee Garcia seconded and the motion carried 4-1 to reject a claim against the District and direct staff to refer the claim to the liability attorney.

Ayes: 4 – Trustees Cuarenta, Garcia, Gomez, Hansen

Abstention: 1 – Trustee De Leon

ADJOURNMENT

Trustee Hansen moved, Trustee Gomez seconded, and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on January 14, 2019 at 9:09 p.m.

Ayes: 5 – Trustees Cuarenta, De Leon, Garcia, Gomez, Hansen

Ruth Pérez, Secretary
To the Board of Education

President

Vice President/Clerk

Paramount Unified School District



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BOARD OF EDUCATION

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RUTH PÉREZ
District Superintendent

SPECIAL MEETING OF BOARD OF EDUCATION

MINUTES January 26, 2019

The meeting was called to order at 8:14 a.m. by President Carmen Gomez in the Boardroom at the District Office, 15110 California Avenue, Paramount, California.

Roll Call

Trustee Carmen Gomez	Trustee Linda Garcia
Trustee Yesenia Cuarenta	Trustee Vivian Hansen
Trustee Sonia De Leon	

Approve Special Meeting
Agenda January 26, 2019
1.56

Trustee Garcia moved, Trustee Hansen seconded and the motion carried 5-0 to approve the agenda of the Special Meeting of January 26, 2019.

Ayes: 5 – Trustees Cuarenta, De Leon, Garcia, Gomez, Hansen

HEARING SECTION

There were no speakers during the Hearing Section.

CLOSED SESSION

The Board adjourned into Closed Session at 8.16 a.m. to begin the Board of Education and Superintendent Governance workshop that will include discussion of Board and Superintendent goals and norms.

OPEN SESSION

The Board reconvened to Regular Session at 1:45 p.m. from the Governance Workshop. The Board of Education and Superintendent discussed Board and Superintendent goals, norms, established committees and a calendar for Board Study Sessions.

ADJOURNMENT

Trustee Garcia moved, Trustee De Leon seconded, and the motion carried 4-0 to adjourn the Special meeting of the Board of Education held on January 26, 2019 at 1:58 p.m.

Ayes: 4 – Trustees Cuarenta, De Leon, Garcia, Gomez
Absent: 1 – Trustee Hansen

Ruth Pérez, Secretary
To the Board of Education

President

Vice President/Clerk

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District Superintendent

STUDY SESSION OF BOARD OF EDUCATION

MINUTES January 29, 2019

The meeting was called to order at 5:30 p.m. by President Carmen Gomez in the Boardroom at the District Office, 15110 California Avenue, Paramount, California.

Roll Call

Trustee Carmen Gomez
Trustee Yesenia Cuarenta
Trustee Sonia De Leon
Trustee Linda Garcia
Trustee Vivian Hansen

Administrators Present

Ruth Pérez, Superintendent
Ruben Frutos, Assistant Superintendent-Business Services
Myrna Morales, Assistant Superintendent-Human Resources
Ryan Smith, Assistant Superintendent-Secondary Educational Services
Debbie Stark, Assistant Superintendent-Educational Services
David Daley, Director-Special Education

Approve Study Session Agenda January 29, 2019 1.57

Trustee De Leon moved, Trustee Garcia seconded and the motion carried 5-0 to approve the agenda of the Study Session of January 29, 2019.

Ayes: 5 – Trustees Cuarenta, De Leon, Garcia, Gomez, Hansen

HEARING SECTION

There were no speakers during the Hearing Section.

General Services

New Initiatives and Activities

Superintendent Pérez and the Executive Cabinet presented the Board with information related to proposed initiatives and activities that will begin next quarter.

Aspiring Principals Mentor Pilot Program

Myrna Morales, Assistant Superintendent-Human Resources provided the Board with information on an Aspiring Principals Program to develop leadership skills of future principals in the District. Here is a summary:

The purpose of the program is to provide effective leadership at each of our school sites, to develop future leaders within our current staff and to provide in-house mentors to aspiring leaders. The targeted program's participants are Assistant Principals, Deans, Curriculum Specialist, Program Specialists, Instructional Coaches, and Teachers on Special

Assignment (TOSA's).

Trustee Garcia asked if this program might be held on some weekends? Dr. Morales advised that it will be held after school and during school day, but no student instructional time will be disrupted.

The requirement to participate in the program consists of administrative credential eligibility; current position is out of the classroom, and a minimum of 5 years of successful teaching experience.

Trustee Cuarenta asked how is the District ensuring diversity? Dr. Morales explained that the data collected by the annual assessment known as CBEDS is utilized to ensure that the District has the annual count such as; student grades, ethnicity, social economic is utilized to ensure that all students are represented.

Trustee Garcia asked how many applications would be accepted? Dr. Morales explained that this would be dependent on the principals that will qualify. It might be that 2 protégés per principal will be assigned to accommodate the applicants.

The principal mentors must possess 5 years principal experiences, positive evaluations that reflect strong leadership, and effective implementation of an innovative program. The mentors will be entitled to a stipend.

Trustee Gomez asked if the minimum 5 years requirement is for the mentors to be employed by Paramount USD or it can include experience at other districts? Dr. Morales confirmed that the 5-year experience can be from anywhere in an administrative position.

The program is designed to address the California Professional Standards for Educational Leaders. The program includes three types of learning experiences such as professional discussions, on site visits/shadowing, and group meetings. The program timeline was provided and can be adjusted based on input.

The full version of the presentation can be viewed on the District website.

Timeline and Process for Adopting New Instructional Materials

Dr. Debbie Stark, Assistant Superintendent-Educational Services provided the Board with information on the timeline and process for adopting new instructional materials. The information included the State's role in supporting districts to adopt new curriculum and instructional material and support that is given by the Los Angeles County Office of Education (LACOE).

Dr. Stark provided information on the District's Board policy, curriculum development and evaluation, and the support provided to Certificated staff affected by such adoption. A sample of the District's Curriculum Guides and to how the District assessments of measure student progress are utilized in the implementation of the adoptions were explained to the Board

The timeline for the new programs and textbooks were provided to the Board.

The full version of the presentation can be viewed on the District

website.

Paramount Unified School District and Compton College Partnership

Dr. Ryan Smith, Assistant Superintendent-Secondary Educational Services provided the Board with information on a partnership with Compton College on two projects. One project in development is the "promise" agreement that will provide PUSD graduates who attend Compton College with free tuition, books, and other supports for two years. The agreement would also include a guaranteed transfer from Compton College to UC Irvine if certain conditions are met. The second project in development is a pathway for high school students to earn an AA degree in Administration of Justice by the end of high school through an "AB 288" agreement. AB 288 agreements allow colleges to offer courses at high schools during the school day exclusively for their students.

Trustee Gomez asked if this is in fact for two years, because she had read in an article that it might be for one year. Dr. Smith informed the Board that the service agreement is in the works to obtain 2 years with Compton College.

Dr. Smith provided the Board with information as to the implications to the LCAP, which would be the purchase of any textbooks and related materials for the proposed Administration of Justice pathway. The opportunity is not for every student, but it is an opportunity that students will be able to take advantage of. At this time, it is expected that the amount of students will be anywhere from 20 to 30 students. One example of the success of these programs is Tustin Unified School District, which is an early leader/model to follow. Dr. Smith shared the timeline, which included a first read that will be ready by the Board meeting in February 2019 and the request will be brought back for formal approval in March 2019. The recruitment of students would then begin.

Trustee De Leon asked if it is possible to assign a specific counselor to assist the students in the program. Dr. Smith shared that the program may be adjusted to fit the need of the District, for example; there might be a specific high school counselor to support PHS-Senior Campus students and PHS-West Campus students and a request to the colleges for the same type of counselor support can be requested.

ADJOURNMENT

Trustee Hansen moved, Trustee De Leon seconded, and the motion carried 5-0 to adjourn the Study Session meeting of the Board of Education held on January 29, 2019 at 6:26 p.m.

Ayes: 5 – Trustees Cuarenta, De Leon, Garcia, Gomez, Hansen

Ruth Pérez, Secretary
To the Board of Education

President

Vice President/Clerk

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Myrna Morales, Assistant Superintendent – Human Resources
DATE: February 12, 2019
SUBJECT: Personnel Report 18-10

BACKGROUND INFORMATION:

Following is Personnel Report 18-10, which reports details of personnel assignments, employment and terminations.

POLICY/ISSUE:

Board Policy 4110 – Permanent Personnel – Certificated
Board Policy 4111 – Recruitment & Selection – Certificated
Board Policy 4210 – Permanent Personnel – Classified
Board Policy 4211 – Recruitment & Selection – Classified

FISCAL IMPACT:

As indicated in the following personnel report.

STAFF RECOMMENDATION:

Accept Personnel Report 18-10 as submitted. The report includes details, assignments, terminations and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2018-19 State Budget Act and related legislation.

PREPARED BY:

Myrna Morales, Assistant Superintendent – Human Resources
Beatriz Spelker-Levi, Director of Personnel – Human Resources

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 2: High Quality Teaching and Learning

- Goal 1: All students will be held to high expectations for achievement and will meet or exceed the standards.

CONSENT ITEM: 2.1-C

**PERSONNEL REPORT 18-10
FEBRUARY 12, 2019
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>EMPLOYMENT</u>						
*Nasouf, Nancy	Counselor Temporary	Paramount Park	SCH S A-1	<u>ANNUAL</u> \$55,560 General Fund/ Special Education/ LCAP**	01-22-19	06-30-19
*Lopez, Karla *Roberts, Ronald	Substitute on-call, as needed	District		<u>DAILY</u> \$150 General Fund	01-22-19 01-16-19	
*Eapon, Benoy	Substitute on-call, as needed	Adult Education		<u>HOURLY</u> \$42.97 Adult Education	01-07-19	02-22-19
*O'Connor, April	Substitute on-call, as needed	Adult Education		\$42.97 Adult Education	01-17-19	02-22-19
<u>ADDITIONAL ASSIGNMENT</u>						
*Aparicio, Michelle	After School Tutoring NTE 10 hours	Special Education		<u>HOURLY per contract</u> \$38.00 Special Education	01-07-19	03-15-19
*Cervantes, Fernando *Gutierrez, Jill *Gutierrez, Victor *Martin, Emily *McCoy, Cinthia *Moncayo, Julia	After School Intervention NTE 300 hours total	Buena Vista		\$38.00 LCAP	12-05-18	12-14-18
*Moretti, Edward	After School Intervention NTE 5 hours	Buena Vista		\$38.00 LCAP	12-05-18	12-14-18
*Stephens, Jami	After School Intervention NTE 2 hours	Buena Vista		\$38.00 LCAP	12-05-18	12-14-18
*Altier, Autumn *Brennan, Marguerite	Saturday Academic Intervention NTE 5 hours each	Collins		\$38.00 LCAP	01-08-19	06-13-19

*Ratification

**Local Control Accountability Plan

**PERSONNEL REPORT 18-10
FEBRUARY 12, 2019
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>ADDITIONAL ASSIGNMENT</u>						
continued						
*Carroll, Caitlin *Cortez Alvarado, Magdalena *Delgadillo, Annette *Diaz, Ligia *Hagood, Michaela *Houston, Larry *Hughes, Jamie *Jimenez, Liliana *Ketelselger, Danielle *Kinzy, Jessica *Knox, Rhonda *Lee, Katie *Mendoza, Flavia *Nguyen, Jennifer *Ortiz, Emily *Podlovits, Amy *Rogers, Catherine *Romero, Gabriela *Rubio, Sandra *Rutherford, Ashley *Seo, Sueng-Hae *Stiles, Sarah *Thrasher, Jamica *Toston, Lashonda *Vasquez, Jennifer *Velasco, Jasmin *Yenkelun, Amanda	Saturday Academic Intervention NTE 5 hours each	Collins		<u>HOURLY per contract</u> \$38.00 LCAP	01-08-19	06-13-19
*Varela, Fanny	GATE** Super Saturday NTE 5 hours	Gaines		\$38.00 Title I	12-01-18	
*Angulo, Daniel *Aparicio, Michelle *Bakkers, Christine	Tutoring Before and After School NTE 300 total	Hollydale		\$38.00 LCAP	01-07-19	06-14-19

*Ratification

**Gifted and Talented Education

**PERSONNEL REPORT 18-10
FEBRUARY 12, 2019
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>ADDITIONAL ASSIGNMENT</u> continued *Bradley, Tawny *Carrillo, Elaine *Chipman, Ashley *Cuneo, Mark *Dary, Debra *Diaz, Vicente *Eakle, Cassandra *Espinoza, Imelda *Figueroa, Jovanna *Genchi, Selest *Gomez, Jennifer *Gonzalez, Javier *Hatch, Carrie *Holguin, Christopher *Hong, Michelle *Jimenez, Jeane *Kanz, Charla *Koch, Jason *Ledezma, Alicia *Lenox, Janel *Lujan-Gonzalez, Mercedes *Marin, Jesus *Miller, Ane *Moor, Susan *Morones, Georgina *Naranjo, Benedicta *Navarro, Candice *Nekomoto, Amber *O'Donnell, Michael *Olmos, Crystal *Pajaro, Amy *Plascencia, Monica *Rivera, Jenara *Saenz Lopez, Gisela	Tutoring Before and After School NTE 300 total	Hollydale		<u>HOURLY per contract</u> \$38.00 LCAP	01-07-19	06-14-19
<hr/> *Ratification						

**PERSONNEL REPORT 18-10
FEBRUARY 12, 2019
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>ADDITIONAL ASSIGNMENT</u> <u>continued</u>				<u>HOURLY per contract</u>		
*Sanchez-Ferrell, Belinda *Siordia, Stephanie *Strader, Marisol *Valdivia, Samantha *Van de Velde, Dale *Vanoy, Annmarie *Van Remortel-Gerber, Sandra *Wulkowicz, James	Tutoring Before and After School NTE 300 total	Hollydale		\$38.00 LCAP	01-07-19	06-14-19
*Diaz, Gracie	After School Intervention NTE 54 hours	Lincoln		\$38.00 LCAP	01-07-19	05-22-19
*Guerrero, Andrea	Link Crew Supervision NTE 10 hours	Paramount High-Senior		\$38.00 LCAP	10-26-18	12-13-18
*Akuamoah, Felicia	Small Group Support NTE 4 hours per week	Paramount Park		\$38.00 Title I	09-07-18	05-31-19
*Balstad, David *Coco, Leilani *Cowser, Serena *Gomez, Jose *Pardo, Maria *Real Chagollan, Patricia *Wu-Koba, Lilian	Planning and Administrating PSAT NTE 8 hours total	Paramount Park		\$38.00 Title I	12-10-18	12-12-18
*Hawkins, Emily *Warren, Linda	After School Enrichment NTE 24 hours each	Roosevelt		\$38.00 LCAP	01-07-19	01-31-19
*Lujan, Cheri *Reno, Teresa	GATE Super Saturday NTE 4 hours each	Wirtz		\$38.00 LCAP	12-08-18	
*Coumparoules, Dominique	Intervention NTE 300 hours	Wirtz		\$38.00 LCAP	07-07-19	04-30-19

*Ratification

**PERSONNEL REPORT 18-10
FEBRUARY 12, 2019
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>ADDITIONAL ASSIGNMENT</u> continued *Ramirez, Brenda	Intervention NTE 315 hours	Wirtz		<u>HOURLY per contract</u> \$38.00 LCAP	01-07-19	04-12-19
*Banks, Jason *Fuller, Eric *Hall, Shannon *Lopez, Linda *Martinez, Desiree *Nandino, Yvonne *Rosales, Kimberly *Stewart, Amie	Proctor PSAT NTE 1 hour each	Zamboni		\$38.00 Title I	12-11-18	
<u>ADDITIONAL DAYS/PER DIEM</u> *Sauvao, Juliana	Program Administrator to Oversee ESY NTE 6 days	Special Education		<u>PER DIEM</u> \$589.25 Special Education	07-02-18	07-13-18
<u>STIPEND</u> *Alba, Karina *Ancil, Gwendolyn *Ferrer, Lisa *Higley, Dean *Mendoza, Carolina *Phan, Kristy *Silva, Melissa *Stoddard, Han *Vasquez, Anna *Wuchner, Charles *Yap, Kristell	Science Lead Teacher	Secondary Education		<u>STIPEND per contract</u> \$712.76 LCAP	08-22-18	06-14-19
*Cabral, Belen *Figueroa, Anna *Garnett, Clauhdet *Landry, Charlene	ECE** Lead Teacher	Gaines ECE		\$1,889 California State Preschool Programs	07-02-18	06-14-19

*Ratification

**Early Childhood Education

**PERSONNEL REPORT 18-10
FEBRUARY 12, 2019
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>STIPEND</u> <u>continued</u>				<u>STIPEND</u> <u>per contract</u>		
*Ochoa, Cindy *Peraza, Damaris *Rodriguez, Angelica	ECE Lead Teacher	Gaines ECE		\$1,889 California State Preschool Programs	07-02-18	06-14-19
*Diaz, Vicente	Sports Coordinator	Hollydale		\$712.76 LCAP	09-03-18	06-14-19
*Diaz, Vicente	Boys' Basketball Coach	Hollydale		\$177.16 LCAP	12-03-18	01-31-19
*Hong, Michelle	Girls' Basketball Coach	Hollydale		\$177.16 LCAP	12-03-18	01-31-19
*Morones, Georgina	Cheer Coach Volleyball	Hollydale		\$177.16 LCAP	11-01-18	12-14-18
*Morones, Georgina	Cheer Coach Basketball	Hollydale		\$177.16 LCAP	12-03-18	01-31-19
*Van de Velde, Dale	Boys' Volleyball Coach	Hollydale		\$177.16 LCAP	11-01-18	12-14-18
*Van de Velde, Dale	Girls' Basketball Coach	Hollydale		\$177.16 LCAP	12-03-18	01-31-19
*Banks, Jason	Boys' Volleyball Coach	Zamboni		\$177.16 LCAP	11-01-18	12-05-18
*Stewart, Amie	Boys' Volleyball Assistant Coach	Zamboni		\$177.16 LCAP	11-01-18	12-05-18

*Ratification

**PERSONNEL REPORT 18-10
FEBRUARY 12, 2019
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	DESCRIPTION	EFFECTIVE	
				FROM	TO
<u>LEAVE WITH PAY</u> Nekomoto, Amber	Teacher	Hollydale	Parental Leave	01-28-19	05-01-19
Bell, Juliette	Teacher	Paramount High-Senior	Parental Leave	01-07-19	01-25-19
Fierro Garcia, Krystal	Teacher	Paramount High-Senior	Parental Leave	01-10-19	03-29-19
<u>RETIREMENT</u> Kiesel, Geoffrey	Teacher	Paramount Park	Retirement	01-29-19	
<u>RESIGNATION</u> Ortega Vazquez, Edgar	Assistant Principal	Paramount High-Senior	Personal	01-25-19	

**PERSONNEL REPORT 18-10
FEBRUARY 12, 2019
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>EMPLOYMENT</u>						
*Soto, Sergio	Custodian 8 hrs. per day/12 mo.	Operations	117-I	Monthly \$3,205 LCAP**	12-17-18	
*Delea, Daniella	Research Specialist 8 hrs. per day/12 mo.	Research	137-III	\$5,795 General Fund	01-07-19	
*Alarcon, Stephanie	Language Assessment Assistant 3 hrs. per day/11 mo.	Collins	113-I	37.5% of \$2,904 EIA-LEP***	01-22-19	
*Carrillo, Michelle	Instructional Assistant – Sp. Ed. 3 hrs. per day/10 mo.	Jefferson	112-I	37.5% of \$2,831 Special Education	01-22-19	
*Burch, Felicia	Library Technician 6 hrs. per day/11 mo.	Mokler	116-I	75% of \$3,126 EIA-LEP/ General Fund	01-07-19	
*Cos Alvarado, Jessika	Instructional Assistant – SE/SH 3 hrs. per day/10 mo.	Paramount High-Senior	115-I	37.5% of \$3,050 Special Education	01/07/19	
*Lopez, Elpidia	Instructional Assistant – SE/SH 3 hrs. per day/10 mo.	Paramount High-West	115-II	37.5% of \$3,205 Special Education	01/07/19	
<u>Promotion</u>						
*Mota, Natalie	Instructional Assistant – SE/SH 3 hrs. per day/10 mo.	Paramount High-West	115-VI	Monthly 37.5% of \$3,780 Special Education	01/07/19	
<u>Short Term</u>						
*Delgado, Jose	Instructional	Special	115-I	Hourly \$17.60	01-07-19	06-13-19
*Hernandez Gonzalez, Ana	Assistant – SE/SH NTE 3 hrs. per day	Education		Special Education	01-14-19	
*Lopez, Natalie	each				01-10-19	

* Ratification

** Local Control Accountability Plan

*** Economic Impact Aid-Limited English Proficient

PERSONNEL REPORT 18-10
FEBRUARY 12, 2019
CLASSIFIED PERSONNEL

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
Short Term						
<u>continued</u>						
*Fryer, Maria	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each	Special Education	112-I	Hourly \$16.33	01-24-19	06-13-19
*Gomez, Deysi				Special Education		
*Gutierrez, Christine				Special Education		
*Mendoza, Ester				Special Education		
*Parra , Lydia				Special Education		
*Noriega, Michelle	Instructional Tutor/Mentor NTE 5.5 hrs. per day each	Student Services	111-I	\$15.94	01-07-19	06-30-19
*Ojeda, Katherine				LCAP		
*Rawles-Flora, Cynthia						
*Rubio, Christian						
*Trujillo, Erika						
*Butler, Gayle	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day	Alondra	112-I	\$16.33 Student Services	01-07-19	06-13-19
*Cano, Jasmine	Instructional Assistant – Sp. Ed. NTE 4 hrs. per day each	Alondra	112-I	\$16.33 EIA-LEP	12-17-18	only
*Coates, Semaj						
*Orozco, Edwin	Instructional Assistant – SE/SH NTE 3 hrs. per day	Alondra	115-I	\$17.60 Student Services	01-07-19	06-13-19
*Valencia, Paloma	Instructional Assistant – SE/SH NTE 4 hrs. per day	Alondra	115-I	\$17.60 EIA-LEP	12-17-18	only
*Alarcon, Stephanie	Instructional Assistant – Collins NTE 5.5 hrs. per day	Collins	111-I	\$15.94 Title I	01-07-19	06-13-19
*Farias, Leonardo	Instructional Assistant 3 hrs. per day each	Collins	112-I	\$16.33 Student Services	01-07-19	06-13-19
*Gonzalez, Carlos						
*Izaguirre, Christty						
*De La Paz, Monica	Instructional Assistant – SE/SH NTE 3 hrs. per day	Gaines	115-I	\$17.60 Student Services	01-07-19	06-13-19
*Diaz, Jr., Vicente	Technology Instructional Assistant NTE 5.5 hrs. per day	Hollydale	118-I	\$18.95 Title I	01-02-19	06-14-19

* Ratification

**PERSONNEL REPORT 18-10
FEBRUARY 12, 2019
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
Short Term <u>continued</u>				Hourly		
*Habelitz, Ryan	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day	Jefferson	112-I	\$16.33 Special Education	01-07-19	06-13-19
*Calderon, Alicia *Hobson-Chavez, Anna	Instructional Assistant – SE/SH NTE 3 hrs. per day each	Lincoln	115-I	\$17.60 Student Services	01-07-19	06-13-19
*Henriquez Lopez, Alvaro	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day	Lincoln	112-I	\$16.33 Student Services	01-07-19	06-13-19
*Caballero, Alexis *Labrada, Maria	Instructional Assistant – SE/SH NTE 3 hrs. per day each	Los Cerritos	115-I	\$17.60 Special Education	01-07-19 01-23-19	06-13-19
*Estrada, Abraham *Guerrero, Marissa *Salazar, Yvette *Torres, Arturo	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each	Los Cerritos	112-I	\$16.33 Student Services	01-23-19 01-07-19	06-13-19
*Barragan, Judith *Montelongo, Gloria *Munoz, Erika	Instructional Assistant – Bilingual NTE 3.5 hrs. per day each	Paramount High-Senior	112-I	\$16.33 LCAP	01-07-19	06-14-19
*Molina, Diana	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day	Paramount High-West	112-I	\$16.33 Special Education	01-07-19	06-13-19
*Cortes, Brittany	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day	Paramount Park	112-I	\$16.33 Student Services	01-07-19	06-13-19
*Ixtlilco, Jhoanna	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day	Roosevelt	112-I	\$16.33 Special Education	01-07-19	06-13-19
*Perez, Berenis	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day	Roosevelt	112-I	\$16.33 Student Services	01-07-19	06-13-19

* Ratification

**PERSONNEL REPORT 18-10
FEBRUARY 12, 2019
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>Short Term</u> <u>continued</u>						
*Garcia, Karen *Ortiz, Daniel	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each	Tanner	112-I	<u>Hourly</u> \$16.33 Student Services	01-07-19	06-13-19
*Andrade, Azusena	Office Assistant NTE 600 hrs.	Wirtz	116-I	\$18.03 Title I	01-25-19	06-27-19
*Angulo, Amelia	Technology Instructional Assistant NTE 5 hrs. per day	Wirtz	118-I	\$18.95 EIA-LEP	12-08-19 only	
*Aguilera, Sergio *Cortes, Marcos *Salcedo, Xitlaly *Trejo, Cristina	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each	Zamboni	112-I	\$16.33 Student Services	01-07-19	06-13-19
*Cisneros, Jeremy	Instructional Assistant – Sp. Ed. NTE 5.5 hrs. per day	Zamboni	112-I	\$16.33 LCAP	01-07-19	06-14-19
<u>Substitute, on call</u>						
*Campos, Brian	Custodian	District	117-I	<u>Hourly</u> \$18.49 General Fund	01-18-19	
*Lopez, Angelo	Custodian	District	117-I	\$18.49 General Fund	01-18-19	
*Lopez, Susana	Noon Duty Aide	Keppel	100-I	\$12.18 General Fund	01-07-19	
<u>College Tutor</u>						
*Lopez, Cristian *Zepeda, Yolanda	College Tutor NTE 8 hrs. per week each	Alondra		<u>Hourly</u> \$13.50 LCAP	01-07-19	06-14-19
*Hernandez, Patricia *Hortua, Jackeline *Ortega, Emily *Ortiz, Jasmine *Robles Garcia, Macario	College Tutor NTE 8 hrs. per week each	Jackson		\$13.50 LCAP	01-07-19	06-13-19

* Ratification

**PERSONNEL REPORT 18-10
FEBRUARY 12, 2019
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
College Tutor <u>continued</u>				Hourly		
*Quirarte, Laura	College Tutor NTE 27.5 hrs. per week	Paramount High-Senior		\$13.50 LCAP	01-07-19	06-13-19
*Alvarez, Vivian *Garcia, Erick *Ramirez, Raquel	College Tutor NTE 8 hrs. per week each	Paramount Park		\$13.50 LCAP	01-07-19	06-14-19
*Duran, Dyani	College Tutor NTE 5.5 hrs. per day	Zamboni		\$13.50 LCAP	01-07-19	06-14-19
ADDITIONAL ASSIGNMENT						
Short Term				Hourly		
*Figueroa, Alejandra *Hortua, Angie *Lozano, Maria *Medal Martinez, Rosa *Palacios-Orduno, Maria *Rodriguez, Yeida	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each	Special Education	412-VI 112-I 112-I 112-V 112-VI 112-IV	\$20.96** \$16.33 \$16.33 \$19.92 \$20.27 \$18.95 Special Education	01-07-19	06-13-19
*Martinez, Rosalba *Medal Martinez, Rosa *Rodriguez, Yeida	Instructional Assistant – SE/SH NTE 3 hrs. per day	Special Education	115-III 115-V 115-III	\$19.43 \$21.43 \$19.43 Special Education	01-07-19	06-13-19
WORKING OUT OF CLASSIFICATION				Monthly		
*Brush, Timothy	Payroll Technician NTE 8 hrs. per day	Fiscal Services	125-IV	\$4,527 LCAP	02-01-19	04-12-19
*Acevedo, Daniel *Ruiz, Joe	Grounds Maintenance Worker/Equipment Operator NTE 8 hrs. per day each	Operations	121-V 121-IV	\$4,310 \$4,102 Restricted Routine Maintenance	01-14-19 01-22-19	03-15-19 05-24-19

* Ratification

** Includes Longevity and/or Professional Growth Increment

**PERSONNEL REPORT 18-10
FEBRUARY 12, 2019
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
WORKING OUT OF CLASSIFICATION						
<u>continued</u>						
*Doeun, Vanra	Security Supervisor NTE 8 hrs. per day	Operations	Sch. 2 9-I	Monthly \$6,702 General Fund	12-17-18	01-04-19
*Flores, Carlos	Warehouse Worker/ Delivery Driver NTE 8 hrs. per day	Operations	125-V	\$4,758 General Fund	01-14-19	03-15-19
*Galvan, Juan	Operations Supervisor NTE 8 hrs. per day	Operations	Sch. 2 409-I	\$6,952** Restricted Routine Mainten- ance	12-17-18	01-04-19
*Peña, Antonio	Lead Custodian NTE 8 hrs. per day	Operations	123-IV	\$4,310	11-19-18 12-19-18	11-30-18 01-04-19
*Ruiz, Joe	Lead Custodian NTE 8 hrs. per day	Operations	123-III	\$4,102	12-17-18	01-04-19
*Serrano, Santiago	NTE 8 hrs. per day		123-IV	\$4,310	01-09-19	06-28-19
*Varela, Refael	each		123-IV	\$4,310	11-19-18	11-27-19
*Vega, Javier	Maintenance Worker NTE 8 hrs. per day	Operations	226-VI	\$5,040** Restricted Routine Mainten- ance	01-14-19	03-15-19
*Lopez, Alfredo	Director of Research & Evaluation NTE 8 hrs. per day	Research	Sch. 2 414-I	\$10,878 LCAP	11-26-18	01-21-19
*Duran, J. Trinidad	Lead Campus Security NTE 8 hrs. per day	Paramount High-Senior	121-V	\$4,310 General Fund	12-17-18	12-20-18
*Huerta, Jacqueline	Student Data Technician NTE 8 hrs. per day	Paramount Park	119-II	\$3,537 General Fund/ EIA-LEP	11-26-18	02-28-19
*Acevedo, Daniel	Senior Custodian NTE 8 hrs. per day	Roosevelt	122-IV	\$4,204 General Fund	12-03-18	12-10-18

* Ratification

** Includes Longevity and/or Professional Growth Increment

**PERSONNEL REPORT 18-10
FEBRUARY 12, 2019
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>ASSIGNMENT CHANGE</u> <u>Temporary Reassignment</u> *Platero, Carlos	Custodian NTE 8 hrs. per day	Operations	117-VI	<u>Monthly</u> \$3,971 General Fund	01-22-19	05-24-19
<u>TEMPORARY ATHLETIC TEAM COACH</u> *Aguirre, Jose de Jesus	Middle School Intermural Sports Football	Alondra		<u>Stipend</u> \$177.16 LCAP	09-04-18	12-14-18
*Guerrero, Angie	Middle School Intermural Sports Cheer	Alondra		\$177.16 LCAP	09-04-18	12-14-18
*Jimenez, Georgina	Middle School Intermural Sports Boys' Volleyball	Alondra		\$177.16 LCAP	09-04-18	12-14-18
*Fregozo, David	Middle School Intermural Sports Boys' Basketball	Hollydale		\$177.16 LCAP	12-03-18	01-31-19
*Arzate, Angel	Assistant Coach Cross Country CIF Playoffs	Paramount High-Senior		1/10 th of \$2,332 per week General Fund	10-29-18	11-03-18
*Borrayo, Christopher *Fletcher, Michael *Freeman, Lamont *Hooks, Kevin *Levi Jr., Gary *Shamsiddeen, Qasim *Thomas, Eddie	Assistant Coach Varsity Football CIF Playoffs	Paramount High-Senior		1/10 th of \$2,332 per week General Fund	10-29-18	11-10-18
*Chatman, Rosanna	Head Coach Girls Varsity Tennis	Paramount High-Senior		1/10 th of \$3,251 per week General Fund	10-29-18	11-24-18
* Ratification						

**PERSONNEL REPORT 18-10
FEBRUARY 12, 2019
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>TEMPORARY ATHLETIC TEAM COACH</u>						
<u>continued</u>						
*Garcia, Christian	Assistant Coach Boys' Basketball	Paramount High-Senior		<u>Stipend</u> \$2,332 General Fund	11-12-18	02-23-19
*Hahn, Christopher	Head Coach Girls' Varsity Volleyball	Paramount High-Senior		1/10th of \$3,251 per week General Fund	10-29-18	11-03-18
*Lara, Juan	Assistant Coach Boys' Wrestling	Paramount High-Senior		\$2,332 General Fund	11-12-18	02-23-19
*Scott, Robtrell	Assistant Coach Boys' Basketball	Paramount High-Senior		\$2,332 General Fund	11-12-18	02-23-19
*Sun, Kelani	Assistant Coach Boys' Varsity Water Polo CIF Playoffs	Paramount High-Senior		1/10 th of \$2,332 per week General Fund	10-29-18	11-10-18
*Vicente, James	Head Coach Girls' Varsity Soccer	Paramount High-Senior		\$3,251 General Fund	11-12-18	02-23-19
*Garcia, David	Middle School Intermural School Boys' Basketball	Zamboni		\$177.16 LCAP	12-03-18	12-14-18
<u>PROFESSIONAL GROWTH</u>						
*Alonso, Martha	Instructional Assistant – ECE Increment #2	Mokler ECE	111-VI	<u>Monthly</u> \$3,467**	02-01-19	

* Ratification

** Includes Longevity and/or Professional Growth Increment

**PERSONNEL REPORT 18-10
FEBRUARY 12, 2019
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	DESCRIPTION	EFFECTIVE	
				FROM	TO
<u>LEAVE OF ABSENCE</u>					
Galvan, Juan	Lead Custodian	Operations	Personal	01-07-19	06-28-19
Barajas Olguin, Jose	Instructional Assistant – Sp. Ed.	Paramount High-Senior	Personal	01-22-19	06-14-19
Marton, Erika	Senior School Office Assistant	Paramount High-West	Parental Leave	01-14-19	01-24-19
Ochoa, Jose	Instructional Assistant – Sp. Ed.	Paramount Park	Parental Leave	01-07-19	02-01-19
Lozano-Vallejo, Lizette	Instructional Assistant – Sp. Ed.	Wirtz	Personal	01-14-19	06-14-19
<u>RESIGNATION</u>					
Quinones, Alicia	Substitute Office Assistant	District	Personal	12-01-18	
Rivera, Miranda	Substitute Office Assistant	District	Personal	11-01-18	
Queme, Elvis	Payroll Technician	Fiscal Services	Personal	01-31-19	
Flora, Kaytlyn	PE/Locker Room Assistant	Alondra	Personal	01-15-19	
Flores, Daisy	Instructional Assistant – ECE	Gaines ECE	Personal	01-25-19	
Salcedo, Mercedes	Noon Duty Aide – Elementary	Keppel	Personal	12-14-18	
Cos Alvarado, Jessika	Instructional Assistant – SE/SH	Los Cerritos	Personal	01-18-19	
Hidalgo, Raisa	Instructional Assistant – Sp. Ed.	Los Cerritos	Personal	12-14-18	
Gomez, Daisy	Instructional Assistant – Sp. Ed.	Paramount High-West	Personal	01-04-19	
<u>TERMINATION</u>					
Aceves, Claudia Arvizu, Jazmin Bias, Lakeisha	Substitute Nutrition Services Worker	Student Nutrition Services	End of Assignment	01-15-19	

**PERSONNEL REPORT 18-10
FEBRUARY 12, 2019
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	DESCRIPTION	EFFECTIVE	
				FROM	TO
<u>TERMINATION</u> <u>continued</u> Bricio, Myriam Castallanos-Lopez, Daniela Cortez, Alexzandra Felix, Yolanda Gonzalez, Berenice Mendoza, Amy Ramos Meza, Norma Redmond, Darant Sandoval, Juliana	Substitute Nutrition Services Worker	Student Nutrition Services	End of Assignment	01-15-19	
Clark, Tyishia	Noon Duty Aide	Paramount Park	Cause	12-14-18	
<u>EARLY RETIREMENT</u> Mota, Delfina	Nutrition Services Manager	Buena Vista	Early Retirement	02-08-19	
<u>RETIREMENT</u> Martinez, Manuela	Nutrition Services Worker	Gaines	Retirement	01-14-19	

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent-Secondary Educational Services
DATE: February 12, 2019
SUBJECT: Consultant and Contract Services

BACKGROUND INFORMATION:

The District contracts with consultants or independent contractors who provide valuable and necessary specialized services not normally required on a continuing basis.

The following specialized service is/are requested:

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
1	Los Angeles County Office of Education PC18-19129	Consultant to provide Comprehensive Sexual Health Training instruction to high school health teachers, 7th grade science teachers and science curriculum specialist.	Secondary Educational Services Requested by: Gregoire Francois	April 9-25, 2019	Not to exceed \$1,600 from LCAP funds
2	Phantom Projects Theatre Group PC18-19131	Consultant to provide interactive assembly with an enriched educational environment, which fosters artistic, independent and critical thinking through performing arts integrated instruction. 550 students in grades Transitional Kindergarten-5	Tanner School Requested by: Holly Hennessy	April 25, 2019	Not to exceed \$1,075 from LCAP site funds
3	Building Block Entertainment, Inc. – Shows That Teach PC18-19132	Consultant to provide interactive assemblies addressing the importance of education, making good choices, setting goals and saying yes to success. 620 students in grades Transitional Kindergarten-5	Roosevelt School Requested by: Margie Domino	March 15, 2019	Not to exceed \$1,095 from LCFF site funds

CONSENT ITEM: 3.1-C

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
4	Parent Institute for Quality Education PC17-18123	On March 26, 2018, a request for Parent Institute for Quality Education was Board approved to provide families with knowledge and skills to partner with schools and communities to ensure their children achieve their full potential. Due to an increase in number of families who participated in this event, an additional \$1,300 is needed to cover the original contract.	Lincoln School Requested by: Topekia Jones	April 12, 2018 through May 31, 2018	\$1,300 additional funds for a total of \$7,300 from Title I School Site funds
5	Parent Institute for Quality Education PC18-1985	On September 10, 2018, a request for Parent Institute for Quality Education was Board approved to provide families with knowledge and skills to partner with schools and communities to ensure their children achieve their full potential. Due to an increase in number of trainings, an additional \$7,500 is needed to cover the original contract.	Keppel School Requested by: Darren Platt	February 1, 2018 through November 13, 2018	\$7,500 additional funds for a total of \$15,100 from Title I School Site funds
6	JBA Institute PC18-1916	On May 14, 2018, a contract for JBA Institute to provide applied behavior analysis assessment and services was Board approved. Due to an increase in student support through required 504 services and support, it is necessary to request an additional \$25,000. The District continues to recruit and hire for services that are contracted on a temporary basis. Contracts for limited term services are requested to assure the District is in compliance with students' IEPs and 504's.	Student Services Requested by: Manuel San Miguel	July 1, 2018 through June 30, 2019	\$25,000 additional funds for a total of \$50,000 from Special Education funds and 504 Plan funds

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
7	Tech Smart, Inc. PC18-1961	On May 29, 2018, a contract for Tech Smart, Inc. to provide training, support and instructional resources for teachers at Paramount High West Campus was Board approved. Tech Smart is working with teachers to embed coding into Algebra 1 courses in an effort to ensure that all students receive coding experiences in high school and to help those courses be more engaging and relevant for students. Due to that the District is responsible for trainers travel expenses, it is necessary to request an additional \$3,000 to cover the original contract.	Secondary Educational Services Requested by: Ryan Smith	July 1, 2018 through June 30, 2019	\$3,000 additional funds for a total of \$37,400 from LCAP Funds

POLICY/ISSUE:

Board Policy 4126 – Consultants and Independent Contractors Provide Specialized Services

FISCAL IMPACT:

As indicated above

STAFF RECOMMENDATION:

Approve the consultant and contract service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

PREPARED BY:

Manuel San Miguel, Director – Student Services

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 2: High Quality Teaching and Learning

- Goal 3: Instruction will be standards-based, relevant, personalized, and rigorous

Focus Area 3: Positive School Climate and Environments Conducive to Learning

- Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership, and district leadership
- Goal 3: Create a safe and civil learning environment for all stakeholders that incorporates restorative practices

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent-Secondary Educational Services
DATE: February 12, 2019
SUBJECT: Overnight and/or Out-of-County Study Trips

BACKGROUND INFORMATION:

The following overnight and/or out-of-county study trip is requested:

#	Site/Location	Description/ Participants	Site/ Requested by	Time Period	Cost/ Funding Source
1	Bakersfield, CA	Paramount High School boys' wrestling team will travel to Bakersfield to participate in the CIF State Tournament. 3 students and 2 male chaperones	Paramount High School Requested by: Mike Ono	February 20-23, 2019	Not to exceed \$1,143 from club funds
2	Bakersfield, CA	Paramount High School girls' wrestling team will travel to Bakersfield to participate in the CIF State Tournament. 4 students, 1 female and 1 male chaperone	Paramount High School Requested by: Mike Ono	February 20-23, 2019	Not to exceed \$1,653 from club funds

POLICY/ISSUE:

Education Code, Section 35330 - Excursions and Field Trips
 Board Policy 6153 - Instruction, School-Sponsored Trips

FISCAL IMPACT:

As indicated above

STAFF RECOMMENDATION:

Approve the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.

PREPARED BY:

Manuel San Miguel, Director - Student Services

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 2: High Quality Teaching and Learning

- Goal 3: Instruction will be standards-based, relevant, personalized, and rigorous

Itinerary for Paramount High School Boys' Wrestling Team
Bakersfield, CA
February 20-23, 2019

Wednesday, February 20, 2019

12:00 p.m. Depart Paramount High School
3:00 p.m. Arrive at Bakersfield
4:00 p.m. Registration at Rabobank Arena
8:00 p.m. Return to hotel
9:30 p.m. Lights out

Thursday, February 21, 2019

6:00 a.m. Breakfast
7:00 a.m. Arrive at Rabobank Arena for wrestling events
11:00 p.m. Lights out

Friday, February 22, 2019

6:00 a.m. Breakfast
7:00 a.m. Arrive at Rabobank Arena for wrestling events
11:00 p.m. Lights out

Saturday, February 23, 2019

6:00 a.m. Breakfast
7:00 a.m. Arrive at Rabobank Arena for wrestling events
8:00 p.m. Leave Bakersfield
11:00 p.m. Arrive at Paramount High School

Itinerary for Paramount High School Girls' Wrestling Team
Bakersfield, CA
February 20-23, 2019

Wednesday, February 20, 2019

12:00 p.m. Depart Paramount High School
3:00 p.m. Arrive at Bakersfield
4:00 p.m. Registration at Rabobank Arena
8:00 p.m. Return to hotel
9:30 p.m. Lights out

Thursday, February 21, 2019

6:00 a.m. Breakfast
7:00 a.m. Arrive at Rabobank Arena for wrestling events
11:00 p.m. Lights out

Friday, February 22, 2019

6:00 a.m. Breakfast
7:00 a.m. Arrive at Rabobank Arena for wrestling events
11:00 p.m. Lights out

Saturday, February 23, 2019

6:00 a.m. Breakfast
7:00 a.m. Arrive at Rabobank Arena for wrestling events
8:00 p.m. Leave Bakersfield
11:00 p.m. Arrive at Paramount High School

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent – Secondary Educational Services
DATE: February 12, 2019
SUBJECT: Professional Activities Report 18-05

BACKGROUND INFORMATION:

INCubatoredu is the adopted curriculum for the Career and Technical Education (CTE) Entrepreneurship & Innovation course at Buena Vista High School and Paramount High School. As the introductory course to the pathway, it is becoming a very popular option for future entrepreneurs in Paramount. The teacher at Paramount High School attended the training in 2018, in which the teacher at Buena Vista was hired after the training had occurred, thus has not been officially trained.

The annual INCubatoredu training, which is part of the INC Professional Development National Summit, takes place July 15 - 17, 2019 in Chicago, Illinois.

The Summit will provide opportunities to:

- Receive in-depth training for the Entrepreneurship & Innovation course
- Experience a condensed version of the curriculum while unpacking key lessons and student experiences with INC Leader and Master teachers
- Network with and collaborate with INC experienced teachers, education experts and industry entrepreneurs while planning out the academic calendar
- Experience what a final pitch looks like via a live competition with students.

The CTE Entrepreneurship teacher from Buena Vista requests to attend this out-of- state conference to receive training.

This is an out-of-state conference that requires Board approval.

POLICY/ISSUE:

Board Policy 4231.1 – Conferences

Board Policy 4233 – Travel; Reimbursement

CONSENT ITEM: 3.3-C

FISCAL IMPACT:

Approximately \$2,200 from LCAP

STAFF RECOMMENDATION:

Approve the out-of-state conference request for CTE Entrepreneurship teacher from Buena Vista to attend the annual INCubatoredu training at the INC Professional Development National Summit on July 15 - 17, 2019 in Chicago, Illinois.

PREPARED BY:

Greg Francois, Director of Secondary Education and Instructional Technology

STRATEGIC PLAN:

Focus Area 1: College and Career Ready Graduates

- Goal 3: All students will possess the skills necessary to be successful in any career path.

Focus Area 2: High Quality Teaching and Learning

- Goal 4: Technology will be used as a tool for enhancing, personalizing and improving learning.

Focus Area 4: Parent and Community Partnerships

- Goal 2: Expand community outreach efforts and increase opportunities for involvement.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent – Secondary Educational Services
DATE: February 12, 2019
SUBJECT: Professional Activities Report 18-06

BACKGROUND INFORMATION:

On August 6, 2018 The Board approved the adoption of the new Career and Technical Education (CTE) Civil Engineering & Architecture Course to be offered at Paramount High School. Given the fact that Project Lead the Way (PLTW) is the adopted curriculum for the new CTE Civil Engineering & Architecture Honors Course, the teacher is required to attend in-person Core training this summer.

PLTW training hubs across the U.S. offer a consistently excellent in-person training experience, with ease of access to high-quality venues and amenities. The in-person Core training includes full immersion in content for up to two weeks in duration for this high school course. There are not any trainings offered within the state of California this summer as a result, the required PLTW training takes place July 8 -19, 2019 in Minneapolis, Minnesota.

The CTE Civil Engineering and Architecture teacher from Paramount High School request to attend this out-of- state conference for a required training and professional development.

This is an out-of-state conference that requires Board approval.

POLICY/ISSUE:

Board Policy 4231.1 – Conferences
Board Policy 4233 – Travel; Reimbursement

FISCAL IMPACT:

Approximately \$9,200 from CTE Incentive Grant and LCAP

STAFF RECOMMENDATION:

Approve the out-of-state conference request for the CTE Civil Engineering and Architecture teacher to attend the required Project Lead the Way training on July 8 -19, 2019 in Minneapolis, Minnesota.

PREPARED BY:

Greg Francois, Director of Secondary Education and Instructional Technology

CONSENT ITEM: 3.4-C

STRATEGIC PLAN:

Focus Area 1: College and Career Ready Graduates

- Goal 3: All students will possess the skills necessary to be successful in any career path.

Focus Area 2: High Quality Teaching and Learning

- Goal 1: All students will be held to high expectations for achievement and will meet or exceed the standards.
- Goal 3: Instruction will be standards-based, relevant, personalized and rigorous.
- Goal 4: Technology will be used as a tool for enhancing, personalizing and improving learning.

Focus Area 4: Parent and Community Partnerships

- Goal 2: Expand community outreach efforts and increase opportunities for involvement.
- Goal 3: Establish, expand, and maintain partnerships with community based organizations, colleges and universities, and businesses and industries.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: February 12, 2019
SUBJECT: Purchase Order Report, 18-10

BACKGROUND INFORMATION:

The Board receives and approves Purchase Orders as submitted. Individual Purchase Orders and supporting documentation are available for review in the Business Services Department.

2018/2019

1. Ratified Orders – Adult Education	2,333.95
2. Authorized Orders – Adult Education	55,214.16
3. Ratified Orders – Building Fund Measure I	4,966.80
4. Authorized Orders – Building Fund Measure I	451,183.69
5. Authorized Orders – California Clean Energy Jobs Act	20,000.00
6. Authorized Orders – Deferred Maintenance	156,001.40
7. Ratified Orders – General Fund	45,840.17
8. Authorized Orders – General Fund	152,747.91
9. Ratified Orders – LCAP	21,331.10
10. Authorized Orders – LCAP	168,366.78
	Sub Total \$ 1,077,985.96
11. Ratified Orders (Under \$1,500)	43,508.30
TOTAL OF ALL ORDERS	\$ <u>1,121,494.26</u>

POLICY/ISSUE:

Board Policy 3300 - Expenditures and Purchases

Board Policy and Administrative Regulation 3320 - Purchasing Procedures.

FISCAL IMPACT:

As indicated above.

STAFF RECOMMENDATION:

Approve Purchase Order Report 18-10 authorizing the purchase of supplies, equipment, and services for the District.

CONSENT ITEM: 4.1-C

PREPARED BY:

Cindy DiPaola, Director-Operations

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 3: Positive School Climate and Environments Conducive to Learning

- Goal 3: Create a safe and civil learning environment for all stakeholders that incorporates restorative practices

Paramount Unified School District

2018/2019

Purchase Orders To Be Ratified and Authorized

February 12, 2019

PO Number	Vendor	Site	Description	Total Amount
010 - General Fund				
19-00006	ARETE DIGITAL IMAGING	Operations	Annual: mural touch up & repairs (increase purchase order from \$5,000 to \$9,000)	\$4,000.00
19-00008	AMERICAN CITY PEST CONTROL, INC.	Operations	Annual: pest/termite treatment services (increase purchase order from \$16,000 to \$21,000)	\$5,000.00 *
19-01608	PEARSON	K-5 Schools & Innovative Programs	Psychological assessments	\$4,698.90
19-01619	U. S. BANK	Operations	Collins: repair pump	\$2,283.46
19-01633	PIONEER CHEMICAL COMPANY	Operations	Warehouse stock: custodial supplies	\$4,587.50
19-01635	CUSTOM SIGNS, INC.	Paramount High School	Replace marquee	\$14,950.00 *
19-01636	EAST BAY RESTAURANT SUPPLY	Operations	Kitchen equipment	\$18,271.67 *
19-01637	TANDUS EXPECT INNOVATION	Operations	Flooring supplies	\$5,926.65 *
19-01642	ARROW RESTAURANT EQUIPMENT	Operations	Work tables (2)	\$1,554.90
19-01646	BRIAN R SCIACCA, ATTORNEY AT LAW	Special Education	Settlement fees (Board approved; 12/10/18)	\$7,000.00 *
19-01650	U. S. BANK	Special Education	Instructional materials	\$2,507.57
19-01658	TOBII DYNAVOX	Special Education	Web based training & software	\$1,897.42
19-01660	SOUTHWEST SCHOOL & OFFICE SUPPLY	Secondary Ed	Modular desk & file cabinets (3)	\$3,324.42
19-01664	U. S. BANK	Operations	Annual transportation inspections	\$1,655.97
19-01682	PIONEER CHEMICAL COMPANY	Operations	Warehouse stock	\$11,763.59 *
19-01693	U. S. BANK	Operations	Vehicle equipment	\$2,303.50
19-01694	U. S. BANK	Operations	Vehicle supplies	\$2,981.33
19-01698	KIS COMPUTER CENTER	Lincoln Elementary School	Printers (26) & supplies	\$12,896.91 *
19-01703	GOPHER SPORTS EQUIPMENT	Hollydale K-8 School	PE equipment	\$1,837.90
19-01713	SOUTHWEST SCHOOL & OFFICE SUPPLY	Operations	Warehouse stock	\$3,527.54
19-01715	BUCKEYE CLEANING CENTER	Operations	Warehouse stock	\$9,040.23 *
19-01717	COOLE SCHOOL	Hollydale K-8 School	Student planners (700)	\$2,707.90
19-01721	KIS COMPUTER CENTER	Business Services	Computers (4)	\$3,963.90
19-01722	ANDERSON'S YEARBOOKS	Zamboni Middle School	Yearbooks (200)	\$6,239.31 *
19-01737	SOUTHWEST SCHOOL & OFFICE SUPPLY	Operations	Warehouse stock	\$9,999.54 *
19-01746	SPICERS PAPER INC.	Operations	Warehouse stock	\$25,055.35 *
19-01749	IQAIR	Gaines Elementary School	HVAC filters (15)	\$7,135.56 *
19-01752	DENRAM GRAPHICS & PRINTING	Operations	Warehouse stock	\$2,007.96

* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

Paramount Unified School District

2018/2019

Purchase Orders To Be Ratified and Authorized

February 12, 2019

PO Number	Vendor	Site	Description	Total Amount
010 - General Fund				
19-01757	KIS COMPUTER CENTER	Mokler Elementary School	Chromebooks (45) Supplementary items	\$14,219.10 *
19-01758	KIS COMPUTER CENTER	Paramount High School	Software licenses (1050)	\$5,250.00 *
19-01787	AUDIOVISION INC.	Secondary Ed/CTE	Install tv's 5 room 16	\$7,456.35 *
010 - General Fund - Calif. Clean Energy Jobs Act				
19-01691	C.R. LAURENCE COMPANY	Operations	Annual: window tint (glare reduction) supplies	\$20,000.00 *
010 - General Fund - LCAP				
19-00184	THE GATSBY LLC DBA GAME CHANGER	Operations	Annual: security uniforms (increase purchase order from \$2,000 to \$3,000)	\$3,000.00
19-01612	RENAISSANCE LEARNING, INC.	Wirtz Elementary School	Accelerated Reader, Star Reading (500) & Math Facts in a Flash (450) subscription renewals	\$7,625.00 *
19-01614	GUITAR CENTER	Zamboni Middle School	Music supplies	\$1,641.95
19-01651	PROJECT LEAD THE WAY	Alondra Middle School	Instructional materials	\$2,575.44
19-01652	PROJECT LEAD THE WAY	Alondra Middle School	Instructional materials	\$1,511.65
19-01657	LAKESHORE LEARNING MATERIALS	ECE	Instructional materials	\$3,439.64
19-01666	FOLLETT LIBRARY BOOK COMPANY	Collins Elementary School	Library books (439)	\$7,926.64 *
19-01667	FOLLETT LIBRARY BOOK COMPANY	Gaines Elementary School	Library books (188)	\$7,985.84 *
19-01668	FOLLETT LIBRARY BOOK COMPANY	Hollydale K-8 School	Library books (579)	\$7,980.26 *
19-01669	FOLLETT LIBRARY BOOK COMPANY	Jackson Middle School	Library books (404)	\$7,128.01 *
19-01670	FOLLETT LIBRARY BOOK COMPANY	Jefferson Elementary School	Library books (512)	\$7,861.94 *
19-01671	FOLLETT LIBRARY BOOK COMPANY	Keppel Elementary School	Library books (326)	\$7,997.63 *
19-01672	FOLLETT LIBRARY BOOK COMPANY	Lincoln Elementary School	Library books (598)	\$7,158.41 *
19-01673	FOLLETT LIBRARY BOOK COMPANY	Los Cerritos Elementary School	Library books (477)	\$7,996.86 *
19-01674	FOLLETT LIBRARY BOOK COMPANY	Mokler Elementary School	Library books (486)	\$7,991.66 *
19-01675	FOLLETT LIBRARY BOOK COMPANY	Tanner Elementary School	Library books (483)	\$6,762.28 *
19-01676	FOLLETT LIBRARY BOOK COMPANY	Paramount High School	Library books (435)	\$8,000.02 *
19-01677	FOLLETT LIBRARY BOOK COMPANY	Wirtz Elementary School	Library books (579)	\$7,980.46 *

* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

Paramount Unified School District

2018/2019

Purchase Orders To Be Ratified and Authorized

February 12, 2019

PO Number	Vendor	Site	Description	Total Amount
010 - General Fund - LCAP				
19-01678	FOLLETT LIBRARY BOOK COMPANY	Zamboni Middle School	Library books (490)	\$7,986.10 *
19-01679	LAKESHORE LEARNING MATERIALS	ECE	Instructional materials	\$2,657.33
19-01687	U. S. BANK	Paramount High School	Cheer mats (5)	\$5,523.28 *
19-01700	KIS COMPUTER CENTER	Paramount High School West	Chromebook accessories	\$1,971.00
19-01709	B&H PHOTO VIDEO	Paramount High School	Instructional materials	\$10,591.29 *
19-01711	KIS COMPUTER CENTER	Tanner Elementary School	Document cameras (22)	\$2,529.45
19-01724	FOLLETT LIBRARY BOOK COMPANY	Roosevelt Elementary School	Library books (556)	\$7,744.81 *
19-01725	FOLLETT LIBRARY BOOK COMPANY	Paramount High School West	Library books (415)	\$7,992.79 *
19-01726	FOLLETT LIBRARY BOOK COMPANY	Alondra Middle School	Library books (418)	\$7,874.78 *
19-01727	FOLLETT LIBRARY BOOK COMPANY	Paramount Park Middle School	Library books (454)	\$7,976.78 *
19-01738	ALVAS LLC.	Zamboni Middle School	Floor coverings	\$2,004.64
19-01740	KIS COMPUTER CENTER	Roosevelt Elementary School	Chromebooks (36) Supplemental items	\$12,281.94 *
110 - Adult Education Fund				
19-01659	ESTHER L. LANDIN	Adult Education	Tri-City consortium program manager	\$45,000.00 *
19-01732	SOUTHWEST SCHOOL & OFFICE SUPPLY	Adult Education	Chairs (17)	\$2,333.95
19-01756	KIS COMPUTER CENTER	Adult Education	Probooks (11)	\$10,208.94 *
140 - Deferred Maintenance Fund				
19-01745	ORTCO, INC.	Operations	Tanner, Lincoln, Roosevelt: replace playground equipment & surfacing	\$156,001.40 *
211 - Building Fund - Measure I				
19-00215	LINDSAY LUMBER COMPANY	Facilities Department	Annual: building supplies Measure I projects (increase purchase order from \$10,000 to \$15,000)	\$5,000.00 *
19-00216	HOME DEPOT CREDIT SERVICES	Facilities Department	Annual: building supplies Measure I projects (increase purchase order from \$10,000 to \$15,000)	\$5,000.00 *
19-00218	JOHN'S WHOLESALE ELECTRIC	Facilities Department	Annual: electrical supplies Measure I projects (increase purchase order from \$10,000 to \$30,000)	\$20,000.00 *
19-00223	STAPLES	Facilities Department	Annual: online ordering Measure I projects (increase purchase order from \$1,000 to \$2,500)	\$1,500.00

* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

Paramount Unified School District

2018/2019

Purchase Orders To Be Ratified and Authorized

February 12, 2019

PO Number	Vendor	Site	Description	Total Amount
211 - Building Fund - Measure I				
19-01623	ABEL PLUMBING	Facilities Department	Annual: plumbing repairs	\$5,000.00 *
19-01624	WEST CO.	Facilities Department	Annual: electrical repairs	\$15,000.00 *
19-01625	REM CUSTOM BUILDERS INC.	Facilities Department	Annual: carpentry repairs	\$15,000.00 *
19-01638	CHARLES G. HARDY, INC	Wirtz Elementary School	Replace windows (128) (Bid #4-17-18)	\$141,872.69 *
19-01648	ALLWOOD	Buena Vista High School	Replace cabinet doors	\$5,426.00 *
19-01743	REM CUSTOM BUILDERS INC.	Wirtz Elementary School	Replace kitchen trash enclosure & concrete slab	\$13,885.00 *
19-01744	WLC ARCHITECTS, INC.	Zamboni Middle School	Architect fees	\$220,000.00 *
19-01751	SUPERIOR PROTECTION SERVICES	Facilities Department	Annual: security services	\$5,000.00 *
19-01754	FLOOR TECH	Adult Education	Replace flooring room 29	\$3,466.80

* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

Paramount Unified School District

2018/2019

Purchase Orders To Be Ratified and Authorized

February 12, 2019

PURCHASE ORDER SUMMARY BY FUND

161 Purchase orders for a total of **\$1,128,945.39**

010 - General Fund	To Be Authorized	\$160,204.26
	To Be Ratified Over \$1,500	\$45,840.17
	To Be Ratified Under \$1,500	\$24,898.45
	Fund Total	\$230,942.88
010 - General Fund - Calif. Clean Energy Jobs Act	To Be Authorized	\$20,000.00
	Fund Total	\$20,000.00
010 - General Fund - LCAP	To Be Authorized	\$168,366.78
	To Be Ratified Over \$1,500	\$21,331.10
	To Be Ratified Under \$1,500	\$14,246.78
	Fund Total	\$203,944.66
110 - Adult Education Fund	To Be Authorized	\$55,208.94
	To Be Ratified Over \$1,500	\$2,333.95
	To Be Ratified Under \$1,500	\$898.26
	Fund Total	\$58,441.15
120 - Child Development Fund	To Be Ratified Under \$1,500	\$1,801.17
	Fund Total	\$1,801.17
140 - Deferred Maintenance Fund	To Be Authorized	\$156,001.40
	To Be Ratified Under \$1,500	\$33.49
	Fund Total	\$156,034.89
211 - Building Fund - Measure I	To Be Authorized	\$451,183.69
	To Be Ratified Over \$1,500	\$4,966.80
	To Be Ratified Under \$1,500	\$1,630.15
	Fund Total	\$457,780.64

Paramount Unified School District

TO: Ruth Perez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: February 12, 2019
SUBJECT: Warrants for the Month of January 2019

BACKGROUND INFORMATION

The following warrants were issued during the month of January:

FUNDS	REGISTER NO.		AMOUNT
<u>GENERAL FUND (01)</u>			
Certificated Salaries	C1F/009	\$	7,680,545.15
Classified Salaries	361/024	\$	3,094,724.24
Commercial Warrants	25006494/25061984	\$	2,711,933.48
TOTAL GENERAL FUND		\$	<u>13,487,202.87</u>
<u>ADULT EDUCATION FUND (11)</u>			
Certificated Salaries	C1F/C5F	\$	89,065.17
Classified Salaries	E4L/H1M	\$	49,548.27
Commercial Warrants	25006494/25061984	\$	8,458.99
TOTAL ADULT EDUCATION FUND		\$	<u>147,072.43</u>
<u>CHILD DEVELOPMENT FUND (12)</u>			
Certificated Salaries	C1F/C5F	\$	37,982.11
Classified Salaries	E4L/H1M	\$	50,920.54
Commercial Warrants	25006494/25061984	\$	4,211.74
TOTAL CHILD DEVELOPMENT FUND		\$	<u>93,114.39</u>
<u>CAFETERIA FUND (13)</u>			
Classified Salaries	E4L/H1M	\$	334,341.84
Commercial Warrants	25006494/25061984	\$	244,928.24
TOTAL CAFETERIA FUND		\$	<u>579,270.08</u>
<u>DEFERRED MAINTENANCE FUND (14)</u>			
Classified	E4L	\$	28,477.70
Commercial Warrants	25006494/25061984	\$	825,828.26
TOTAL CHILD DEVELOPMENT FUND		\$	<u>854,305.96</u>

CONSENT ITEM: 4.2-C

BUILDING FUND (21.0)

Commercial Warrants	25006494/25061984	\$	250.00
TOTAL BUILDING (BOND) FUND			<u>\$ 250.00</u>

BUILDING MEASURE I FUND (21.1)

Commercial Warrants	25006494/25061984	\$	1,470,190.02
TOTAL BUILDING (BOND) FUND			<u>\$ 1,470,190.02</u>

CAPITAL FACILITIES FUND (25)

Certificated Salaries	C1F	\$	6,518.16
Classified Salaries	E4L	\$	5,576.00
Commercial Warrants		\$	0.00
TOTAL CAPITAL FACILITIES FUND			<u>\$ 12,094.16</u>

COUNTY SCHOOL FACILITIES FUND (35)

Commercial Warrants	25006494/25061984	\$	13,944.15
TOTAL CAPITAL FACILITIES FUND			<u>\$ 13,944.15</u>

SELF-INSURANCE FUND - H & W (67.0)

Commercial Warrants	25006494/25061984	\$	10,255.44
TOTAL SELF-INSURANCE FUND - H & W			<u>\$ 10,255.44</u>

SELF-INSURANCE FUND - Early Retirees (67.2)

Commercial Warrants	25006494/25061984	\$	5,377.82
TOTAL SELF-INSURANCE FUND - Early Retirees			<u>\$ 5,377.82</u>

REVOLVING CASH FUND

Commercial Warrants	10470/10488	\$	6,900.16
TOTAL REVOLVING CASH FUND			<u>\$ 6,900.16</u>

TOTAL WARRANTS ALL FUNDS

\$ 16,679,977.48

POLICY/ISSUE:

Education Code, Section 42643 - Keeping a Register of Warrants Open to Public
Board Policy 3326.1 - Inspection Required
Warrants

FISCAL IMPACT:

As shown above

STAFF RECOMMENDATION:

Approve warrants for all funds through January with a total of \$16,679,977.48

PREPARED BY:

Patricia Tu, Director of Fiscal Services

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 3: Positive School Climate and Environments Conducive to Learning

- Goal 3: Create a safe and civil learning environment for all stakeholders that incorporates restorative practices

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: February 12, 2019
SUBJECT: Acceptance of Donations

BACKGROUND INFORMATION:

The Board may accept and utilize, on behalf of the District, any bequests or gifts of money or property for a purpose deemed to be suitable by the Board.

The following donations have been presented to the District:

1. The District received a donation totaling \$202.50 from Frantone's. This donation will be designated for the students at Roosevelt as incentives for and to support student's activities.
2. The District received a donation totaling \$86.00 from Chase. This donation will be designated for students at Roosevelt as incentives for and to support student's activities.
3. The District received a donation totaling \$300.00 from J Jr Drywell Corporation. This donation will be designated for students at Jefferson as incentives for and to support student's activities.

For the current 2018-19 fiscal year through February 12, 2019, the District has received an estimated total, which includes the above amounts, of \$26,956.75 in gifts, grants, and bequests.

POLICY/ISSUE:

Board Policy 3280 – Gifts, Grants, and Bequests

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

PREPARED BY:

Ruben Frutos, Assistant Superintendent-Business Services

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 3: Positive School Climate and Environments Conducive to Learning

- Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership and District leadership

CONSENT ITEM: 4.3-C

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent – Business Services
DATE: February 12, 2019
SUBJECT: Professional Activities Report 18-07

BACKGROUND INFORMATION:

TCS BASYS is the manufacturer of our District central energy management systems (EMS), which monitors and controls system operations of all heating, air conditioning, and ventilation systems (HVAC). The energy management system controls the on and off schedules of operation and monitoring of the operation of over 1350 air conditioners in our District. As the District staff monitors the operation of the central system, electrical technicians also use the information on the EMS systems to troubleshoot and resolve repair needs for each individual system at schools and offices.

TCS BASYS will hold its comprehensive installer and service training in Middleton, Wisconsin March 4 – 8, 2019. Pat Olson, Lead Electrician, Richard Rulison and Mario Torres, Electricians whom work most often with the system request to attend this out-of-state conference to learn about the best practices and education on maintaining the platform for energy management systems and controls. This includes training for the diagnostic tools, technical tips on installing, programming, and using TCS products, comprehensive training that will be used to preserve and maintain the optimal operation of our energy management system.

This training is budgeted as part of the Prop 39 Energy Management Grant that requires training be part of the grant dollars received. This is an out-of-state conference that requires Board approval.

POLICY/ISSUE:

Board Policy 4231.1 – Conferences
Board Policy 4233 – Travel; Reimbursement

FISCAL IMPACT:

Approximately \$9,200 from California Clean Energy Jobs Act funds

STAFF RECOMMENDATION:

Approve the Professional Activities Report 18-07 for three Maintenance and Operations staff, one lead electrician and two electricians to attend TCS BASYS installer and service training in Middleton, Wisconsin March 4 – 8, 2019.

CONSENT ITEM: 4.4-C

PREPARED BY:

Cindy DiPaola, Director-Operations

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 3: Positive School Climate and Environment Conducive to Learning

- Goal 2: Create positive, supportive, and caring relationships between all Students, teachers, site leadership, and district leadership

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Myrna Morales, Assistant Superintendent – Human Resources
DATE: February 12, 2019
SUBJECT: Public Hearing on the July 1, 2017 through June 30, 2020
Successor Contract Agreement Between the Paramount Unified
School District and California School Employees Association,
Chapter 447

BACKGROUND INFORMATION:

The District and California School Employees Association, Chapter 447 negotiating teams have reached tentative agreement on the complete successor agreement for July 1, 2017 through June 30, 2020. The proposed changes to the successor contract are summarized for the Board's review.

The successor agreement was disclosed to the public through notice in the *Press Telegram* and notices posted at District schools and sites. Copies of the new tentative contract provision and the "Disclosure of Collective Bargaining Agreement" have been available for public review and comment in the Human Resources Office.

POLICY/ISSUE:

Board Policy 4315 – Organizations/Units

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Conduct a public hearing on the July 1, 2017 through June 30, 2020 successor contract agreement between the Paramount Unified School District and California School Employees Association, Chapter 447.

PREPARED BY:

Myrna Morales, Assistant Superintendent – Human Resources

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 3: Positive School Climate and Environments Conducive to Learning

- Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership, and district leadership.

ACTION ITEM: 2.1-A

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Myrna Morales, Assistant Superintendent – Human Resources
DATE: February 12, 2019
SUBJECT: Approval of the July 1, 2017 through June 30, 2020 Successor Contract Agreement Between the Paramount Unified School District and California School Employees Association, Chapter 447

BACKGROUND INFORMATION:

The successor contract agreement for July 1, 2017 through June 30, 2020 between the District and California School Employees Association, Chapter 447 was publicly disclosed and has been presented for public hearing.

POLICY/ISSUE:

Board Policy 4315 – Organizations/Units

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Approve the successor contract agreement for July 1, 2017 through June 30, 2020 between the Paramount Unified School District and California School Employees Association, Chapter 447.

PREPARED BY:

Myrna Morales, Assistant Superintendent – Human Resources

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 3: Positive School Climate and Environments Conducive to Learning

- Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership, and district leadership.

ACTION ITEM: 2.2-A

**SUMMARY OF CHANGES
To CSEA CONTRACT**

Effective: July 1, 2017 through June 30, 2020

Article	Title	Summary of Changes
ARTICLE 1	RECOGNITION	<ul style="list-style-type: none"> ➤ 1.01 A – Added and Changed Classifications: Data Base Specialist Instructional Materials Technician Maintenance Carpenter/ Glazier 1.01 B – Excluded - Changed Title: Credentials Analyst
ARTICLE IV	WORKING OUT OF CLASSIFICATION	<ul style="list-style-type: none"> ➤ 4.10 – Fifth step changed to sixth step
ARTICLE V	LEAVES OF ABSENCE	<ul style="list-style-type: none"> ➤ 5.05 – Maternity/ Child Care Leave Section F Establishes the definition, and general provisions for Education Code 45196.1/ Parental Leave
ARTICLE VI	TRANSFERS/ PROMOTIONS/ ASSIGNMENTS	<ul style="list-style-type: none"> ➤ 6.04 – Involuntary Transfers changed to read: An employee affected by such a transfer shall be given “<i>at least ten (10) work days’ notice</i>” as is practicable under the circumstances. 6.06 – Increases in Work Schedule B. Year Round Work Schedule removed from contract.
ARTICLE XIII	LAYOFF	<ul style="list-style-type: none"> ➤ 13.02 C – Displacement (Bumping Rights) Omitted to maintain an updated contract. “This section shall remain in effect for the 2010-11 school year and will sunset July 1, 2011.”
ARTICLE XV	VACATION AND HOLIDAYS	<ul style="list-style-type: none"> ➤ 15.01 Classified Vacation Schedule: 5th year added vacation: 12-month (15 days); 11-month (14 days); 10-month (13 days) 15.02 Year round language removed from contract.
ARTICLE XVI	SALARIES	<ul style="list-style-type: none"> ➤ 16.01 - Adopted new salary schedule on May 29, 2018, to reflect a two year deal: 2017-18 (2.5% increase) 2018-19 (3% increase), one-time bonus equal to (.5%) and step 6 increase by (.25%) ➤ 16.03 Longevity updated.
ARTICLE XVII	INSURANCE BENEFITS	<ul style="list-style-type: none"> ➤ 17.01 - For 2017, the benefit cap was increased to \$14,144. For 2018, District will pick up the difference in cost.

ARTICLE XXII	DURATION	➤ 22.01- Established the dates of the contract as July 1, 2017 through June 30, 2020. Salary, fringe benefits and one additional item shall be negotiated in 2019-2020 school year.
APPENDIX A	SICK LEAVE BANK	➤ Updated language for criteria and forms. Form A - Sick Leave Bank Membership Form Form B - Request of Use of Sick Leave Bank Form C - Notice of CSEA Sick Leave Bank Committee Action
APPENDIX B	RANGE PLACEMENT	➤ Updated ranges
APPRENDIX C	SALARY SCHEDULES	➤ C1 2017-18 Salary Schedule ➤ C2 2018-19 Salary Schedule
APPENDIX D	INSURANCE RATE SHEET	➤ Updated rates
APPENDIX F	GRIEVANCE FORM	➤ Grievance form added to the contract.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: February 12, 2019
SUBJECT: Nonpublic School Placement for Special Education Students for 2018-19

BACKGROUND INFORMATION:

In order to facilitate appropriate educational progress some students require programs not available in the District. These students receive services from residential treatment centers, nonpublic schools (NPS) and agencies which provide the necessary programs. The District contracts on an as needed basis for services based on needs identified in the Individual Education Plan (IEP) process.

A Paramount Unified School District elementary school student (2016002663) per their IEP, with an eligibility of other health impairment currently attends Rossier Park School. The IEP team recommends a one to one aide for transportation only. The estimated cost not to exceed \$4,300.

A Paramount Unified School District high school student (2008001646) per their IEP, with an eligibility of specific learning disability was unsuccessful in a district placement. The IEP team recommends placement at Spectrum Center with DIS counseling as the least restrictive environment for the 2018-19 school year. The estimated cost not to exceed \$19,000.

A Paramount Unified School District middle school student (2010003337) per their IEP, with an eligibility of specific learning disability was unsuccessful in a district placement. The IEP team recommends placement at Olive Crest Academy with DIS counseling as the least restrictive environment for the 2018-19 school year. The estimated cost not to exceed \$27,200.

A Paramount Unified School District middle school student (2014002737) per their IEP, with an eligibility of specific learning disability, transferred into the District with NPS placement. The IEP recommends placement at Olive Crest Academy with DIS counseling as the least restrictive environment for the 2018-19 school year. The estimated cost not to exceed \$24,200.

A Paramount Unified School District middle school student (2014002736) per their IEP, with an eligibility of emotional disturbance, transferred into the District with NPS placement. The IEP recommends placement at Olive Crest Academy with DIS and parent counseling as the least restrictive environment for the 2018-19 school year. The estimated cost not to exceed \$24,500.

ACTION ITEM: 3.1-A

POLICY/ISSUE:

Education Code 56020-56040 - Education of Exceptional Children in Non-Public Schools

FISCAL IMPACT:

Estimated cost not to exceed \$72,500 from special education funds and \$26,700 from mental health funds.

STAFF RECOMMENDATION:

Approve the placement for special education students in nonpublic schools as determined by the students' Individual Education Plan for the 2018-19 school year.

PREPARED BY:

David Daley, Director – Special Education

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 1: College and Career Ready Graduates

- Goal 3: All students will possess the skills necessary to be successful in any career path.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: February 12, 2019
SUBJECT: Revised Board Policy 6174 – Education for English Learners

BACKGROUND INFORMATION:

Submitted for second reading and adoption is proposed revised Board Policy 6174 – Education for English Learners. The proposed policy reflects current State and Federal requirements, which includes Every Student Succeeds Act. Major changes in new policy, which align with California School Boards Association recommendations, include the following:

- Language that addresses required parent notifications and program choice.
- Language that reflects program evaluation.
- Elimination of procedures that will be included in the Administrative Regulation for this policy.

In order to facilitate easier reading, revisions are reflected with underlines and strikethroughs. Words or sentences that are additions are underlined. Words or phrases that are no longer included are indicated with a strikethrough.

POLICY/ISSUE:

Board Policy 6174 – Education for English Learners

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Accept for second reading and adoption proposed revised Board Policy 6174 – Education for English Learners, which reflects current State and Federal requirements.

PREPARED BY:

Renée Jeffrey, Director – K-5 School Support and Innovative Programs

ACTION ITEM: 3.2-A

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 1: College and Career Ready Graduates

- Goal 1: All students will graduate on time
- Goal 2: All students will be eligible to attend a four-year college or university without the need for remediation

Focus Area 2: High Quality Teaching and Learning

- Goal 1: All students will be held to high expectations for achievement and will meet or exceed the standards

CURRENT POLICY

BP 6174 (a)

Instruction

Education for English Learners

The Paramount Unified School District Board of Education shall provide English Learners with challenging core curriculum and instruction that develops proficiency in English as rapidly and as effectively as possible in order to assist students to become contributing and productive members of society.

The District shall identify in its Local Control and Accountability Plan (LCAP) specific actions and services to enhance student engagement, academic achievement and other outcomes from English Learners.

The District program shall be based on sound instructional theory, shall be supported with fiscal resources, and shall be regularly evaluated so that English Learners can eventually achieve results at the same academic level as their English-proficient peers. The District shall annually examine program results, which will include reports of students' academic achievement and their progress toward proficiency in English. The District shall ensure that schools compile data on programs for English Learners in order to determine program effectiveness.

The Superintendent or designee shall ensure that all staff employed to teach English Learners possess the appropriate authorization from the Commission on Teaching Credentialing.

Identification and Assessment

The District shall maintain procedures which provide for the identification and assessment of English Learners. Once identified as an English Learner, a student shall be annually assessed for language proficiency until he/she is reclassified to Fluent English Proficient based on Board-adopted criteria and specified in administrative regulations.

Placement

Students who are English Learners shall be educated through the District *Accelerated English Acquisition Program*, also known as structured English immersion for a temporary transition period not normally intended to exceed one year. Re-enrollment may be recommended if the student has not acquired a "reasonable level of English fluency" and there is no parental objection. The language of instruction in the program shall be English; however, clarification, explanation, and support, as needed, may be in a student's primary language. The program also includes intensive, daily instruction in English Language Development.

CURRENT POLICY

BP 6174 (b)

Education for English Learners (continued)

An English Learner shall be transferred from the *Accelerated English Acquisition Program* to an English language *Mainstream Program* when the student has acquired a “reasonable level of English fluency” upon achieving a minimum score of Intermediate on the State-adopted California English Language Development Test. In the English language *Mainstream Program*, daily English Language Development instruction is provided and all subjects are taught overwhelmingly in English and supported with Specially Designed Academic Instruction in English (SDAIE).

At any time during the school year, the parent/guardian of an English Learner may have his/her child moved into an English language mainstream program.

Parental Exception Waivers

Parent/guardian requests for waivers from Education Code 310 shall be granted in accordance with the law and administrative regulation unless the principal and educational staff have determined that an alternative program offered at the school would not be better suited for the overall educational development of the student. Therefore, the burden is on the District staff to show why a waiver request should be granted.

The principal shall consider all waiver requests made pursuant to Education Code 311(c) (Special Needs) and shall submit a rationale of the decision regarding the waiver to the Superintendent.

When evaluating a waiver request pursuant to Education Code 311 (a) and other waiver requests to those students for whom standardized assessment data is not available, other equivalent assessment measures shall be used.

These equivalent measures may include District assessments and teacher evaluations.

In accordance with the provisions of Education Code 310, if 20 or more students in a given grade level at the same school receive a waiver, the school will offer such a class.

If the requested waiver is granted and there are not enough students at the site to justify the class per Education Code 310, the student shall be allowed to transfer to another public school in which such a class is offered.

Students wishing to transfer shall be subject to the District’s intradistrict and interdistrict attendance policies and administrative regulations. Students wishing to transfer to another district shall also be subject to the receiving District’s interdistrict attendance policies and administrative regulations.

CURRENT POLICY

BP 6174 (c)

Education for English Learners (continued)

If the Superintendent or designee denies the waiver request, a written justification to the parent/guardian describing the reasons for the denial shall be provided. A parent/guardian may appeal the Superintendent's decision to the Governing Board. The Governing Board may consider the matter at its next regular Board meeting. The Governing Board may decide not to hear the appeal, in which case the Superintendent's decision shall be final and parents shall be notified. If the Governing Board hears the appeal, the Superintendent shall send the Governing Board's decision to the parent/guardian within seven working days.

Program Evaluation

To evaluate the effectiveness of the District's educational programs for English Learners, the Superintendent or designee shall report to the Board, at least annually, regarding:

1. Progress of English Learners towards proficiency in English
2. The number and percentage of English Learners reclassified as fluent English proficient
3. The achievement of English Learners on State assessments in English Language Arts and math.

The Superintendent or designee also shall provide the Board with regular reports from any district or schoolwide English Learner advisory committees.

Legal Reference:

Education Code

300-340	English language education for immigrant children
33308.5	CDE Guidelines not binding
44253.5-44253.10	Certification or bilingual-cross cultural competence
44985	Notices to parents in languages other than English
52015	Components of school improvement plan
52130-52136	Impacted languages act of 1984
52160-52178	Bilingual Bicultural Act
52164.6	Reclassification criteria
52169	Requirements for establishment of program
52171.6	Annual report to legislature
52177	Administration of article
52180-52186	Bilingual teacher training assistance program
54000-54041	Programs for disadvantaged children
62000-62005.5	Evaluation and sunseting of programs

CURRENT POLICY

BP 6174 (d)

Education for English Learners (continued)

Regulations Code, Title 5

4301-34320 Bilingual education program requirements
11300-11305 English language education for immigrant children

United States Code, Title 20

1701-1705 - Equal Educational Opportunities Act

Court Decisions

Castañeda v. Pickard (5th Cir. 1981) 648 F. 2d 989
Teresa P. et al. v. Berkeley Unified School District et al. (1989) 724 P. Supp. 698
Valeria G. v. Wilson, C – 98-2252-CAL (July 1998)
Comité de Padres, et al., v. Superintendent of Public Instruction, et al. - February 5, 1985

Policy
adopted: 1-8-02
revised: 9-28-11
revised: 10-14-15

PARAMOUNT UNIFIED SCHOOL DISTRICT
Paramount, California

PROPOSED POLICY

BP 6174 (a)

Instruction

Education for English Learners

The Paramount Unified School District Board of Education shall provide English learners with challenging core curriculum and instruction that maximizes the attainment of high levels of proficiency in English and facilitates student achievement in the District's regular course of study as rapidly and as effectively as possible in order to assist students to become contributing and productive members of society.

The District shall identify in its Local Control and Accountability Plan (LCAP) specific actions and services to enhance student engagement, academic achievement and other outcomes from English learners.

~~The District program shall be based on sound instructional theory, shall be supported with fiscal resources, and shall be regularly evaluated so that English Learners can eventually achieve results at the same academic level as their English proficient peers. The District shall annually examine program results, which will include reports of students' academic achievement and their progress toward proficiency in English. The District shall ensure that schools compile data on programs for English Learners in order to determine program effectiveness.~~

The Superintendent or designee shall ensure that all staff employed to teach English learners possess the appropriate authorization from the Commission on Teaching Credentialing.

Staff Development

The District shall provide effective professional development to teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), administrators, and other school or community-based organization personnel to improve the instruction and assessment of English learners and enhance staff's ability to understand and use curricula, assessment, and instructional strategies for English learners. Such professional development shall be of sufficient intensity and duration to produce a positive and lasting impact on teachers' implementation in the classroom.

Staff development shall also address the sociocultural needs of English learners and provide opportunities for teachers to engage in supportive, collaborative learning communities.

PROPOSED POLICY

BP 6174 (b)

Education for English Learners (continued)

Identification and Assessment

The ~~District Superintendent or designee~~ shall maintain procedures which provide for the early identification and assessment of English Learners. Once identified as an English Learner, a student shall be annually assessed in the areas of listening, speaking, reading, and writing for English language proficiency until he/she is reclassified to Fluent English Proficient based on Board-adopted criteria and specified in administrative regulations.

Student Assessment

English learners' academic achievement in English language arts, mathematics, science, and any additional subject required by law shall be assessed using the California Assessment of Student Performance and Progress. As necessary, the test shall be administered with testing variations in accordance with 5 CCR 854.1-854.3. English learners who are in their first 12 months of attending school in the United States shall be exempted from taking the English language arts assessment to the extent allowed by federal law.

Placement

~~Students who are English Learners shall be educated through the District Accelerated English Acquisition Program, also known as structured English immersion for a temporary transition period not normally intended to exceed one year. Re-enrollment may be recommended if the student has not acquired a "reasonable level of English fluency" and there is no parental objection. The Education for English Learners (continued)~~

~~language of instruction in the program shall be English; however, clarification, explanation, and support, as needed, may be in a student's primary language. The program also includes intensive, daily instruction in English Language Development.~~

~~An English Learner shall be transferred from the Accelerated English Acquisition Program to an English language Mainstream Program when the student has acquired a "reasonable level of English fluency" upon achieving a minimum score of Intermediate on the State-adopted California English Language Development Test. In the English language Mainstream Program, daily English Language Development instruction is provided and all subjects are taught overwhelmingly in English and supported with Specially Designed Academic Instruction in English (SDAIE).~~

~~At any time during the school year, the parent/guardian of an English Learner may have his/her child moved into an English language mainstream program.~~

PROPOSED POLICY

BP 6174 (c)

Education for English Learners (continued)

Parental Exception Waivers

~~Parent/guardian requests for waivers from Education Code 310 shall be granted in accordance with the law and administrative regulation unless the principal and educational staff have determined that an alternative program offered at the school would not be better suited for the overall educational development of the student. Therefore, the burden is on the District staff to show why a waiver request should be granted.~~

~~The principal shall consider all waiver requests made pursuant to Education Code 311(c) (Special Needs) and shall submit a rationale of the decision regarding the waiver to the Superintendent.~~

~~When evaluating a waiver request pursuant to Education Code 311 (a) and other waiver requests to those students for whom standardized assessment data is not available, other equivalent assessment measures shall be used.~~

~~These equivalent measures may include District assessments and teacher evaluations.~~

~~In accordance with the provisions of Education Code 310, if 20 or more students in a given grade level at the same school receive a waiver, the school will offer such a class.~~

~~If the requested waiver is granted and there are not enough students at the site to justify the class per Education Code 310, the student shall be allowed to transfer to another public school in which such a class is offered.~~

~~Students wishing to transfer shall be subject to the District's intradistrict and interdistrict attendance policies and administrative regulations. Students wishing to transfer to another district shall also be subject to the receiving District's interdistrict attendance policies and administrative regulations.~~

~~If the Superintendent or designee denies the waiver request, a written justification to the parent/guardian describing the reasons for the denial shall be provided. A parent/guardian may appeal the Superintendent's decision to the Governing Board. The Governing Board may consider the matter at its next regular Board meeting. The Governing Board may decide not to hear the appeal, in which case the Superintendent's decision shall be final and parents shall be notified. If the Governing Board hears the appeal, the Superintendent shall send the Governing Board's decision to the parent/guardian within seven working days.~~

PROPOSED POLICY

BP 6174 (d)

Education for English Learners (continued)

Parent Involvement

The Superintendent or designee shall encourage parent/guardian and community involvement in the development and evaluation of programs for English learners.

Academic Standards

English learners shall be provided differentiated English language development instruction which is targeted to their English proficiency level, integrated across all subject areas, and aligned with the state content standards. The District's program shall be based on sound instructional theory, use standards-aligned instructional materials, emphasize inquiry-based learning and critical thinking skills, and provide students with access to the full educational program.

Language Acquisition Programs

The District shall offer research-based language acquisition programs that are designed to ensure English acquisition as rapidly and as effectively as possible and that provide instruction to students on the state-adopted academic content standards, including the English language development standards.

At a minimum, the District shall offer a structured English immersion program which includes designated and integrated English language development. In the structured English immersion program, nearly all of the classroom instruction shall be provided in English, but with the curriculum and presentation designed for students who are learning English.

For the purpose of determining the amount of instruction to be conducted in English in the structured English immersion program, "nearly all" means that all classroom instruction shall be conducted in English except for clarification, explanation, and support as needed.

Class Size

The District's language acquisition programs for grades K-3 shall comply with class size requirements specified in Education Code 42238.02.

Parent Notifications

In establishing the District's language acquisition programs, the Superintendent or designee shall consult with parents/guardians and the community during the LCAP development process. He/she shall also consult with administrators, teachers, and other personnel with appropriate authorizations and experience in establishing a language acquisition program.

PROPOSED POLICY

BP 6174 (e)

Education for English Learners (continued)

At the beginning of each school year or upon a student's enrollment, parents/guardians shall be provided information on the types of language acquisition programs available to students enrolled in the District, including, but not limited to, a description of each program, the process to be followed in making a program selection, identification of any language to be taught in addition to English when the program includes instruction in another language, and the process to request establishment of a language acquisition program.

Parents/guardians of English learners may choose a language acquisition program that best suits their child. To the extent possible, any language acquisition program requested by the parents/guardians of 30 or more students at the school or by the parents/guardians of 20 or more students at any grade level shall be offered by the school.

Reclassification

When an English learner is determined, based on state and District reclassification criteria, to have acquired a reasonable level of English proficiency pursuant to Education Code 313 and 52164.6, or upon request by the student's parent/guardian, the student shall be transferred from a language acquisition program into an English language mainstream classroom.

Program Evaluation

To evaluate the effectiveness of the District's educational programs for English Learners, the Superintendent or designee shall report to the Board, at least annually, regarding:

1. Progress of English learners towards proficiency in English
2. The number and percentage of English learners reclassified as fluent English proficient
3. ~~The achievement of English Learners on State assessments in English Language Arts and math.~~
The achievement of English learners on standards-based tests in core curricular areas
4. The number and percentage of English learners who are or are at risk of being classified as long-term English learners in accordance with Education Code 313.1
5. Progress toward any other goals for English learners identified in the District's LCAP
6. A comparison of current data with data from at least the previous year in regard to items #1-5 above

PROPOSED POLICY

BP 6174 (f)

Education for English Learners (continued)

The Superintendent or designee also shall provide the Board with regular reports from any district or schoolwide English learner advisory committees.

Legal Reference:

Education Code

300-340	English language education for immigrant children
33308.5	CDE Guidelines not binding
44253.5-44253.10	Certification or bilingual-cross cultural competence
44985	Notices to parents in languages other than English
52015	Components of school improvement plan
52130-52136	Impacted languages act of 1984
52160-52178	Bilingual Bicultural Act
52164.6	Reclassification criteria
52169	Requirements for establishment of program
52171.6	Annual report to legislature
52177	Administration of article
52180-52186	Bilingual teacher training assistance program
54000-54041	Programs for disadvantaged children
62000-62005.5	Evaluation and sunseting of programs

Regulations Code, Title 5

4301-34320	Bilingual education program requirements
11300-11305	English language education for immigrant children

United States Code, Title 20

1701-1705	- Equal Educational Opportunities Act
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Court Decisions

Castañeda v. Pickard (5th Cir. 1981) 648 F. 2d 989
Teresa P. et al. v. Berkeley Unified School District et al. (1989) 724 P. Supp. 698
Valeria G. v. Wilson, C – 98-2252-CAL (July 1998)
Comité de Padres, et al., v. Superintendent of Public Instruction, et al. - February 5, 1985

Policy

adopted: 1-8-02
revised: 9-28-11
revised: 10-14-15
revised:

PARAMOUNT UNIFIED SCHOOL DISTRICT
Paramount, California

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: February 12, 2019
SUBJECT: Low Performing Students Block Grant and Plan

BACKGROUND INFORMATION:

Paramount Unified School District is eligible to receive \$140,298 under the Low Performing Students Block Grant. This new state grant serves low-performing students who are not otherwise identified for supplemental grant funding under the local control funding formula or eligible for special education services, as specified in Education Code (EC) Section 41570(d). Funding for the grant is allocated in the 2018-19 school year and is available for expenditure or encumbrance through the 2020-21 fiscal year.

The funding allocation for Paramount Unified School District was based on 71 students who:

- are not included in the unduplicated pupil groups (low income, foster youth, English learners)
- are not identified for special education services
- did not meet standard (level 1) on the most recent CAASPP assessment, in ELA and mathematics or did not meet standard in one of those areas and either nearly met standard (level 2) or did not have a valid score in the other area.

As a condition of receiving the grant, Paramount Unified School District is required to develop a plan describing how the funds will increase or improve evidence-based services to accelerate increases in academic achievement, and how the effectiveness of the services will be measured. The plan must be aligned with and described in the District's Local Control and Accountability Plan.

The attached plan describes how all requirements will be met for Paramount Unified School District.

POLICY/ISSUE:

Board Policy 3280 – Gifts, Grants and Bequests

ACTION ITEM: 3.3-A

FISCAL IMPACT:

Income of \$140,298 to restricted funds

STAFF RECOMMENDATION:

Approve the Low Performing Students Block Grant plan for Paramount Unified School District and accept the apportionment in the amount of \$140,298 to be used to increase evidence-based services for identified students.

PREPARED BY:

Renée Jeffrey, Director – K-5 School Support and Innovative Programs

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 2: High Quality Teaching and Learning

- Goal 1: All students will be held to high expectations for achievement and will meet or exceed the standards

**Paramount Unified School District
Low Performing Students Block Grant
District Plan
2018-19 – 2020-21**

Identified Needs:

Funds for LPSBG were generated from 71 students within PUSD. The following table illustrates the number of students identified as low performing as defined by the grant.

Current Grade Level Band	Student
4 th – 5 th	15
6 th – 8 th	37
9 th -12 th	19

A high number of students are concentrated at the middle school band. In order to meet the needs of the students prior to entering middle school, the services provided through this grant will be focused at the elementary level.

In order to best utilize the funds and focus resources, one school will be targeted for services through the grant. Collins Elementary is a school with the largest percent of African American students among elementary schools in the district. This student population has been identified as a group with high need.

Evidence-based Increased or Improved Services to Improve Academic Achievement:

PUSD will increase services at Collins by providing a Reading Intervention Teacher to accelerate increases in pupil academic achievement of identified students. The Reading Intervention Teacher will provide literacy instruction to small groups of students identified as at-risk. Targeted instruction, based on student needs, will be grounded on evidence-based strategies and curriculum designed to increase literacy.

Measurement of Effectiveness:

Effectiveness of the Reading Intervention Teacher will be reviewed annually through the LCAP Annual Update and Analysis of Effectiveness of actions in the LCAP. Such evaluation will include measuring student achievement growth through reading fluency, pre and post diagnostic literacy assessment, and other local measures. If the services provided are found ineffective or minimally effective, the plan of action will be revised or replaced the following year.

Alignment with LCAP:

The LCAP drives all programs and services in PUSD. Services provided through the Reading Intervention Teacher will directly support the academic achievement of identified students and will be designed to accelerate the academic achievement of those students in LCAP goals and outcomes. Targeted reading instruction is aligned to Goal 1: Support Academic Progress and Behavior: Assess Student Performance – Provide interventions and enrichment to address students’ academic, behavioral and attendance needs to reduce the achievement gap for student groups, increase English proficiency for English Learners and provide differentiated instruction for all students. This service specifically aligns with Action 14 in Goal 1, which states,

Site based interventions to support positive behavior improve achievement in ELA, math, reduce D/F rates in grades 6-12 and assure students are academically ready for rigorous high school courses. Site based certificated and classified personnel to provide small group instruction, before, during, or after school tutoring, and programs designed to improve academics and behavior of un-duplicated students. (1.43-B).

Services provided by the Reading Intervention Teacher will support academic achievement, thus increasing the number of students meeting standards.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent–Secondary Educational Services
DATE: February 12, 2019
SUBJECT: Memorandum of Understanding with Hoag Charity Sports

BACKGROUND INFORMATION:

This Memorandum of Understanding (MOU) is entered into by Hoag Charity Sports and Paramount Unified School District for the purpose of providing work-based learning opportunities for four Paramount High School (PHS) CTE Media Design Pathway students. For the second consecutive year, PHS CTE Media Pathway students are invited to provide videography and photography services for the 2019 Hoag Classic from March 8-10, 2019 at the Newport Beach Country Club. Such services may include the following:

- Pre-event teaser video
- Comprehensive recap/sizzle reel
- Military Appreciation Day sizzle reel
- Student Day sizzle reel
- Volunteer highlight reel
- Sponsor highlight reel
- Photo requests
- Production of recap videos

The Hoag Classic, considered to be the crown jewel of the 50-and-over Professional Golfers' Association (PGA) Champions Tour, is an annual golf tournament that attracts a field of professional players that rivals any major championship in golf. It is televised domestically on The Golf Channel to over 78 million households and to over 330 million households in 190 countries internationally.

Parent consent will be documented on the Paramount Unified School District CTE Internship Agreement form.

POLICY/ISSUE:

Board Policy 6141 – Curriculum Development

FISCAL IMPACT:

None

ACTION ITEM: 3.4-A

STAFF RECOMMENDATION:

Approve the Memorandum of Understanding with Hoag Charity Sports for the 2018-19 school year.

PREPARED BY:

Greg Francois, Director - Secondary Education and Instructional Technology

STRATEGIC PLAN:

Focus Area 1: College and Career Ready Graduates

- Goal 3: All students will possess the skills necessary to be successful in any career path.

Focus Area 4: Parent and Community Partnerships

- Goal 2: Expand community outreach efforts and increase opportunities for involvement.
- Goal 3: Establish, expand, and maintain partnerships with community based organizations, colleges and universities, and businesses and industries.
- Goal 4: Establish and maintain meaningful, regular and open two-way communication with all stakeholders.

Paramount Unified School District

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered into between Hoag Charity Sports and the Paramount Unified School District.

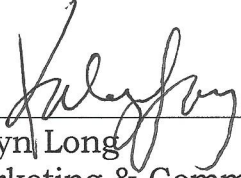
Hoag Charity Sports will provide:

- All-access Hoag Classic passes for Paramount High School students on Friday, March 8 – Sunday, March 10
- Use of the media center during the Hoag Classic
- Inside-the-ropes access to the Championship Course at Newport Beach Country Club

Paramount Unified School District agrees to provide:

- Photography and videography services during the Hoag Classic Friday, March 8 – Sunday, March 10
- Production of recap videos from the 2019 Hoag Classic

This Memorandum of Understanding shall be effective March 8 through March 31. Should this Memorandum of Understanding require modifications during this period, they shall be added with mutual agreement by both parties. Either party may cancel this agreement at any time.



Kalyn Long
Marketing & Communications
Director
Hoag Classic
Hoag Charity Sports

1/14/19

Date

Ruben Frutos
Assistant Superintendent
Business Services
Paramount Unified School District

Date

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent–Secondary Educational Services
DATE: February 12, 2019
SUBJECT: Affiliation Agreement with Undergrad Prep, Inc.

BACKGROUND INFORMATION:

Paramount High School (PHS) seeks to partner with Undergrad Prep, Inc. to provide free test preparation services to select PHS students for the college entrance exams required for the application for admission into institutions of higher education. Undergrad Prep, Inc. will provide instruction for test preparation in Math, Science, English, Literature and Writing specific to the ACT. Classes will meet after school twice a week from 3:30-6:30 pm February 23, 2019 through April 10, 2019, and will be offered to students in the 11th grade.

This Affiliation Agreement is entered into between Undergrad Prep, Inc. and the Paramount Unified School District.

Undergrad Prep Inc. will provide:

- Staff to instruct students
- Materials and supplies
- Coordination and administration of the program

Paramount Unified School District will provide the following:

- A list of prospective program participants
- Classroom(s) for the program to provide services
- Publicity of the program

POLICY/ISSUE:

Board Policy 6141 – Curriculum Development

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Approve the Affiliation Agreement with Undergrad Prep, Inc. for the 2018-19 school year.

PREPARED BY:

Greg Francois, Director - Secondary Education and Instructional Technology

ACTION ITEM: 3.5-A

STRATEGIC PLAN:

Focus Area 1: College and Career Ready Graduates

- Goal 2: All students will be eligible to attend a four-year college or university without the need for remediation.

Focus Area 2: High Quality Teaching and Learning

- Goal 3: Instruction will be standards-based, relevant, personalized and rigorous.

Focus Area 4: Parent and Community Partnerships

- Goal 2: Expand community outreach efforts and increase opportunities for involvement.
- Goal 3: Establish, expand, and maintain partnerships with community based organizations, colleges and universities, and businesses and industries.

Affiliation Agreement

Between

Paramount High School Senior Campus ("**School**")

And

Undergrad Prep, Inc. ("**UP**")
A California Non-Profit Public Benefit Corporation

Schedule

This schedule (the "**Schedule**") is agreed to by UP and School regarding the educational program described below. Incorporated by reference as though set forth in full are the Standard Terms and Conditions dated 1/15/18 and the Attachments. The Schedule, the Standard Terms and Conditions and the Attachments, together constitute the affiliation agreement ("**Agreement**"). All capitalized terms are defined in the Standard Terms and Conditions or in the Schedule.

The Institutions agree as follows:

I. THE PROGRAM

The Institutions contemplate an affiliation program as described below (the "**Program**"):

School provides certain educational opportunities to its Students, and UP wishes to support School and broaden those educational opportunities by providing Students as part of a Program with an objective of providing Test Preparation Services to high school students for the college entrance exams required for their applications for admission into an institution of higher education.

A. UP Responsibilities

1. UP shall provide an educational experience for Students in accordance with the educational objectives and expectations mutually agreed upon by the Institutions.
2. UP will be responsible for coordination and administration of the Program, including the selection of Students, in its absolute discretion, from the potential participants identified by School.
3. Unless otherwise agreed to by the Institutions, in writing, the Program shall take place at the Paramount High School Senior Campus.

4. UP may oversee Student activities while using the Facilities and Location. UP may provide reasonable direction to Students regarding the program and use of its Facilities and/or Location.
5. UP will provide Staff to instruct Students regarding a. Academic Services in the following: Math, Sciences, English, Literature and Writing specific to the SAT and/or ACT b. Mentoring: Supplemental College Admissions Counseling.
6. Except as mutually agreed upon, in writing, UP shall not be responsible for providing any services to School beyond the standard program terms included in this Agreement.
7. UP will not evaluate Student performance.

B. School Responsibilities

1. The School shall identify a pool of prospective Program participants to participate in this Program.
2. The School will publicize the Program
3. If requested by UP, School will require Students to complete and return evaluation forms to UP's designee.

C. Student Participation

1. All Students must be enrolled at School and shall maintain academic standing throughout the Program.
2. Students and UP Program Staff will be provided access to the Facilities, and/or Location to participate in the Program

D. Timing and Hours

1. The Institutions shall endeavor to mutually agree upon the course of study (site) at School (the facility) no later than February 1, 2019.
2. The Program will be comprised of approximately 38 hours of instruction along with 12 hours or proctored exams. Approximately 3 hours will be coordinated by UP on two separate school days from 3:05 pm to 6:05 pm.

E. Facilities and Locations

The School will allow Students an UP Program Staff to use the following:

Location: Paramount High School two school days per week from 3:30 pm to 6:30 pm.

ii. Term; Important Dates

- A. Effective Date: Saturday, February 23, 2019
- B. End Date: Wednesday, April 10, 2019

iii. FEES AND PAYMENT TERMS (*Not Applicable*)

A. Fee Schedule

- a. The School will be obligated to pay UP the following fees to participate in the Program: **\$0.00**
- b. The Institutions shall agree upon fees to be paid, and payment due dates for the program, in writing, and when possible, before the Program is announced to any Students.

B. Compensation and Billing

- a. Unless otherwise specified herein, School shall pay UP in accordance with the fee schedule set forth in this Agreement. If the Institutions have agreed upon additional fees, in writing, and such additional fees are not reflected in the fee schedule, payments for the additional fees shall be due thirty (30) days from the date of invoice.
- b. The School shall pay UP a one percent (1%) service charge per month for any payments that are not made within thirty (30) days of the due date, as provided above.
- c. Payments shall be made in US dollars, in the form of check and sent to the address and attention noted on the invoice. Payments to UP shall be made payable to Undergrad Prep, Inc, unless otherwise specified by UP, in writing.

iv. PRIMARY CONTACTS

The School shall appoint a Primary Contact who will provide coordination, oversight and direction for the Students. The Primary contact from School shall have the appropriate training and experience to discharge this responsibility. UP shall also assign a Primary Contact with the appropriate training and experience to interact with Students and School's Primary Contact, providing guidance, as needed.

The Primary Contacts are:

1. For UP: Joe Betance, President, who can be reached at (949) 244-1887 and joebetance@gmail.com
2. For School: Anna Yasuhara, Curriculum & Instruction, who can be reached at (562) 602-6068 and ayasuhara@paramount.k12.ca.us

V. Notices

Notices shall be in writing and may be delivered personally to designated representative of the Institution or sent by expedited mail using a nationally recognized overnight delivery service (such as UPS or Federal Express), and shall be deemed given when received by the addressee. Notices shall be addressed as follows:

If to School:

Paramount High School Senior Campus
14429 Downey Avenue
Paramount, CA 90723
Attn: Elizabeth Becerra

If to Undergrad Prep:

Undergrad Prep, Inc.
110 E. Wilshire Ave.
Fullerton, CA 92832
Attn: Joe Betance

The Institutions, by their duly authorized representatives, have executed and delivered the agreement as of Effective Date.

Undergrad Prep, Inc.

By:

Name: Joe Betance

Title: President/ Founder

Date: January 22, 2018

Paramount High School Senior Campus

By:

Name: Elizabeth Becerra

Title: Guidance/ Counseling

Date:

Undergrad Industries, Inc. ("UP")
And Paramount High School Senior Campus ("School")

Dated: December 10, 2018

Standard Terms and Conditions

These standard terms and conditions (the "Standard Terms and Conditions") are hereby incorporated by reference into one (1) or more Schedules between UP and School as though set forth in full. An Agreement shall consist of (i) the Standard Terms and Conditions, (ii) any Attachments and (iii) a Schedule. All capitalized terms are defined in the Standard Terms and Conditions or in the applicable Schedule. UP and School agree as follows:

1. DEFINED TERMS

- 1.1 "*Agreement*" means (i) the Standard Terms and Conditions, (ii) any Attachments(s) and (ii) a Schedule.
- 1.2 "*Attachment(s)*" means any document(s) containing supplemental information or provisions relating to the Agreement, which are attached to the Standard Terms and conditions and incorporated into the Agreement by reference.
- 1.3 "*Effective Date*" means the date, specified in a Schedule, in which the Term of the Agreement ends.
- 1.4 "*End Date*" means the date, specified in a Schedule, in which the Term of the Agreement commences.
- 1.5 "*Facility(ies)*" means those facilities, venues, premises and other locations, which are owned, leased, controlled, operated and/or staffed by either Institution as determined by context. .
- 1.6 "*Faculty*" means faculty of either Institution, as determined by context.
- 1.7 "*Institution(s)*" means UP and/or School, as indicated by the context.
- 1.8 "*Law(s)*" means applicable laws, rules and regulations pertaining to an Agreement and/or to either Institution's activities under the Agreement, including without limitation, those applicable to safety, data privacy and the privacy and protection of personally identifiable information, the protection of employees, export control and the United States Foreign Corrupt Practices Act of 1977 and any amendments thereto (and any foreign equivalent).
- 1.9 "*Location(s)*" means the locations, other than Facilities, where the Program will take place.
- 1.10 "*Personal Data*" means a Student's personally identifiable information.
- 1.11 "*Primary Contact(s)*" means the Faculty or Staff appointed by either Institution to support the Program and provide guidance to Students, as provided herein.
- 1.12 "*Program*" means the educational program described in the Schedule.
- 1.13 "*Program Start Date*" means the date specified in a Schedule when Students shall begin using the Facilities and/or Locations.

1.14 “*Schedule*” means the document signed by the Institutions containing details concerning the Program that make reference to the Standard Terms and Conditions.

1.15 “*Staff*” means the non-Faculty employee of either Institution, as determined by context.

1.16 “*Student(s)*” means School’s regularly enrolled students in good academic standing who participate in the Program.

1.17 “*Term*” means the period commencing on the Effective Date of a Schedule, and ending upon the End Date of such Schedule, or upon the earlier termination of the Agreement, including such Schedule.

2. TERM AND TERMINATION

2.1 **Term:** The Term of the Program shall have the Effective Date and End Date specified in the Schedule.

2.2 **Termination without Cause:** Either Institution may terminate this Agreement without cause, by giving the other Institution written notice no less than six (6) months prior to the Program Start Date. otherwise, this Agreement may be terminated for convenience, if mutually agreed upon by the Institutions, in writing.

2.3 **Termination for Material Breach:** This Agreement may be terminated by either Institution with cause upon the breach of a material term of this Agreement by the other Institution, by giving the other institution thirty (30) days prior written notice of such breach, subject to the defaulting Institution’s right to cure the breach. In the event that the defaulting Institution fails to cure the material breach within thirty (30) days of receipt of such written notice of termination, the non-defaulting Institution may terminate this Agreement, effective as of the expiration of said thirty (30) day notice period.

2.4 **Immediate Termination:** Either Institution may terminate this Agreement immediately upon notice to the other Institution upon any of the following events: (1) the other Institution’s loss of licensure, certification and/or funding supporting the Program; (2) the other Institution’s loss of insurance coverage as required hereunder, (3) adverse changes in legal and/or political landscape that materially and negatively impact the Program and/or jeopardize the health and/or safety of Faculty, Staff or Students, (4) an unauthorized transfer or assignment of the Agreement by the other Institution or (5) the other Institution’s insolvency or bankruptcy filing (or similar action).

2.5 **Student Termination:** UP may terminate any Student’s participation if such Student has (or has expressed an intention to) violate any applicable Law, UP’s policies, procedures, ethical requirements or disciplinary codes, or is otherwise not making acceptable progress or meeting the requirements of the Program. If practicable, the Institutions shall discuss in good faith the potential dismissal of the Student prior to such dismissal, however, UP’s decision to terminate a Student shall be subject to such Institution’s sole discretion.

3. Representations, Insurance and Indemnity

3.1 **Representations:** Each Institution covenants to conduct all of its activities relating to the Agreement, in accordance with any and all Laws and applicable policies.

3.2 **Student Compliance:** The School shall direct its Students to comply with all Laws and UP's policies and rules. School acknowledges, and shall inform each Student, that if applicable such Students will be subject to the same policies as those applied at School.

3.3 **Insurance:** Each Institution shall insure its activities in connection with this Agreement and obtain, keep in force and maintain the minimum insurance limits as follows:

A. Commercial Form General Liability Insurance (contractual liability included) with limits as follows:

Each Occurrence	\$1,000,000
Products/ Completed Operations Aggregate	\$2,000,000
Personal and Advertising Injury	\$1,000,000
General Aggregate	\$2,000,000

If the above insurance is written on a claims-made form, it shall continue for three years following terming of this Agreement. The insurance shall have a retroactive date of placement prior to or coinciding with the effective date of this Agreement.

3.4 **Indemnification by School:** School shall defend, indemnify and hold UP, its officers, employees and agents harmless from and against any and all liability, loss expense (including reasonable attorneys' fees) or claims for injury and damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts of omissions of School, its officers, agents or employees.

3.5 **Indemnification by UP:** UP shall defend, indemnify and hold School, its officers, employees and agents harmless from and against any and all liability, loss expense (including reasonable attorneys' fees) or claims for injury and damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts of omissions of UP, its officers, agents or employees.

3.6 **Cooperation:** The Institutions agree to make good faith efforts to resolve disputes that may arise between them. In the event of litigation or other claims brought by third parties against either Institution (or its respective officers, agents and employees), each Institution shall use its reasonable efforts to assist the other in the defense of such litigation or claims, including promptly assisting the other in any investigation.

4. INTELLECTUAL PROPERTY AND USE OF NAME

Any mark, logo or copyrighted work (including, not not limited to, course materials) or other intellectual property owned by an Institution shall remain the property of such Institution and shall not be duplicated, reproduced, disseminated or used without the prior written permission of such Institution. School agrees that any use of "Undergrad Prep" or similar references to Undergrad Prep, inc., its employees, programs and/or facilities, shall be subject to the prior written consent of Undergrad Prep, inc. in accordance with the provisions of applicable Law.

5. MISCELLANEOUS

5.1 This Agreement shall be governed by, and its terms construed under, the Laws of the State of California, without regard to its conflict of laws provisions. Each Institution hereby consents to the jurisdiction of courts in Los Angeles, County California,. School waives all claims of sovereign immunity and consents to service of all notices (including the service of process) through the mail or as otherwise allowed by Law.

5.2 Neither Institution shall be deemed to be in default of or to have breached this Agreement due to any delay or failure in performance resulting from any "Force Majeure" event, such as acts of God, acts of civil or military authorities, civil disturbances, wars, labor disputes, fires, transportation contingencies, judicial or governmental order or similar occurrences beyond such Institution's reasonable control. The Institution claiming excusable delay shall promptly notify the other Institution, in writing. If the delay lasts more than thirty (30) days, the Institution not claiming excusable delay shall have the option of terminating this Agreement upon written notice to the other Institution.

5.3 The Agreement may not be transferred or assigned by either Institution to another entity without prior written consent of the other Institution.

5.4 The waiver of any performance required hereunder or of any breach of a provision hereunder shall not operate as a waiver of any subsequent failure to perform or breach of the same or any other provision of this Agreement.

5.5 The performance of their respective duties and obligations of both Institutions under this Agreement shall be that of independent contractors and nothing herein shall create or imply an agency relationship between them, nor be deemed to constitute a joint venture or partnership between them.

5.6 The Institutions expressly agree and understand that STudents engaged in any Program are participating for educational purposes only and that such Students are not employees of UP for any purpose, including but not limited to , compensation for services, employee welfare and pension benefits, or workers' compensation insurance.

5.7 Nothing contained in this Agreement is intended to or shall make any third party (including any Student) a beneficiary of any rights or obligations of either Institution under this Agreement.

5.8 This Agreement shall be construed as if the Institutions jointly prepared it, and any uncertainty or ambiguity shall not be interpreted against any one Institution. If any

provision of this Agreement is held by a court of competent jurisdiction to be contrary to Law, then the remaining provision of this Agreement will remain in full force and effect.

5.9 The controlling language of this Agreement is English. All communications and notices shall be in English. In the event that a translation of this Agreement is prepared and signed Institutions, this English language version shall be the official version and shall govern in the event of a conflict with the translation.

5.10 This Agreement with its Standard Terms and Conditions, Attachment(s) and Schedule(s), constitutes the entire agreement between UP and School regarding its subject matter and may not be amended or changed except by a writing signed by authorized representatives of both Institutions. This Agreement supersedes any previous written or oral communication between the Institutions.

5.11 This Agreement may be executed in counterparts, each of which shall be deemed an original, but which together shall constitute one and the same instrument. If this Agreement is executed in counterparts, no signatory hereto shall be bound by this Agreement until each Institution named below has executed a counterpart of this Agreement.

The provisions of Sections 2-5 shall survive the expiration or earlier termination of this Agreement.

IN WITNESS WHEREOF, the Institutions hereto have executed and delivered, by their duly authorized representatives, the Standard Terms and Conditions as of the Effective Date:
February 1, 2019

Undergrad Prep, Inc.

By:

Name: Joe Betance

Title: President

Date:

Paramount High School Senior Campus

By:

Name: Elizabeth Becerra

Title: Guidance/ Counseling

Date:

Paramount 2019 ACT Class Schedule

Date TBD Placement Exam Saturday 9 am - 1 pm (4 hours)	Tuesday, March 26 Test #1 Review 3:05 - 6:05 pm (3 hours)
Tuesday, March 5 Class #1 English 3:05 - 6:05 pm (3 hours)	No Class/ Real SAT
Wednesday, March 6 Class #2 Math 3:05 - 6:05 pm (3 hours)	Saturday, March 30 Diagnostic Test #2 9 am - 1 pm (4 hours)
Tuesday, March 12 Class #3 Reading 3:05 - 6:05 pm (3 hours)	Tuesday, April 2 Test #2 Review : English/ Reading 3:05 - 6:05 pm (3 hours)
Wednesday, March 13 Class #4 Science 3:05 - 6:05 pm (3 hours)	Wednesday, April 3 Test #2 Review: Math/ Science 3:05 - 6:05 pm (3 hours)
Tuesday, March 19 Class #5 Essay 3:05 - 6:05 pm (3 hours)	Saturday, April 6 Diagnostic Test #3 9 am - 1 pm (4 hours)
Wednesday, March 20 Class #6 Practice Drills 3:05 - 6:05 pm (3 hours)	Tuesday, April 9 Test #3 Review: English/ Reading 1:05 - 4:05 pm (3 hours)
Saturday, March 23 Diagnostic Exam #1 9 am - 1 pm (4 hours)	Wednesday, April 10 Test #3 Review: Math/ Science 3:05 - 6:05 pm (3 hours)

Saturday, April 13
Real ACT

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent–Educational Services
DATE: February 12, 2019
SUBJECT: Memorandum of Understanding with Kaiser Permanente

BACKGROUND INFORMATION:

This Memorandum of Understanding (MOU) is entered into by Kaiser Permanente Watts Counseling and Learning Center (KPWCLC) and Paramount Unified School District for the third consecutive year with the purpose of preparing students for healthcare careers through the Youth Work Preparation Certificate Program. The goal of the program is to develop students into responsible and employees while exposing them to careers in healthcare. One Career Technical Education Patient Care Pathway student at Paramount High School has been selected to participate in the Saturday Youth Workshop Preparation Program which takes place eight Saturday's at the KPWCLC. Our students will develop communication skills, cultural awareness and workplace expectations prior to being placed at a local Kaiser Permanente facility for paid summer employment. Parent consent will be documented on the Paramount Unified School District CTE Internship Agreement form.

Students who complete the program will receive a certificate of completion and compensation for internship.

POLICY/ISSUE:

Board Policy 6141 – Curriculum Development

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Approve the Memorandum of Understanding with Kaiser Permanente for the Youth Work Preparation Certificate Program during the 2018-19 school year.

PREPARED BY:

Greg Francois, Director - Secondary Education and Instructional Technology

Strategic Plan:

Focus Area 1: College and Career Ready Graduates

- Goal 3: All students will possess the skills necessary to be successful in any career path.

Focus Area 2: High Quality Teaching and Learning

- Goal 1: All students will be held to high expectations for achievement and will meet or exceed the standards.

ACTION ITEM: 3.6-A

- Goal 3: Instruction will be standards-based, relevant, personalized and rigorous.
- Goal 4: Technology will be used as a tool for enhancing, personalizing and improving learning.

Focus Area 4: Parent and Community Partnerships

- Goal 2: Expand community outreach efforts and increase opportunities for involvement.
- Goal 3: Establish, expand, and maintain partnerships with community based organizations, colleges and universities, and businesses and industries.
- Goal 4: Establish and maintain meaningful, regular and open two-way communication with all stakeholders.

**NO-COST MEMORANDUM OF UNDERSTANDING
BETWEEN
PARAMOUNT UNIFIED SCHOOL DISTRICT
AND
Kaiser Permanente
Watts Counseling and Learning Center
CONTRACTOR**

FOR

**Off-School Site Educational Service
(General Nature of Services)**

PARTIES

1. The Paramount Unified School District (the “District”) is a public school district organized and existing under and pursuant to the constitution and laws of the State of California and with a primary business address at: 15110 California Avenue, Paramount, California 90723.

2. **CONTRACTOR NAME:** Kaiser Permanente Watts Counseling and Learning Center (KPWCLC)

TYPE OF BUSINESS: Mental Health, Educational, Outreach facility

PROGRAM COORDINATOR(S): *Tenesha Scott, MA and Ignacio V. -Cano, BA*

TITLE: *Outreach Coordinator for the KPWCLC*

ADDRESS: 1465 E. 103rd Street, Los Angeles, CA 90002

TELEPHONE: 323- 564-7911

FAX: 323-569-8527

E-MAIL: tenesha.d.scott@kp.org and Ignacio.V.Cano@kp.org

PURPOSE

3. The purpose of this Memorandum of Understanding is to describe the mutual goals and responsibilities with regard to the implementation and operation of the Kaiser Permanente Watts Counseling and Learning Center (KPWCLC) which provides the **Youth Work Preparation Certificate Program**, which is an off-school site program intended for selected high school students who have expressed an interest in health care as a possible profession. The aim of the program is to teach employment skills while also exposing students to various health-related careers (See **Appendix A** for program outline and objectives). Selected students will also be assisted in developing employment and interpersonal skills. The agency is requesting access to Paramount High School for the purpose of conducting student interviews for students selected to apply for the Saturday Youth Work Preparation Program.

4. By entering into this Memorandum of Understanding, Paramount Unified School District grants to Contractor (KPWCLC) the ability to enter into an agreement with Paramount High School within the Paramount Unified School District. Once the district representative(s) signs the MOU and returns it to Contractor, services may commence.

DUTIES

5. The District, and Paramount High School as evidenced by this MOU, will perform the following duties:
 - 5.1 Assist the program staff from KPWCLC with referral and recruitment of students to the program:
 - a. Assign a school liaison for ease of communication regarding program recruitment, progress and results.
 - b. Participate in the Kaiser Permanente Youth Work Preparation School Counselor Orientation to increase student participation and engagement (Coordinate access to teachers, counselors, 10th and 11th grade students with a 2.0 GPA or higher, who are interested in the healthcare professions and parents/guardians through meetings and written communications) Provide a space for student interviews to be conducted with identified students applying to participate in the Youth Work Preparation Program
6. The Contractor will perform the following duties:
 - 6.1 Implement and operate the Kaiser Permanente Youth Work Preparation Program at no cost to the partner school.
 - 6.2 Provide a structure for communication with school administration that is clearly defined and documented. Inform identified liaison of interview and program selection results by agreed upon date.
 - 6.3 KPWCLC will obtain parental consent for student participation in the Kaiser Permanente Youth Work Preparation program with a statement of understanding/arrangement included on the program application. Parents/Guardians of participants will be informed in writing that the District assumes no liability in connection with the offsite activity
 - 6.4 Conduct student applicant interviews on the Paramount High School campus on a mutually agreed upon date. Interview date must be agreed upon with Contractor and Paramount High School's designated staff (i.e. a school counselor, ROP teacher, or principal etc.)
 - 6.5 Make information about the program available in a form and language that is understandable for parents/guardians.

TERM

7. The agreement shall be effective for 4 school years from the date the last party signs. Either party may terminate this agreement for any reason at any time upon reasonable notice to the other party.

Appendix: A

Youth Work Preparation Certificate Program Outline

Mission: To develop young adults into responsible and ethical employees while exposing them to various of healthcare careers.

Objectives:

1. Develop an understanding of the healthcare service industry, including educational requirements and employment opportunities within it.
2. Develop pre-employment skills including interviewing, resume writing and application completion.
3. Develop and demonstrate positive communication and interpersonal skills.
4. Develop understanding of work expectations and issues prior to an on-the-job experience.
5. Develop and demonstrate cultural sensitivity to people of other races and cultures.

□ **Orientation**

□ **Week 1: Work Preparation**

Develop pre-employment skills including interviewing, resume writing and application completion.

- Interview Do's and Don't's
- Former 2018 Work Prep Student Panel
- Cover letter
- Resume Building
- Dress for Success
- Summer Youth Employment Program (SYEP) Application

□ **Week 2: Cultural Diversity Program**

Develop and demonstrate cultural sensitivity to people of other races and cultures.

- California Coalition for Equality and Justice - All day.

This Memorandum of Understanding shall be effective as of **January 1st 2018 through December 30th, 2020**. We agree to and support the services identified in this document to assist with the successful recruitment and selection of qualified students to participate in the Kaiser Permanente Youth Work Preparation **Saturday program for the 2018-2019 academic year**.

School Name

District

High School Principal

Date

Paramount Unified District Official

Date

Maria T. Aguirre

Maria T. Aguirre
Director

Kaiser Permanente Watts Counseling
Counseling and Learning Center

1-24-2019

Date

□ **Week 3: Personal Development**

Develop and demonstrate positive communication and interpersonal skills.

- 7 Habits of Highly Effective Teens - All day.

□ **Week 4: Making the Connection and Student Presentations**

Develop and demonstrate positive communication and interpersonal skills.

- Healthcare Speakers
- Student Presentations
- Sexual Harassment in the Workplace

□ **Week 5: Field Trip**

Develop further understanding of the healthcare service industry.

- North Hollywood Laboratory tour
- Student Presentations

□ **Week 6: Making the Connection and Student Presentations**

Develop an understanding of employment opportunities within healthcare service industry.

- Healthcare Speakers
- Human Resources Presentation - “Entry level opportunities”
- Finance Presentation
- Completion of SYEP New Hire Paperwork
- Conflict Resolution

□ **Week 7: The ideal employee and employer**

Develop understanding of work expectations and issues prior to an on-the-job experience.

- Responsibility
- Employer/Employee expectations
- Fashion Show
- Culminating Ceremony

2019 Work Prep Key Dates

Counselor Orientation:

- Friday, December 7, 2018
 - KP Independence Park

Application Deadline:

- Friday, January 25, 2019

Interview Dates

- January: 30-31
- February: 1, 5, 6, 7, 8, 9, 12, 13,

Selection Date

- Wednesday, February 14, 2019

Mail Results

- February 15, 2019
- February 20, 2019 (Deadline for students to reply)

Parent and Student Orientation

- Saturday, February 23, 2019

Work Prep Dates

- March 2, 2019 (First Day of Work Prep)
- March 9, 2019 (7 Habits of Highly Effective Teen)
- March 16, 2019 (CCEJ)
- March 23, 2019 (Guest Speakers)
- March 30, 2019 (North Hollywood Lab)
- April 6, 2019 (HR & Guest Speakers)
- April 13, 2019 (Final Day Graduation)

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent–Secondary Educational Services
DATE: February 12, 2019
SUBJECT: Renaming Advanced Placement Drawing Course: AP Studio Art: Drawing

BACKGROUND INFORMATION:

We recently received notice by the College Board that one of the Advanced Placement courses currently being offered at Paramount High School will need to be renamed. AP Studio Art: Drawing will be renamed AP Drawing in 2019-20. The College Board shared that the name change will better align with current expectations for college art and design foundation courses. As a result, the course will need to be renamed and resubmitted for UC A-G approval using the State’s Course Management Portal.

Although the content of the listed courses will not be altered, the course title will be renamed in the Student Information System as follows:

Current Course Title	Proposed Course Title
AP Studio Art: Drawing	AP Drawing

POLICY/ISSUE:

Board Policy 6141 – Curriculum Development

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Approve the renaming of the Advanced Placement Drawing Course: AP Studio Art: Drawing.

PREPARED BY:

Greg Francois, Director - Secondary Education and Instructional Technology

STRATEGIC PLAN:

Focus Area 1: College and Career Ready Graduates

- Goal 3: All students will possess the skills necessary to be successful in any career path.

Focus Area 2: High Quality Teaching and Learning

- Goal 1: All students will be held to high expectations for achievement and will meet or exceed the standards.
- Goal 3: Instruction will be standards-based, relevant, personalized and rigorous.

ACTION ITEM: 3.7-A

Paramount Unified School District

TO: Ruth Perez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent of Business Services
DATE: February 12, 2019
SUBJECT: 2018-19 Budget Adjustments as of January 31, 2019

BACKGROUND INFORMATION:

Requests for budget adjustments are submitted for Board approval for various funds. The budget adjustments are self-balancing.

GENERAL FUND (01.0) - UNRESTRICTED - TRANSFER FROM

<u>Object</u>	<u>Description</u>		<u>Amount</u>
4000-4999	Books and Supplies	\$	167,574
7300-7399	Indirect Costs		57,489
9790	Reserves		290,522
	Total Transfer From:	\$	515,585

GENERAL FUND (01.0) - UNRESTRICTED - TRANSFER TO

<u>Object</u>	<u>Description</u>		<u>Amount</u>
1000-1999	Certificated Salaries	\$	94,583
2000-2999	Classified Salaries		97,392
3000-3999	Employee Benefits		36,851
5000-5999	Services, Other Operating Expenses		30,259
6000-6999	Capital Outlay		256,500
	Total Transfer To:	\$	515,585

GENERAL FUND (01.0) - RESTRICTED - TRANSFER FROM

<u>Object</u>	<u>Description</u>		<u>Amount</u>
1000-1999	Certificated Salaries	\$	114,969
3000-3999	Employee Benefits		198,961
6000-6999	Capital Outlay		1,300
8100-8299	Federal Revenues		23,167
8300-8599	Other State Revenues		140,298
8600-8799	Other Local Revenues		3,471
9790	Reserves		452,089
	Total Transfer From:	\$	934,255

ACTION ITEM: 4.1-A

GENERAL FUND (01.0) - RESTRICTED - TRANSFER TO

<u>Object</u>	<u>Description</u>		<u>Amount</u>
2000-2999	Classified Salaries	\$	107,178
4000-4999	Books and Supplies		75,027
5000-5999	Services, Other Operating Expenses		694,398
7300-7399	Indirect Costs		57,652
	Total Transfer To:	\$	934,255

ADULT EDUCATION FUND (11.0) - TRANSFER FROM

<u>Object</u>	<u>Description</u>		<u>Amount</u>
1000-1999	Certificated Salaries	\$	92,654
3000-3999	Employee Benefits		40,967
7300-7399	Indirect Costs		163
8600-8799	Other Local Revenues		1,513
	Total Transfer From:	\$	135,297

ADULT EDUCATION FUND (11.0) - TRANSFER TO

<u>Object</u>	<u>Description</u>		<u>Amount</u>
2000-2999	Classified Salaries	\$	5,949
4000-4999	Books and Supplies		128,112
5000-5999	Services, Other Operating Expenses		1,236
	Total Transfer To:	\$	135,297

CAFETERIA FUND (13.0) - TRANSFER FROM

<u>Object</u>	<u>Description</u>		<u>Amount</u>
4000-4999	Books and Supplies	\$	21,229
	Total Transfer From:	\$	21,229

CAFETERIA FUND (13.0) - TRANSFER TO

<u>Object</u>	<u>Description</u>		<u>Amount</u>
3000-3999	Employee Benefits		1,455
5000-5999	Services, Other Operating Expenses		19,312
9790	Reserves	\$	462
	Total Transfer To:	\$	21,229

DEFERRED MAINTENANCE FUND (14.0) – TRANSFER FROM

<u>Object</u>	<u>Description</u>		<u>Amount</u>
4000-4999	Books and Supplies	\$	64,951
	Total Transfer From:	\$	64,951

DEFERRED MAINTENANCE FUND (14.0) - TRANSFER TO

<u>Object</u>	<u>Description</u>		<u>Amount</u>
5000-5999	Services, Other Operating Expenses	\$	34,507
6000-6999	Capital Outlay		30,444
	Total Transfer To:	\$	64,951

BUILDING FUND – MEASURE I (21.1) – TRANSFER FROM

<u>Object</u>	<u>Description</u>		<u>Amount</u>
6000-6999	Capital Outlay	\$	117,150
	Total Transfer From:	\$	117,150

BUILDING FUND – MEASURE I (21.1) - TRANSFER TO

<u>Object</u>	<u>Description</u>		<u>Amount</u>
4000-4999	Books and Supplies	\$	40,562
5000-5999	Services, Other Operating Expenses		76,588
	Total Transfer To:	\$	117,150

POLICY/ISSUE:

Board Policy 3150 - Budget as Spending Plan

FISCAL IMPACT:

As reflected in the 2018-19 Revised Budget as shown above.

STAFF RECOMMENDATIONS:

Approve the 2018-19 Budget Adjustments for the General Funds, Unrestricted and Restricted, Adult Education Fund, Cafeteria Fund, Deferred Maintenance Fund, and Building Fund - Measure I.

PREPARED BY:

Patricia Tu, Director of Fiscal Services

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 3: Positive School Climate and Environments Conducive to Learning

- Goal 3: Create a safe and civil learning environment for all stakeholders that incorporates restorative practices

PARAMOUNT UNIFIED SCHOOL DISTRICT
 UNRESTRICTED GENERAL FUND (01)
 BUDGET REVISIONS
 2018-2019

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	
			Adopted Budget	Unaudited Actuals Board Date 9/10/18	REVISED 07/01 - 08/31 Board Date 9/24/18	REVISED 09/01 - 09/30 Board Date 10/22/18	REVISED 10/01 - 10/31 Board Date 11/14/18	1st Interim Board Date 12/10/18	12/01-12/31 Board Date 1/14/19	1/1-1/31 Board Date 02/12/19	2nd Interim Board Date	3/1-3/31 Board Date	04/01 - 04/31 Board Date	5/1-5/31 Board Date	Final Budget	
2	Revenues:															
3	Revenue Limit Sources	8010-8099	160,313,594					1,139,286							\$ 170,452,880	
4	Federal Revenues	8100-8299	52,820					525,959	1,323,620						\$ 578,779	
5	Other State Revenues	8300-8599	4,334,242						5,885						\$ 5,657,862	
6	Other Local Revenues	8600-8799	537,160					11,739	5,885						\$ 554,784	
7	A.Total Revenues		\$ 174,237,816	\$ -	\$ -	\$ -	\$ -	\$ 1,676,984	\$ 1,329,505	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 177,244,305	
8	Expenditures:															
9	Certificated Salaries	1000-1999	71,778,461					2,108,055	378,624	94,583					\$ 74,359,723	
10	Classified Salaries	2000-2999	16,745,691					1,117,910	2,403	97,392					\$ 17,963,396	
11	Employee Benefits	3000-3999	35,616,963					767,537	76,060	36,851					\$ 36,497,411	
12	Books and Supplies	4000-4999	17,405,225					(1,960,013)	(47,900)	(167,574)					\$ 15,229,738	
13	Services, Other Operating Expenses	5000-5999	15,787,946					1,355,109	62,063	30,259					\$ 17,235,377	
14	Capital Outlay	6000-6999	4,150,000					(113,882)	(200)	256,500					\$ 4,292,418	
15	Other Outlay	7100-7299	88,000												\$ 88,000	
16	Indirect Costs	7300-7399	(654,240)					(98,077)	(3,863)	(57,489)					\$ (813,669)	
17	B.Total Expenditures		\$ 160,918,046	\$ -	\$ -	\$ -	\$ -	\$ 3,176,639	\$ 467,187	\$ 290,522	\$ -	\$ -	\$ -	\$ -	\$ 164,852,394	
18	C. Excess (Deficiency) of Revenues		\$ 13,319,770	\$ -	\$ -	\$ -	\$ -	\$ (1,499,655)	\$ 862,318	\$ (290,522)	\$ -	\$ -	\$ -	\$ -	\$ 12,391,911	
19	Over Expenditures															
20	Other Financing Sources/Uses															
21	D. Transfers In	8910-8929													\$ -	
22	E. Transfers Out	7610-7629	\$ 5,778,988						196,940						\$ 5,975,928	
23	F. Financing Sources	8930-8979													\$ -	
24	G. Financing Uses	7630-7699													\$ -	
25	H. Flexibility Transfers	8997													\$ -	
26	I. Flexibility Transfers	8998													\$ -	
27	J. Contributions to Res. Programs	8980-8999	(20,651,792)					(1,030,074)	87,246						\$ (21,594,620)	
28	K.Total, Other Sources/Uses		\$ (26,430,780)	\$ -	\$ -	\$ -	\$ -	\$ (1,030,074)	\$ (109,694)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (15,618,692)	
29	Net Increase (Decrease) in Fund Balance		\$ (13,111,010)	\$ -	\$ -	\$ -	\$ -	\$ (2,529,729)	\$ 752,624	\$ (290,522)	\$ -	\$ -	\$ -	\$ -	\$ (15,178,637)	
30	Beginning Balance		\$ 47,022,311	\$ 50,894,421	\$ 37,783,411	\$ 37,783,411	\$ 37,783,411	\$ 37,783,411	\$ 37,783,411	\$ 37,783,411	\$ 37,783,411	\$ 37,783,411	\$ 37,783,411	\$ 37,783,411	\$ 37,783,411	
31	Ending Balance		\$ 33,911,301	\$ 37,783,411	\$ 37,783,411	\$ 37,783,411	\$ 37,783,411	\$ 35,253,682	\$ 36,006,306	\$ 35,715,784	\$ 35,715,784	\$ 35,715,784	\$ 35,715,784	\$ 35,715,784	\$ 22,604,774	
32																
33																
34																
35																
36																
37																
38																
39																

PARAMOUNT UNIFIED SCHOOL DISTRICT
RESTRICTED GENERAL FUND (01)
 BUDGET REVISIONS
 2018-2019

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	
			Adopted Budget	Unaudited Actuals Board Date 9/10/18	REVISED 07/01 - 08/31 Board Date 9/24/18	REVISED 09/01 - 09/30 Board Date 10/22/18	REVISED 10/01 - 10/31 Board Date 11/14/18	1st Interim Board Date 12/10/18	12/01-12/31 Board Date 1/14/19	1/1-1/31 Board Date 02/12/19	2nd Interim Board Date	3/1-3/31 Board Date	04/01 - 04/31 Board Date	5/1-5/31 Board Date	Final Budget	
2																
3		8010-8099	\$ -													
4		8100-8299	\$ 9,318,546					1,640,743	122,420	23,167						11,104,876
5		8300-8599	\$ 7,575,152					418,130	418,130	140,298						8,133,580
6		8600-8799	\$ 1,964,736					154,502	(35,613)	3,471						2,087,096
7			\$ 18,858,434					\$ 1,795,245	\$ 504,937	\$ 166,936						\$ 21,325,552
8																
9																
10		1000-1999	15,006,503					884,848	18,891	(114,969)						15,795,273
11		2000-2999	7,618,650					277,208	10,813	107,178						8,013,849
12		3000-3999	8,762,085					201,784	1,000	(198,961)						8,765,908
13		4000-4999	2,392,769					967,038	(106,570)	75,027						3,328,264
14		5000-5999	5,843,815					1,858,332	79,001	694,398						8,475,546
15		6000-6999	-					533,555		(1,300)						532,255
16		7100-7299	-					79,698	6,267	57,652						601,622
17		7300-7399	458,005													
18			\$ 40,081,827					\$ 4,802,463	\$ 9,402	\$ 619,025						\$ 45,512,717
19																
20																
21			\$ (21,223,393)					\$ (3,007,218)	\$ 495,635	\$ (452,089)						\$ (24,187,165)
22																
23																
24		8910-8929	\$ -													
25		8930-8979	\$ -													
26		8980-8999	\$ -													
27																
28																
29																
30			\$ 20,651,792					\$ 1,030,074	(87,246)							\$ 21,594,620
31			\$ 20,651,792					\$ 1,030,074	(87,246)							\$ 21,594,620
32																
33			\$ (571,601)					\$ (1,977,144)	\$ 408,289	\$ (452,089)						\$ (2,592,545)
34																
35																
36			\$ 5,593,355	\$ 6,164,246	\$ 5,592,645	\$ 5,592,645	\$ 5,592,645	\$ 5,592,645	\$ 5,592,645	\$ 5,592,645	\$ 5,592,645	\$ 5,592,645	\$ 5,592,645	\$ 5,592,645	\$ 5,592,645	\$ 5,592,645
37			\$ 5,021,754	\$ 5,592,645	\$ 5,592,645	\$ 5,592,645	\$ 5,592,645	\$ 3,615,501	\$ 4,023,790	\$ 3,571,701	\$ 3,571,701	\$ 3,571,701	\$ 3,571,701	\$ 3,571,701	\$ 3,571,701	\$ 3,000,100
38																

PARAMOUNT UNIFIED SCHOOL DISTRICT
ADULT ED FUND (11)
 BUDGET REVISIONS
 2018-2019

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
			Adopted Budget	Unaudited Actuals Board Date 9/10/18	REVISED 07/01 - 08/31 Board Date 9/24/18	REVISED 09/01 - 09/30 Board Date 10/22/18	REVISED 10/01 - 10/31 Board Date 11/14/18	1st Interim Board Date 12/10/18	12/01-12/31 Board Date 1/14/19	1/1-1/31 Board Date 02/12/19	2nd Interim Board Date	3/1-3/31 Board Date	04/01 - 04/31 Board Date	5/1-5/31 Board Date	Final Budget
2	Revenues:														
3	Revenue Limit Sources	8010-8099	-	-	-	-	-	-	(18,153)						-
4	Federal Revenues	8100-8299	790,069				(73,445)	251,348							698,471
5	Other State Revenues	8300-8599	5,828,777					42,042	1,140	1,513					6,080,125
6	Other Local Revenues	8600-8799	151,050												195,745
7	A.Total Revenues		\$ 6,769,896	\$ -	\$ -	\$ -	\$ -	\$ 219,945	\$ (17,013)	\$ 1,513	\$ -	\$ -	\$ -	\$ -	\$ 6,974,341
8															
9	Expenditures:														
10	Certificated Salaries	1000-1999	1,404,416					154,417	(4,138)	(92,654)					1,462,041
11	Classified Salaries	2000-2999	586,383					29,236	3,634	5,949					625,212
12	Employee Benefits	3000-3999	698,857					56,351	885	(40,967)					715,126
13	Books and Supplies	4000-4999	268,239					130,878	(2,388)	128,112					524,841
14	Services, Other Operating Expenses	5000-5999	4,122,824					404,817	5,560	1,236					4,534,437
15	Capital Outlay	6000-6999	-						(2,413)						(2,413)
16	Other Outgo	7100-7299	-												-
17	Indirect Costs	7300-7399	105,269					18,388		(163)					123,494
18	B.Total Expenditures		\$ 7,185,998	\$ -	\$ -	\$ -	\$ -	\$ 794,087	\$ 1,140	\$ 1,513	\$ -	\$ -	\$ -	\$ -	\$ 7,982,738
19															
20	C. Excess (Deficiency) of Revenues														
21	Over Expenditures		\$ (416,102)	\$ -	\$ -	\$ -	\$ -	\$ (574,142)	\$ (18,153)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,008,397)
22															
23	Other Financing Sources/Uses														
24	D. Transfers In	8910-8929	\$ -												\$ -
25	E. Transfers Out	7610-7629	\$ -												\$ -
26	F. Financing Sources	8930-8979	\$ -												\$ -
27	G. Financing Uses	7630-7699	\$ -												\$ -
28	H. Contributions to Res. Programs	8980-8999	\$ -												\$ -
29	I.Total, Other Sources/Uses		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
30															
31	Net Increase (Decrease) in Fund Balance		\$ (416,102)	\$ -	\$ -	\$ -	\$ (574,142)	\$ (18,153)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,008,397)
32															
33															
34	Beginning Balance		\$ 2,129,882	\$ 2,560,329	\$ 2,129,882	\$ 2,129,882	\$ 2,129,882	\$ 2,129,882	\$ 2,129,882	\$ 2,129,882	\$ 2,129,882	\$ 2,129,882	\$ 2,129,882	\$ 2,129,882	\$ 2,129,882
35	Ending Balance		\$ 1,713,780	\$ -2,129,882	\$ 2,129,882	\$ 2,129,882	\$ 2,129,882	\$ 1,555,740	\$ 1,537,587	\$ 1,537,587	\$ 1,537,587	\$ 1,537,587	\$ 1,537,587	\$ 1,537,587	\$ 1,121,485

PARAMOUNT UNIFIED SCHOOL DISTRICT
CAFETERIA FUND (13)
BUDGET REVISIONS
2018-2019

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
			Adopted Budget	Unaudited Actuals Board Date 9/10/18	REVISED 07/01 - 08/31 Board Date 9/24/18	REVISED 09/01 - 09/30 Board Date 10/22/18	REVISED 10/01 - 10/31 Board Date 11/14/18	1st Interim Board Date 12/10/18	12/01-12/31 Board Date 1/14/19	1/1-1/31 Board Date 02/12/19	2nd Interim Board Date	3/1-3/31 Board Date	04/01 - 04/31 Board Date	5/1-5/31 Board Date	Final Budget
2	Revenues:														
3	Revenue Limit Sources	8010-8099	\$ -												\$ -
4	Federal Revenues	8100-8299	\$ 8,261,000												\$ 8,261,000
5	Other State Revenues	8300-8599	\$ 652,000												\$ 652,000
6	Other Local Revenues	8600-8799	\$ 387,000												\$ 387,000
7	A. Total Revenues		\$ 9,300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,300,000
8	Expenditures:														
9	Certificated Salaries	1000-1999	\$ -												\$ -
10	Certificated Salaries	2000-2999	\$ 3,556,860					240,435							\$ 3,797,295
11	Employee Benefits	3000-3999	\$ 1,655,147					11,296		1,455					\$ 1,667,898
12	Books and Supplies	4000-4999	\$ 3,875,885					25,666	(4,166)	(21,229)					\$ 3,880,322
13	Services, Other Operating Expenses	5000-5999	\$ 132,108					(74,095)		19,312					\$ 73,159
14	Capital Outlay	6000-6999	\$ 72,000					(32,000)							\$ 40,000
15	Other Outgo	7100-7299	\$ -												\$ -
16	Indirect Costs	7300-7399	\$ -												\$ -
17	B. Total Expenditures		\$ 9,292,000	\$ -	\$ -	\$ -	\$ -	\$ 171,262	\$ (4,166)	\$ (462)	\$ -	\$ -	\$ -	\$ -	\$ 9,458,634
18	C. Excess (Deficiency) of Revenues		\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ (171,262)	\$ 4,166	\$ 462	\$ -	\$ -	\$ -	\$ -	\$ (158,634)
19	Over Expenditures		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20	Other Financing Sources/Uses		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
21	D. Transfers In	8910-8929	\$ -												\$ -
22	E. Transfers Out	7610-7629	\$ -												\$ -
23	F. Financing Sources	7930-8979	\$ -												\$ -
24	G. Financing Uses	7630-7699	\$ -												\$ -
25	H. Contributions to Res. Programs	8980-8999	\$ -												\$ -
26	I. Total, Other Sources/Uses		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
27	Net Increase (Decrease) in Fund Balance		\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ (171,262)	\$ 4,166	\$ 462	\$ -	\$ -	\$ -	\$ -	\$ (158,634)
28	Beginning Balance		\$ 400,530	\$ 701,179	\$ 400,530	\$ 400,530	\$ 400,530	\$ 400,530	\$ 400,530	\$ 400,530	\$ 400,530	\$ 400,530	\$ 400,530	\$ 400,530	\$ 400,530
29	Ending Balance		\$ 408,530	\$ 400,530	\$ 400,530	\$ 400,530	\$ 400,530	\$ 229,268	\$ 233,434	\$ 233,896	\$ 233,896	\$ 233,896	\$ 233,896	\$ 233,896	\$ 241,896

PARAMOUNT UNIFIED SCHOOL DISTRICT
DEFERRED MAINTENANCE FUND (14)
 BUDGET REVISIONS
 2018-2019

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
			Adopted Budget	Unaudited Actuals Board Date 9/10/18	REVISED 07/01 - 08/31 Board Date 9/24/18	REVISED 09/01 - 09/30 Board Date 10/22/18	REVISED 10/01 - 10/31 Board Date 11/14/18	1st Interim Board Date 12/10/18	12/01-12/31 Board Date 1/14/19	1/1-1/31 Board Date 02/12/19	2nd Interim Board Date	3/1-3/31 Board Date	04/01 - 04/31 Board Date	5/1-5/31 Board Date	Final Budget
2	Revenues:														
3	Revenue Limit Sources	8010-8099	\$ -												\$ -
4	Federal Revenues	8100-8299	\$ -												\$ -
5	Other State Revenues	8300-8599	\$ -												\$ -
6	Other Local Revenues	8600-8799	\$ -												\$ -
7	A. Total Revenues		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8	Expenditures:														
9	Certificated Salaries	1000-1999	\$ -												\$ -
10	Certificated Salaries	2000-2999	\$ 244,695				8,368	8,368							\$ 253,063
11	Employee Benefits	3000-3999	\$ 113,503				(7,574)	(7,574)							\$ 105,929
12	Books and Supplies	4000-4999	\$ 104,752				248,000	248,000	1,000	(64,951)					\$ 288,801
13	Services, Other Operating Expenses	5000-5999	\$ 1,416,611				144,249	144,249	59,000	34,507					\$ 1,654,367
14	Capital Outlay	6000-6999	\$ 2,308,427				(393,043)	(393,043)	(60,000)	30,444					\$ 1,865,828
15	Other Outgo	7100-7299	\$ -												\$ -
16	Indirect Costs	7300-7399	\$ -												\$ -
17	B. Total Expenditures		\$ 4,187,988	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,187,988
18	C. Excess (Deficiency) of Revenues		\$ (4,187,988)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (4,187,988)
19	Over Expenditures														
20	Other Financing Sources/Uses														
21	D. Transfers In	8910-8929	\$ 4,187,988						196,940						\$ 4,384,928
22	E. Transfers Out	7610-7629	\$ -												\$ -
23	F. Financing Sources	8930-8979	\$ -												\$ -
24	G. Financing Uses	7630-7699	\$ -												\$ -
25	H. Contributions to Res. Programs	8980-8999	\$ -												\$ -
26	I. Total, Other Sources/Uses		\$ 4,187,988	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 196,940	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,384,928
27	Net Increase (Decrease) in Fund Balance		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 196,940	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 196,940
28	Beginning Balance		\$ 802	\$ -	\$ 802	\$ 802	\$ 802	\$ 802	\$ 802	\$ 802	\$ 802	\$ 802	\$ 802	\$ 802	\$ 802
29	Ending Balance		\$ -	\$ 802	\$ 802	\$ 802	\$ 802	\$ 802	\$ 197,742	\$ 197,742	\$ 197,742	\$ 197,742	\$ 197,742	\$ 197,742	\$ 197,742

PARAMOUNT UNIFIED SCHOOL DISTRICT
BUILDING MEASURE I (21-1)
 BUDGET REVISIONS
 2018-2019

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	
			Adopted Budget	Unaudited Actuals Board Date 9/10/18	REVISED 07/01 - 08/31 Board Date 9/24/18	REVISED 09/01 - 09/30 Board Date 10/22/18	REVISED 10/01 - 10/31 Board Date 11/14/18	1st Interim Board Date 12/10/18	12/01-12/31 Board Date 1/14/19	1/1-1/31 Board Date 02/12/19	2nd Interim Board Date	3/1-3/31 Board Date	04/01 - 04/31 Board Date	5/1-5/31 Board Date	Final Budget	
2	Revenues:															
3	Revenue Limit Sources	8010-8099	\$ -													
4	Federal Revenues	8100-8299	\$ -													
5	Other State Revenues	8300-8599	\$ -													
6	Other Local Revenues	8600-8799	\$ 334,000													334,000
7	A. Total Revenues		\$ 334,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	334,000
8																
9	Expenditures:															
10	Certificated Salaries	1000-1999	\$ -													
11	Classified Salaries	2000-2999	\$ -													
12	Employee Benefits	3000-3999	\$ -													
13	Books and Supplies	4000-4999	\$ -					277,487	344	40,562						318,393
14	Services, Other Operating Expenses	5000-5999	\$ -					243,085	10,695	76,588						330,368
15	Capital Outlay	6000-6999	\$ 6,500,000					852,028	(11,039)	(117,150)						7,223,839
16	Other Outgo	7100-7299	\$ -													
17	Indirect Costs	7300-7399	\$ -													
18	Debt Service	7400-7499	\$ 5,500,000													5,500,000
19	B. Total Expenditures		\$ 12,000,000	\$ -	\$ -	\$ -	\$ 1,372,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	13,372,600
20																
21	C. Excess (Deficiency) of Revenues Over Expenditures		\$ (11,666,000)	\$ -	\$ -	\$ -	\$ (1,372,600)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	(13,038,600)
22																
23																
24	Other Financing Sources/Uses															
25	D. Transfers In	8910-8929	\$ -													
26	E. Transfers Out	7610-7629	\$ -													
27	F. Financing Sources	8930-8979	\$ -													
28	G. Financing Uses	7630-7699	\$ -													
29	H. Contributions to Res. Programs	8980-8999	\$ -													
30	I. Total, Other Sources/Uses		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
31																
32	Net Increase (Decrease) in Fund Balance		\$ (11,666,000)	\$ -	\$ -	\$ -	\$ (1,372,600)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	(13,038,600)
33																
34																
35	Beginning Balance		\$ 13,689,064	\$ 2,023,064	\$ 13,689,064	\$ 13,689,064	\$ 13,689,064	\$ 13,689,064	\$ 13,689,064	\$ 13,689,064	\$ 13,689,064	\$ 13,689,064	\$ 13,689,064	\$ 13,689,064	\$ 13,689,064	\$ 13,689,064
36	Ending Balance		\$ 2,023,064	\$ 13,689,064	\$ 2,023,064	\$ 2,023,064	\$ 2,023,064	\$ 650,464	\$ 650,464	\$ 650,464	\$ 650,464	\$ 650,464	\$ 650,464	\$ 650,464	\$ 650,464	\$ 650,464

Paramount Unified School District

TO: Dr. Ruth Perez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent of Business Services
DATE: February 12, 2019
SUBJECT: 2017-2018 Annual Audit

BACKGROUND INFORMATION:

Education Code 41020 requires school districts to file their annual financial audit report with the County Superintendent of Schools, the State Department of Education, and the State Controller no later than December 15. The District's audit report was filed with the appropriate agencies, as required.

The 2017-18 District audit was prepared by the firm of Clifton Larson Allen LLP, Certified Public Accountants. The District received an unqualified opinion, which is the highest opinion that can be received. The audit resulted in no findings and questioned costs related to the basic financial statements.

POLICY/ISSUE:

Board Policy 3432 – Annual Audit

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Accept the District's annual audit report for the 2017-2018 school year submitted under separate cover.

PREPARED BY:

Patricia Tu, Director of Fiscal Services

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 3: Positive School Climate and Environments Conducive to Learning

- Goal 3: Create a safe and civil learning environment for all stakeholders that incorporates restorative practices

ACTION ITEM: 4.2-A

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent - Business Services
DATE: February 12, 2019
SUBJECT: Notices of Completion – Field Service Contracts

BACKGROUND INFORMATION:

At the meeting of April 23, 2018, the Board of Education authorized the renewal of field service contracts. Individual projects over \$15,000 require formal notice of completion and a five (5%) percent retention for each contract be held until the Board has accepted completion of the project.

The following projects are complete:

Vendor	Project Description	Contract Amount	5% Retention Amount
Mear Construction	Gaines: Exterior Painting (Bid #2-17-18) P.O. 19-00813	\$ 96,450.00	\$ 4,822.50
Mear Construction	Los Cerritos: Exterior Painting (Bid #2-17-18) P. O. 19-01213 (revised due to change notice)	\$ 174,500.00	\$ 8,725.00
FC & Sons Roofing Inc.	Warehouse & Garage: Install acrylic roof coating system (Bid #4-15-16) P.O. 19-00433	\$ 191,000.00	\$ 9,550.00
FC & Sons Roofing Inc.	PHS West: Replace auditorium roof (Bid #4-15-16) P.O. 19-01330	\$ 67,380.00	\$ 3,369.00
REM Custom Builders, Inc.	Wirtz: Kitchen remodel (Bid #2-16-17) P.O. 19-01275 (revised due to change notice)	\$ 90,013.00	\$ 4,500.65
REM Custom Builders, Inc.	Wirtz: Repair multipurpose room (Bid #2-16-17) P. O. 01407 (revised due to change notice)	\$ 63,364.00	\$ 3,168.20
West Co.	Collins: Electrical maintenance & repairs (Bid#3-17-18) P. O. 19-00311 reference P. O. 18-02013	\$ 127,720.00	\$ 6,386.00
West Co.	Wirtz: Utilities upgrade electrical services (Bid #3-17-18) P. O. 19-00314 reference P.O. 18-01201	\$ 436,000.00	\$ 21,800.00
West Co.	Lincoln: Electrical maintenance & repairs (Bid#3-17-18) P. O. 19-00283 reference P.O. 18-02066	\$ 208,884.00	\$ 10,444.20
West Co.	Odyssey: Phase I projects (Bid #7-17-18) P. O. 19-00318 reference P. O. 18-02689	\$ 2,001,020.00	\$ 100,051.00
Future Design Communications	Odyssey: Network cabling (Bid #5-18-19) P. O. 19-01577	\$ 129,452.23	\$ 6,472.62

ACTION ITEM: 4-3-A

Once the project is deemed complete, it is the responsibility of the District's Board to formally accept the project, file a Notice of Completion and authorize payment to all contracted parties as allowed by contract.

POLICY/ISSUE:

Board Policy 7430 – Acceptance of Completed Projects

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Accept as completed the Field Service Contracts for exterior painting of Gaines and Los Cerritos, installation of acrylic roof coating system at warehouse and garage, replace auditorium roof at PHS West, remodel kitchen at Wirtz, repair multipurpose room at Wirtz, electrical maintenance and repairs at Collins, utilities upgrade electrical services at Wirtz, electrical maintenance and repairs at Lincoln, Phase I projects at Odyssey, and network cabling at Odyssey and authorize the Superintendent or designee to file the Notices of Completion and make payment to all contracted parties upon expiration of the lien period and determination that no liens are outstanding.

PREPARED BY:

Cindy DiPaola, Director-Operations

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 3: Positive School Climate and Environments Conducive to Learning

- Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership and district leadership

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: February 12, 2019
SUBJECT: Authorization for Procurement of Copier Equipment, Approval of Lease-Purchase Agreement for Copier Equipment, and Approval of change to Managed Services Contract

BACKGROUND INFORMATION:

The Board of Education authorized lease for copiers and managed service agreement that includes maintenance, supplies and service for all schools and Print Shop equipment on September 15, 2015. All district copiers are under this contract. One of the copiers needs replacement in the District Print Shop. This is a large Print Production Kodak Digimaster copier. Our copier, which is rated for 40 million copies and a life cycle of 6-8 years, is now over 10 years old and has over 60 million copies. This copier is no longer reliable, and parts are no longer available, affecting the productivity of the Print Shop, due to frequent breakdowns.

Staff has evaluated the features to meet today's needs for scanning, copying, binding, along with service and repair configuration. The Kodak Digimaster HD 150 meets the District needs. Pursuant to Public Contract Code section 20118, the Board of Education finds that it is in the best interest of the District to authorize the procurement of the Kodak Digimaster HD 150 meets from RICOH USA, Inc. through a bid procured by National Association of Purchasing Officials (NASPO) under the Western States Contracting Alliance (WSCA) Master Agreement No. 3091 PA 7-15-70-25.

Staff further requests entering into a new lease/ purchase agreement for the Kodak Digimaster HD 150 with Ricoh Corporation, for forty-eight (48) months. The equipment allocation for schools and all other locations would remain the same. The lease includes a copy allowance, all service and repair parts, and the fleet technician who will continue to monitor machine performance and copy use. The lease fee would be invoiced monthly.

The value of the equipment configuration is \$294,322. The equipment would be leased under the lease-purchase agreement with De Lage Landen Public Finance LLC. Staff was able to negotiate a discounted price for the copier as well as a reduced lease rate by making changes to the leasing vendor. The current equipment lease cost is \$23,695 per month. If approved, the new lease cost will be \$7,338 (includes CA sales tax) per month. The new contract would expire February 12, 2023.

ACTION ITEM: 4.4-A

If approved, District staff further requests Board approve modification to the current previously Board approved management services contract, removing the current Kodak EX Kodak Digimaster Copier, and replaced with proposed new Kodak HD Digimaster copier, at no additional cost.

POLICY/ISSUE:

Gov. Code 6500

Public Contract Code 20118

FISCAL IMPACT:

General and Categorical Funds – Up to \$352,224

STAFF RECOMMENDATION:

Authorize and approve the procurement of the Kodak Digimaster HD 150 from RICOH USA, Inc. through a bid procured by National Association of Purchasing Officials (NASPO) under the Western States Contracting Alliance (WSCA) Master Agreement No. 3091 PA 7-15-70-25. Approve the lease-purchase agreement with De Lage Landen Public Finance LLC. Approve modification to the current managed services agreement with Ricoh Corporation for the replacement of equipment and authorize the Superintendent or designee to execute all necessary documents.

PREPARED BY:

Cindy DiPaola, Director-Operations

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 3: Positive School Climate and Environments Conducive to Learning

- Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership and district leadership

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos Assistant Superintendent-Business Services
DATE: February 12, 2019
SUBJECT: In-service Training Agreement with MGM Associates, Inc.

BACKGROUND INFORMATION:

Nutrition Services is requesting approval of the agreement with MGM Associates. Consultant provided an in-service training – The School Cafeteria: Customer Service for Kids. This training program provided Nutrition Services Management and all site staff with the customer service tools to enhance meal service delivery to students. The training program counts towards Professional Standards hour requirements for the upcoming audit. The ratification is necessary as the program was scheduled on Friday, January 25, 2019, a non-student day.

POLICY/ISSUE:

Board Policy 4126 – Consultants and Independent Contractors Provide Specialized Services

FISCAL IMPACT:

Not to exceed \$1,500 for the 2018-19 fiscal year, to be paid from Cafeteria Fund.

STAFF RECOMMENDATION:

Ratify the In-service Training Customer Service Agreement with MGM Associates, Inc.

PREPARED BY:

Ruben Frutos, Assistant Superintendent-Business Services

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 3: Positive School Climate and Environments Conductive Learning

- Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership, and district leadership

ACTION ITEM: 4.5-A

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: February 12, 2019
SUBJECT: Revised Administrative Regulation 5121 – Grades/Evaluation of Student Achievement

BACKGROUND INFORMATION:

Submitted for the Board's information is Administrative Regulation 5121 – Grades/Evaluation of Student Achievement which was revised to align with recent changes in Education Code. This regulation supports Board Policy 5121, which was revised and adopted on October 22, 2018.

PREPARED BY:

Renée Jeffrey, Director – K-5 School Support and Innovative Programs

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 2: High Quality Teaching and Learning

- Goal 1: All students will be held to high expectations for achievement and will meet or exceed the standards
- Goal 3: Instruction will be standards-based, relevant, personalized, and rigorous

CURRENT ADMINISTRATIVE REGULATION

AR 5121(a)

Students

Grades/Evaluation of Student Achievement

Evaluation of Academic Performance

The teacher will provide course standards/expectations, written criteria for academic performance and classroom management procedures to students and parents/guardians within the first two weeks of instruction or as soon as classes are stabilized at the beginning of each school year and/or each semester. The assessment system to be used will be uniform between teachers of the same course and provide students with multiple opportunities over time to demonstrate proficiency of the content standards.

Criteria for academic performance will be based on the following District rubrics and grades:

Rubric Score	Grades K-5
4	Excelling substantially at grade level standards
3	Proficient at grade level standards
2	Approaching proficiency at grade level standards
1	Below grade level standards

Grade	Grades 6-12
A	Excelling at District course standards
B	Significantly proficient at District course standards
C	Proficient at District course standards
D	Minimal proficiency at District course standards
F	Not proficient at District course standards - No credit (9-12)
I	Incomplete - No credit (9-12)

With the approval of the school's principal or designee, a grade of Incomplete may be assigned at the end of a term if the student's work is not finished by the end of the grading period due to illness or other excused absence. If the Incomplete grade is not made up by the end of the subsequent quarter, the Incomplete shall become an F.

CURRENT ADMINISTRATIVE REGULATION

AR 5121(b)

Students

Grades/Evaluation of Student Achievement (continued)

With the approval of the school's principal or designee, a grade of Incomplete may also be issued if the teacher deems it appropriate to allow the student additional time to earn an improved grade. In this case, if the incomplete grade is not made up by the end of the subsequent quarter, the Incomplete shall become whatever grade was earned at the end of the term in which it was issued.

The uniform assessment system to be used by all teachers of the same course in grades 6-12, must be developed based on the following criteria:

- Learning and performance standards
- Student achievement
- Quality assessments
- Median, mode and professional judgment (no use of zeros and averaging or undue weighting of any one assignment, exam, etc.)

Students

Grades/Evaluation of Student Achievement (continued)

Teachers must consider the following methods of evaluation in relation to the District rubric or grade when reporting academic performance:

- Test Scores
- Performance Based Assessments
- Assignments/Projects/Homework
- Classwork/Classroom Activities
- Completion of Coursework/Make-up Work

Student Progress Reports will be provided to parents of all students at the end of each quarter (K-12) with additional progress reports sent to 9-12 parents in the middle of each quarter. Additionally, a conference with, or a written report to, the parent of each student will occur whenever it becomes evident to the teacher that the student is in danger of failing a course or subject area.

CURRENT ADMINISTRATIVE REGULATION

AR 5121(c)

Students

Grades/Evaluation of Student Achievement (continued)

Evaluation of Effort/Work Study Habits and Citizenship

Teachers will report the effort/work study habits and citizenship as a separate grade aside and a part from the academic achievement grade on the report card. Criteria for determining effort/work-study habits and citizenship will be described as:

- O = Outstanding
- S = Satisfactory
- N = Needs Improvement
- U = Unsatisfactory

Teachers must consider the following elements in relation to the District rubric when reporting effort/work-study habits and citizenship:

- Classroom participation
- Acceptance of self-responsibility for learning
- Time management
- Effective use of available learning resources
- Ability to work cooperatively/collaboratively
- Citizenship

Attendance and Completion of Course Work

Absences

In the event of an authorized or excused absence, students who request to complete missing coursework, assignments, and tests related to that absence will be allowed to do so within two weeks of their return from absence.

Students

Students will also be responsible for the information missed during a lab, presentation, and/or special class event and will seek assistance from their teacher in making up missed coursework. A teacher may adjust the noted timeline to meet the needs of students with extenuating circumstances, such as a chronic illness.

CURRENT ADMINISTRATIVE REGULATION

AR 5121(d)

Students

Grades/Evaluation of Student Achievement (continued)

Truancies

In accordance with District adopted attendance policies, a truant student may be offered the opportunity to complete a missed assignment.

Grades for Students in Special Programs

Special Education Students

Students with Individual Education Plans (IEPs), whether identified in the Resource Specialist Program (RSP) or Special Day Class (SDC) will be assessed on the same grading criteria as regular education students by their classroom teacher with input from the Special Education case carrier. All RSP and SDC students are entitled to receive modified assignments and tests across the curriculum according to the identified needs specified in their IEPs. Special Day Class students in non-diploma programs will receive grades/marks on progress toward the objectives stated in their IEPs. Special Day Class students in mainstreamed classes for specific subjects will be assessed on the same grading criteria as regular education students. The mainstream teacher will assign grades in consultation with input from the Special Education case carrier.

Gifted And Talented Education (GATE) Students

GATE students will be assessed on the same criteria as regular program students.

English Learners (EL) Students

English Learners will be assessed on the same criteria as regular program students. Due to their linguistic needs, these students will receive English Language Development (ELD) support in order to meet District standards.

9-12 Advanced Placement (AP)/Honors Courses

Advanced Placement (AP)/Honors courses are significantly more rigorous in quality, quantity, and pacing. Students are expected to devote a considerable amount of time to meet course standards thus grades received in these courses will be weighted. Only grade marks of A, B and C will be weighted for AP/Honor Courses.

CURRENT ADMINISTRATIVE REGULATION

AR 5121(e)

Students

Grades/Evaluation of Student Achievement (continued)

Recognition for High Achievement

High Academic Achievement and outstanding citizenship will be recognized at each school at the end of each semester reporting period.

Regulation
adopted: 7/13/99
revised: 3/28/00
revised: 5/12/09
revised: 6/25/18

PARAMOUNT UNIFIED SCHOOL DISTRICT
Paramount, California

PROPOSED ADMINISTRATIVE REGULATION

AR 5121(a)

Students

Grades/Evaluation of Student Achievement

Evaluation of Academic Performance

The teacher will provide course standards/expectations, written criteria for academic performance and classroom management procedures to students and parents/guardians within the first two weeks of instruction or as soon as classes are stabilized at the beginning of each school year and/or each semester. The assessment system to be used will be uniform between teachers of the same course and provide students with multiple opportunities over time to demonstrate proficiency of the content standards.

Criteria for academic performance will be based on the following District rubrics and grades:

Rubric Score	Grades K-5
4	Excelling substantially at grade level standards <u>Consistently exceeds grade level standards</u>
3	Proficient at grade level standards <u>Consistently meets grade level standards</u>
2	Approaching proficiency at grade level standards <u>Making progress toward meeting grade level standards</u>
1	Below grade level standards <u>Little or no progress toward meeting grade level standards</u>

Grade	Grades 6-12
A	Excelling at District course standards
B	Significantly proficient at District course standards
C	Proficient at District course standards
D	Minimal proficiency at District course standards
F	Not proficient at District course standards - No credit (9-12)
I	Incomplete - No credit (9-12)

With the approval of the school's principal or designee, a grade of Incomplete may be assigned at the end of a term if the student's work is not finished by the end of the grading period due to illness or other excused absence. If the Incomplete grade is not made up by the end of the subsequent quarter, the Incomplete shall become an F.

PROPOSED ADMINISTRATIVE REGULATION

AR 5121(b)

Students

Grades/Evaluation of Student Achievement (continued)

With the approval of the school's principal or designee, a grade of Incomplete may also be issued if the teacher deems it appropriate to allow the student additional time to earn an improved grade. In this case, if the incomplete grade is not made up by the end of the subsequent quarter, the Incomplete shall become whatever grade was earned at the end of the term in which it was issued.

The uniform assessment system to be used by all teachers of the same course in grades 6-12, must be developed based on the following criteria:

- Learning and performance standards
- Student achievement
- Quality assessments
- Median, mode and professional judgment (no use of zeros and averaging or undue weighting of any one assignment, exam, etc.)

Teachers must consider the following methods of evaluation in relation to the District rubric or grade when reporting academic performance:

- Test Scores
- Performance Based Assessments
- Assignments/Projects/Homework
- Classwork/Classroom Activities
- Completion of Coursework/Make-up Work

Student Progress Reports will be provided to parents of all students at the end of each trimester for grades K-5 and at the end of each quarter for grades 6-12 (~~K-12~~) with additional progress reports sent to 9-12 parents in the middle of each quarter. Additionally, a conference with, or a written report to, the parent of each student will occur whenever it becomes evident to the teacher that the student is in danger of failing a course or subject area.

Evaluation of Effort/Work Study Habits and Citizenship

Teachers will report the effort/work study habits and citizenship as a separate grade aside and apart from the academic achievement grade on the report card. Criteria for determining effort/work-study habits and citizenship will be described as:

- O = Outstanding
- S = Satisfactory
- N = Needs Improvement
- U = Unsatisfactory

PROPOSED ADMINISTRATIVE REGULATION

AR 5121(c)

Students

Grades/Evaluation of Student Achievement (continued)

Teachers must consider the following elements in relation to the District rubric when reporting effort/work-study habits and citizenship:

- Classroom participation
- Acceptance of self-responsibility for learning
- Time management
- Effective use of available learning resources
- Ability to work cooperatively/collaboratively
- Citizenship

Attendance and Completion of Course Work

Absences

In the event of an authorized or excused absence, students who request to complete missing coursework, assignments, and tests related to that absence will be allowed to do so within two weeks of their return from absence.

Students will also be responsible for the information missed during a lab, presentation, and/or special class event and will seek assistance from their teacher in making up missed coursework. A teacher may adjust the noted timeline to meet the needs of students with extenuating circumstances, such as a chronic illness.

Truancies

In accordance with District adopted attendance policies, a truant student ~~may~~ shall be offered the opportunity to complete a missed assignment.

Grades for Physical Education

No grade of a student participating in a physical education class may be adversely affected due to the fact that the student, because of circumstances beyond his/her control, does not wear standardized physical education apparel. (Education Code 49066)

High school students using interscholastic athletic participation to fulfill physical education requirements, as authorized by Education Code 51242, may be graded on this participation provided a teacher credentialed to teach physical education supervises this participation and assigns the grade.

PROPOSED ADMINISTRATIVE REGULATION

AR 5121(d)

Students

Grades/Evaluation of Student Achievement (continued)

Grades for Students in Special Programs

Special Education Students

~~Students with Individual Education Plans (IEPs), whether identified in the Resource Specialist Program (RSP) or Special Day Class (SDC) will be assessed on the same grading criteria as regular education students by their classroom teacher with input from the Special Education case carrier. All RSP and SDC students are entitled to receive modified assignments and tests across the curriculum according to the identified needs specified in their IEPs. Special Day Class students in non diploma programs will receive grades/marks on progress toward the objectives stated in their IEPs. Special Day Class students in mainstreamed classes for specific subjects will be assessed on the same grading criteria as regular education students. The mainstream teacher will assign grades in consultation with input from the Special Education case carrier.~~

Students with Disabilities (SWD) in a diploma course of study will be assessed using the same grading criteria as general education students. Grades will be assigned to students by their teacher of record with input from the special education teacher. All SWDs are entitled to receive accommodated or modified assignments and tests across the curriculum according to the identified needs outlined in their Individualized Education Plan (IEP). If a student requires modifications to the curriculum, a modified grade can be assigned and indicated on the report card.

SWD in a certificate course of study will receive grades/marks on progress toward the objectives stated in their IEPs. Grades will be assigned to students by their special education teacher with input from the general education teacher as appropriate.

Gifted and Talented Education (GATE) Students

GATE students will be assessed on the same criteria as regular program students.

English Learner (EL) Students

English Learners will be assessed on the same criteria as regular program students. Due to their linguistic needs, these students will receive English Language Development (ELD) support in order to meet District standards.

Students in Foster Care

Grades for a student in foster care shall not be lowered if the student is absent for any reason specified in Education Code 49069.5.

PROPOSED ADMINISTRATIVE REGULATION

AR 5121(e)

Students

Grades/Evaluation of Student Achievement (continued)

9-12 Advanced Placement (AP)/Honors Courses

Advanced Placement (AP)/Honors courses are significantly more rigorous in quality, quantity, and pacing. Students are expected to devote a considerable amount of time to meet course standards thus grades received in these courses will be weighted. Only grade marks of A, B and C will be weighted for AP/Honor Courses.

Grades for College Courses

When the district has approved a student to receive district credit for coursework completed at a community college or four-year college, he/she shall receive the same letter grade as is granted by the college.

Recognition for High Achievement

High Academic Achievement and outstanding citizenship will be recognized at each school at the end of each semester reporting period.

Regulation
adopted: 7/13/99
revised: 3/28/00
revised: 5/12/09
revised: 6/25/18
revised:

PARAMOUNT UNIFIED SCHOOL DISTRICT
Paramount, California

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent-Secondary Educational Services
DATE: February 12, 2019
SUBJECT: AB 288 Agreement with Compton College

BACKGROUND INFORMATION:

The attached agreement with Compton College will establish a pathway for students to earn an Associate's Degree in Administration of Justice by the time they graduate from high school. The degree that is earned will be fully transferrable to a California State University or University of California school after graduation. The agreement allows Compton College to offer courses during the school day at our high schools exclusively for our high school students. The pathway would begin with a cohort of 20-30 9th graders in the fall of the 2019-20 school year.

This agreement will be brought back for formal approval at the next Board meeting.

POLICY/ISSUE:

Board Policy 3322 – Contracts

PREPARED BY:

Ryan Smith, Assistant Superintendent-Secondary Educational Services

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 1: College and Career Ready Graduates

- Goal 2: All students will be eligible to attend a four-year college or university without the need for remediation

Focus Area 4: Parent and Community Partnerships

- Goal 3: Establish, expand, and maintain partnerships with community based organizations, colleges and universities, and businesses and industries

MEMORANDUM OF UNDERSTANDING
for
DUAL ENROLLMENT PARTNERSHIP AGREEMENT

This Memorandum of Understanding outlines the Dual Enrollment Partnership Agreement (hereafter “AGREEMENT”) between Compton College (hereafter, “COLLEGE”), Compton Community College District (hereafter “COMPTON DISTRICT”) and Paramount Unified School District (hereafter “SCHOOL DISTRICT”).

1. LEGAL AUTHORITY

WHEREAS, the mission of the COLLEGE and COMPTON DISTRICT includes providing excellent comprehensive educational programs and services that promote student learning and success in collaboration with our diverse communities; and

WHEREAS, the SCHOOL DISTRICT is a public school district serving grades 9-12 located within the regional service area of the COLLEGE and COMPTON DISTRICT, unless otherwise specified and agreed to as specified in AB 288 Sec. 2, Education Code Section 76004 (e); and

WHEREAS, dual enrollment partnerships represent a “strategy to provide critical support for underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school” *AB 288 Section 1 (d)*; and

WHEREAS, the COLLEGE and COMPTON DISTRICT and SCHOOL DISTRICT desire to enter into this Dual Enrollment Partnership Agreement for purposes consistent with the provisions of AB 288, “offering or expanding dual enrollment opportunities for high school students who may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness;” and

WHEREAS, the governing boards of each district, at an open public meeting of that board, presented the AGREEMENT as an informational item; and at a subsequent open public meeting of that board took comments from the public and approved the AGREEMENT;

COLLEGE Board Meetings:

- a. Information Board Meeting Date _____
- b. Public Comment Board Meeting Date _____

COMPTON DISTRICT Board Meetings:

- c. Information Board Meeting Date _____
- d. Public Comment Board Meeting Date _____

SCHOOL DISTRICT Board Meetings:

- e. Information Board Meeting Date _____
- f. Public Comment Board Meeting Date _____

“Education Code” and “EC” refer to the California Education Code

NOW THEREFORE, the COLLEGE and COMPTON DISTRICT and SCHOOL DISTRICT agree to the terms outlined in this AGREEMENT.

2. TERMS OF DUAL ENROLLMENT PARTNERSHIP

2.1 Dual Enrollment Partnership Dual Enrollment Partnership

- a. The COLLEGE and COMPTON DISTRICT shall not enter into a Dual Enrollment Partnership with a school district within the service area of another community college district except where an agreement exists, or is established, between those community college districts authorizing that CCAP partnership. *AB 288 Sec. 2, EC § 76004(c)*

If the course(s) will be located outside the boundaries of the COLLEGE and COMPTON DISTRICT, the COLLEGE and COMPTON DISTRICT must comply with the requirements of Title 5, sections 55300 et seq., concerning approval by adjoining high school or community college districts and use of non-district facilities.

- b. By mutual agreement, the SCHOOL DISTRICT and the COLLEGE and COMPTON DISTRICT will develop Dual Enrollment which represent aligned, sequenced series of college-level courses to facilitate associate degree completion, four-year transfer (i.e., UC, CSU), or completion of a credential or certificate in career and technical education.

- c. The governing board of COLLEGE and COMPTON DISTRICT, prior to establishing a vocational or occupational training program (career technical education programs), shall conduct a job market study of the labor market area, and determine whether or not the results justify the proposed vocational education program. *EC § 78015 et seq*

- d. The SCHOOL DISTRICT, the COLLEGE and COMPTON DISTRICT will collaborate in a Dual Enrollment Partnership throughout the term of this AGREEMENT to offer CCAP courses to eligible students with the SCHOOL DISTRICT.

The COLLEGE and COMPTON DISTRICT is responsible for the educational program(s) and/or course(s) offered on-site at the SCHOOL DISTRICT.

- e. A description of the Dual Enrollment Pathways included under this AGREEMENT is appended to the document and shall be known as Appendix (A). Any updates to Appendix (A), by mutual agreement of the SCHOOL DISTRICT, the COLLEGE and COMPTON DISTRICT, shall be in accordance with AB 288 Sec. 2, Education Code Section 76004 and shall be submitted to the Chancellor's Office in accordance with applicable instructions.

Note: "AB 288" refers to California Assembly Bill No. 288 Chapter 618

Note: "Education Code" and "EC" refer to the California Education Code

Note: "CCR" refers to the California Code of Regulations

- f. Enrollment in Dual Enrollment courses offered as part of this AGREEMENT at the SCHOOL DISTRICT during the regular school day will be limited to high school students in the SCHOOL DISTRICT. *AB 288 Sec. 2, EC § 76004(o)(1)*

2.2 Dual Enrollment Course Instruction

- a. Students enrolled in Dual Enrollment courses offered as part of this AGREEMENT shall be held to the same behavioral standards and standards of academic achievement as those expected of students in classes offered at the COLLEGE campus.
- b. The scope, nature, time, location and listing of courses to be offered by the COLLEGE at any school with the SCHOOL DISTRICT will be appended to this document each semester during the term of this AGREEMENT and shall be known as Appendix (B). The original submission of this document to the Chancellor's Office shall include Appendix (B), and subsequent submissions of Appendix (B) shall be in accordance with Chancellor's Office instructions.
- c. The COLLEGE shall not provide physical education course opportunities to students at the SCHOOL DISTRICT or any other course opportunities that do not assist in the attainment of at least one of the goals listed in subdivision (a) of AB 288 Sec. 2, Education Code Section 76004. *AB 288 Sec. 2, EC § 76004 (d)*
- d. The COLLEGE shall ensure that instruction to be claimed for unit credit under this AGREEMENT is under the immediate supervision and control of an employee of the COMPTON DISTRICT who has met the minimum qualifications for instruction in the approved course discipline(s) as specified by the California Community Colleges Chancellor's Office. www.cccco.edu
- e. By mutual agreement of the COLLEGE, COMPTON DISTRICT and the SCHOOL DISTRICT, SCHOOL DISTRICT personnel who meet Chancellor's Office minimum qualifications and institutional hiring requirements (e.g., department- or division- level interview) may be selected to provide instruction for Dual Enrollment courses offered as part of this AGREEMENT.
- f. The COMPTON DISTRICT shall be employer of record for all Dual Enrollment instructors, regardless of whether the COLLEGE DISTRICT or SCHOOL DISTRICT assumes responsibility for payment of instructors.
- g. The COLLEGE shall ensure that the instruction of courses offered as part of this Dual Enrollment Partnership AGREEMENT adheres to the official course outline of record and the student learning outcomes established by the associated COLLEGE academic department. Appendix (C) shall include the course outline of record for each course identified therein.

Note: "AB 288" refers to California Assembly Bill No. 288 Chapter 618

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- h.* The COMPTON DISTRICT shall conduct formal evaluation of instructors of Dual Enrollment courses in accordance with its district policies and local collective bargaining agreements, as well as applicable local, state, and federal mandates in effect at the time in which instruction occurred.
- i.* The SCHOOL DISTRICT shall designate personnel at each participating school campus (e.g., Principal) to provide on-site supervision of activity related to the Dual Enrollment partnership.
- j.* The COLLEGE, COMPTON DISTRICT and SCHOOL DISTRICT shall ensure that instructors of Dual Enrollment classes do not have any other assigned duty during the instructional activity and that they are able to provide supervision and control necessary for the protection of the health and safety of students. As a general rule, instructors must be physically present in the classroom or lab or within line-of-sight of the students.
- k.* The maximum student enrollment per class for Dual Enrollment courses offered as part of this AGREEMENT shall be established in accordance with COLLEGE policies and local collective bargaining agreements in effect at the time in which the course is offered.

2.3 Educational Facilities

- a.* The SCHOOL DISTRICT shall provide adequate classroom space to conduct the instruction at its facilities, or other location mutually agreed upon by the COLLEGE, COMPTON DISTRICT, and the SCHOOL DISTRICT.

If Dual Enrollment courses will be offered at a charter school site, the SCHOOL DISTRICT shall submit to the COLLEGE and COMPTON DISTRICT documentation that the site facilities have been certified as compliant with the Field Act of the California Education Code.

- b.* Subject to mutual agreement of the COLLEGE, COMPTON DISTRICT and the SCHOOL DISTRICT, the COLLEGE, COMPTON DISTRICT, and SCHOOL DISTRICT may use joint facilities for any given term.
- c.* Joint facilities use, solely as specified by the terms of this AGREEMENT, shall be extended at no charge to either party for activity directly related to the Dual Enrollment partnership.

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Note: "CCR" refers to the California Code of Regulations

2.4 Student Eligibility

- a. The COLLEGE, COMPTON DISTRICT, and the SCHOOL DISTRICT identify the following student populations as able to benefit from courses offered under this AGREEMENT: 1) underachieving students, 2) students from groups underrepresented in postsecondary education, 3) students seeking advanced studies while in high school, and 4) students seeking a credential/certificate in career and technical education. *AB 288 Sec. 2, EC § 76004(c)(1)*
- b. A high school student interested in enrolling in a Dual Enrollment course offered under this AGREEMENT must apply to the COLLEGE and submit a *Compton College Concurrent Enrollment Application* signed by his/her parent and by the high school principal, counselor, or other designated personnel.

By endorsing a high school student's Concurrent Enrollment Application, the SCHOOL DISTRICT certifies its determination that the student has the potential for success in coursework offered by the COLLEGE.

- c. Enrollment shall be open to any eligible student within the SCHOOL DISTRICT who has been admitted to the COLLEGE and who meets applicable prerequisite requirements as specified in Appendix (A) for the term for which s/he is enrolled. Applicable prerequisite courses, training, or experience which are required as preparation for courses offered through this AGREEMENT will be determined by the COLLEGE and shall be in compliance with applicable law and COLLEGE policies and standards.

2.5 Student Registration and Enrollment

- a. The COLLEGE shall provide the necessary college application and registration forms currently in effect for dual enrollment under this AGREEMENT.
- b. The COLLEGE and the SCHOOL DISTRICT shall collaborate to provide ancillary and support service in the areas of outreach and recruitment, assessment, placement, counseling, tutoring, and other related services as necessary.
- c. The COLLEGE shall be responsible for processing student applications for dual enrollment under this AGREEMENT.
- d. A student who has been admitted to the COLLEGE and who meets applicable prerequisite requirements for Dual Enrollment coursework as specified in Appendix (A) may enroll in a maximum of 15 units per semester if all of the following circumstances are satisfied *AB 288 Sec.2, EC § 76004(p)*:

Note: "AB 288" refers to California Assembly Bill No. 288 Chapter 618

Note: "Education Code" and "EC" refer to the California Education Code

Note: "CCR" refers to the California Code of Regulations

- i. The units constitute no more than four COLLEGE courses per term
 - ii. The units are part of an academic program that is part of the Dual Enrollment partnership agreement outlined in this AGREEMENT
 - iii. The units are part of an academic program that is designed to award students both a high school diploma and an associate degree or a certificate or credential
- a. Students enrolled in Dual Enrollment courses offered as part of this AGREEMENT will be directed to the official catalog of the COLLEGE for information regarding applicable academic policies and procedures.
 - b. A student who withdraws from a Dual Enrollment course offered as part of this AGREEMENT will not receive credit for that course from the COLLEGE.
 - c. Grades earned by students enrolled in Dual Enrollment courses offered as part of this AGREEMENT will be posted on the student's official COLLEGE transcript.

2.6 Student Fees and Instructional Materials

- a. High school students enrolled in a Dual Enrollment course offered, as part of this AGREEMENT shall not be assessed any fee that is prohibited by Section 49011 of the California Education Code. *AB 288 Sec. 2, EC § 76004(f)*

The total cost of textbooks and other instructional materials for Dual Enrollment courses shall be specified in Appendix (A) of this AGREEMENT. The SCHOOL DISTRICT shall assume responsibility for the cost of all instructional materials. The COLLEGE will also ensure that textbooks and other instructional materials assigned for any given course offered under this AGREEMENT are maintained for at least two (2) years unless otherwise indicated.

- b. High school students enrolled in a Dual Enrollment course offered as part of this AGREEMENT and who are properly classified as having "special part-time student" status as described in AB 288 Sec.2, Education Code Section 76004(p) and item 2.5(d) above shall be exempt from the following COLLEGE and COMPTON DISTRICT fee requirements *AB 288 Sec.2, EC § 76004(q)*:
 - i. Student Representation Fee (*EC § 76060.5*)
 - ii. Nonresident Tuition Fee (*EC § 76140*)

Note: "AB 288" refers to California Assembly Bill No. 288 Chapter 618

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- iii. Transcript Fees (*EC § 76223*)
 - iv. Course Enrollment Fees (*EC § 76300*)
 - v. Apprenticeship Course Fees (*EC § 76350*)
 - vi. Child Development Center Fees (*EC § 79121*)
- c. In accordance with the COLLEGE and COMPTON DISTRICT, policies, high school students enrolled in a course offered through this AGREEMENT may be assessed fees that are not prohibited by Section 49011 and are otherwise permitted pursuant to the Education Code.

2.7 Student Records

- a. The COLLEGE, COMPTON DISTRICT, and the SCHOOL DISTRICT shall maintain the confidentiality of all student academic records and other personal student records in accordance with all applicable privacy laws, ordinances, regulations, and directives at the federal, state, and local levels. Both parties agree not to release such data to any third party without the prior written consent of the student or unless disclosure is otherwise authorized by law.
- b. The COMPTON DISTRICT and the SCHOOL DISTRICT shall inform all of its officers, employees, and agents providing services as part of this AGREEMENT of the confidentiality of student academic records and other personal student records.
- c. The COLLEGE, COMPTON DISTRICT and the SCHOOL DISTRICT shall enforce applicable policies and procedures to ensure that each student record received pursuant to this AGREEMENT is used solely for the purpose(s) consistent with the user's authority to access that information pursuant to applicable federal and state law.
- d. The COLLEGE, COMPTON DISTRICT and the SCHOOL DISTRICT shall maintain accurate and complete records, which shall include a record of educational services provided in sufficient detail to permit an evaluation of services in accordance with Education Code provisions. Such records shall be open to the respective inspection and audit by authorized professional staff of the COLLEGE, COMPTON DISTRICT and the SCHOOL DISTRICT, and other state agencies where such inspection and audit does not conflict with the Education Code.
- e. In all cases, standard FTES computation rules, support documentation, course section tabulations, and record retention requirements continue to apply, including as prescribed by California Code of Regulations, Title 5, Sections 58003.1 et seq., 58020 et seq., 58030 and 59020 et seq.

Note: "AB 288" refers to California Assembly Bill No. 288 Chapter 618

Note: "Education Code" and "EC" refer to the California Education Code

Note: "CCR" refers to the California Code of Regulations

2.8 Regulatory Reporting

- a. The COLLEGE and COMPTON DISTRICT shall be responsible for the following as relate to Dual Enrollment courses offered as part of this AGREEMENT:
 - i. Assignment monitoring and reporting to the county office of education
 - ii. Reporting responsibilities pursuant to applicable federal teacher quality mandates.
- b. The COLLEGE, COMPTON DISTRICT and the SCHOOL DISTRICT shall report annually to the California Community Colleges Chancellor’s Office all of the following information:
 - i. The total number of high school pupils by school site enrolled in each Dual Enrollment partnership, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws. *AB 288 Sec. 2, EC § 76004(t)(1)(A)*
 - ii. The total number of community college courses by course category and type and by school site enrolled in by Dual Enrollment partnership participants. *AB 288 Sec. 2, EC § 76004(t)(1)(B)*
 - iii. The total number and percentage of successful course completions, by course category and type and by school site, of Dual Enrollment partnership participants. *AB 288 Sec. 2, EC § 76004(t)(1)(C)*
 - iv. The total number of full-time equivalent students generated by Dual Enrollment partnership community college district participants. *AB 288 Sec. 2, EC § 76004(t)(1)(D)*

2.9 State Apportionment

- a. The COLLEGE and COMPTON DISTRICT shall include students enrolled in Dual Enrollment courses in its report of full-time equivalent students (FTES) for purposes of receiving state apportionments when the course(s) comply with current requirements for dual enrollment under applicable California law.
 - i. The COLLEGE and COMPTON DISTRICT may limit enrollment in a course solely to eligible high school students if the course is offered at a SCHOOL DISTRICT campus during the regular school day and the course is offered pursuant to this AGREEMENT. *AB 288 Sec. 2, EC § 76004(o)(1)*
 - ii. For purposes of allowances and apportionments from Section B of the State School Fund, a community college district conducting a closed course on a high school campus pursuant to AB 288 Sec. 2, Education Code Section 76004

Note: “AB 288” refers to California Assembly Bill No. 288 Chapter 618

Note: “Education Code” and “EC” refer to the California Education Code

Note: “CCR” refers to the California Code of Regulations

(p)(1) shall be credited with those units of full-time equivalent students attributable to the attendance of eligible high school pupils. *AB 288 Sec. 2, EC § 76004(o)(1)*

- b. Neither the COLLEGE, COMPTON DISTRICT, nor the SCHOOL DISTRICT shall receive a state allowance or apportionment for an instructional activity for which the partnering district has been, or shall be, paid an allowance or apportionment. *AB 288 Sec. 2, EC § 76004(r)*
- c. The number of full-time equivalent students (FTES) that the COMPTON DISTRICT will claim per semester per school for Dual Enrollment courses offered as part of this AGREEMENT will vary depending upon the particular course(s) offered and the number of students enrolled in any given semester. Course details (e.g., course name, course title, number of units) for any given semester in which CCAP courses are offered at the SCHOOL DISTRICT can be found in Appendix (X) B of this AGREEMENT.

2.10 Other Procedures, Terms, and Conditions

- a. The COLLEGE, COMPTON DISTRICT shall provide the SCHOOL DISTRICT with current information pertaining to the procedures, terms, and conditions specified by its governing board regarding the following:
 - i. Enrollment period
 - ii. Student fees
 - iii. Number of class hours sufficient to meet the stated performance objectives (if applicable)
 - iv. Supervision and evaluation of students
 - v. Withdrawal of students prior to completion of a course of program

Current COLLEGE policies and procedures are accessible on the college website at www.compton.edu.

- b. The COLLEGE, COMPTON DISTRICT and the SCHOOL DISTRICT shall adhere to applicable procedures, terms, conditions set forth by federal, state, and local regulations related to Dual Enrollment partnerships.
- c. The COLLEGE and COMPTON DISTRICT shall assess the Dual Enrollment partnership and the provisions of this AGREEMENT in accordance with COLLEGE and COMPTON DISTRICT guidelines regarding the review of its programs and partnership agreements.

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3. CERTIFICATIONS

- 3.1** This AGREEMENT certifies that any COMPTON DISTRICT instructor teaching a Dual Enrollment course on a SCHOOL DISTRICT campus has not been convicted of any sex offense as defined in Section 87010, or any controlled substance offense as defined in Section 87011. All instructors employed by the COLLEGE DISTRICT must comply with the fingerprinting requirements set forth in the Education Code and COLLEGE DISTRICT board policies. *AB 288 Sec. 2, EC § 76004(h)*
- 3.2** This AGREEMENT certifies that any COMPTON DISTRICT instructor teaching a CCAP course at the SCHOOL DISTRICT campus has not displaced or resulted in the termination of an existing SCHOOL DISTRICT teacher teaching the same course on that campus. *AB 288 Sec. 2, EC § 76004(i)*
- 3.3** This AGREEMENT certifies that a qualified SCHOOL DISTRICT teacher teaching a Dual Enrollment course offered for college credit at a SCHOOL DISTRICT campus has not displaced or resulted in the termination of an existing COMPTON DISTRICT faculty member teaching the same course at the partnering COMPTON DISTRICT. *AB 288 Sec. 2, EC § 76004(j)*
- 3.4** This AGREEMENT certifies that both the COMPTON DISTRICT and the SCHOOL DISTRICT comply with local collective bargaining agreements and all state and federal reporting requirements regarding the qualifications and evaluation of the faculty member teaching a Dual Enrollment partnership course offered for high school credit. *AB 288 Sec. 2, EC § 76004(l)*
- 3.5** This AGREEMENT certifies that any remedial course taught by COMPTON DISTRICT faculty at the SCHOOL DISTRICT campus as part of a Dual Enrollment partnership shall be offered only to high school students who do not meet their grade level standard in math, English, or both on an interim assessment in grade 10 or 11, as determined by the SCHOOL DISTRICT, and shall involve a collaborative effort between high school and community college faculty to deliver an innovative remediation course as an intervention in the student's junior or senior year to ensure the student is prepared for college-level work upon graduation. *AB 288 Sec. 2, EC § 76004(n)*
- 3.6** The COLLEGE certifies that:
- a.* Degree and certificate programs offered by the COLLEGE have been approved by the California Community Colleges Chancellor's Office; courses that constitute the programs are part of the approved programs, or the COLLEGE has received delegated authority to separately approve those courses locally. *CCR, Title5, § 58050(a)(1)*

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Note: "Education Code" and "EC" refer to the California Education Code

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- b. A COLLEGE course offered for college credit at the SCHOOL DISTRICT campus does not reduce access to the same course offered at the COLLEGE campus. *AB 288 Sec. 2, EC § 76004(k)(1)*
- c. A COLLEGE course that is oversubscribed or has a waiting list shall not be offered in the Dual Enrollment partnership. *AB 288 Sec. 2, EC § 76004(k)(2)*
- d. Participation in a Dual Enrollment partnership is consistent with the core mission of the COLLEGE and COMPTON DISTRICT pursuant to Section 66010.4, and that pupils participating in a Dual Enrollment partnership will not lead to enrollment displacement of otherwise eligible adults in the COLLEGE DISTRICT. *AB 288 Sec. 2, EC § 76004(k)(3)*
- e. The COMPTON DISTRICT does not receive full compensation for the direct education costs of the course(s) offered as part of this AGREEMENT from any public or private agency, individual, or group. *EC § 84752; CCR, Title5, § 58051.5*
- f. The COLLEGE and COMPTON DISTRICT is responsible for obtaining certification from the SCHOOL DISTRICT verifying that the instructional activity to be conducted will not be fully funded by other sources. *EC § 84752; CCR, Title5, § 58051.5*

4. INDEMNIFICATION

- 4.1 The COLLEGE agrees to indemnify, defend, and hold harmless the COMPTON DISTRICT and SCHOOL DISTRICT and its elected officials, appointed officers, employees, and other agents from and against any and all claims, liabilities, expenses, damages, defense costs, and reasonable legal fees resulting from the COLLEGE's operations or its services provided under this AGREEMENT, including without limitation bodily injury, death, personal injury, or property damage to any property, including physical damage to or loss of the COLLEGE's property or any property in the care, custody or control of the COLLEGE. The obligation to indemnify shall extend to all claims and losses that arise from willful acts or active negligence by the COLLEGE, its officials, officers, employees, or other agents.
- 4.2 The COMPTON DISTRICT agrees to indemnify, defend, and hold harmless the COLLEGE and SCHOOL DISTRICT and its elected officials, appointed officers, employees, and other agents from and against any and all claims, liabilities, expenses, damages, defense costs, and reasonable legal fees resulting from the COMPTON DISTRICT's operations or its services provided under this AGREEMENT, including without limitation bodily injury, death, personal injury, or property damage to any property, including physical damage to or loss of the COMPTON DISTRICT's property or any property in the care, custody or control of the COMPTON DISTRICT.

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Note: "Education Code" and "EC" refer to the California Education Code

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The obligation to indemnify shall extend to all claims and losses that arise from willful acts or active negligence by the COMPTON DISTRICT, its officials, officers, employees, or other agents.

- 4.3** The SCHOOL DISTRICT agrees to indemnify, defend, and hold harmless the COLLEGE and COLLEGE DISTRICT and its elected officials, appointed officers, employees, and other agents from and against any and all claims, liabilities, expenses, damages, defense costs, and reasonable legal fees resulting from the SCHOOL DISTRICT's operations or its services provided under this AGREEMENT, including without limitation bodily injury, death, personal injury, or property damage to any property, including physical damage to or loss of the SCHOOL DISTRICT's property or any property in the care, custody or control of the SCHOOL DISTRICT. The obligation to indemnify shall extend to all claims and losses that arise from willful acts or active negligence by the SCHOOL DISTRICT, its officials, officers, employees, or other agents.

5. NON-DISCRIMINATION

- 5.1** It is the policy of the COLLEGE and COMPTON DISTRICT to provide fair and equitable treatment of all individuals participating in its programs without regard to ethnicity, religion, sexual identity, national origin, ancestry, age, or physical handicap.
- 5.2** The COLLEGE and COMPTON DISTRICT is committed to providing a work and learning environment free of intimidation, harassment and unlawful discrimination. The COLLEGE, COLLEGE DISTRICT and the SCHOOL DISTRICT share in the responsibility of providing a harassment-free employment and educational environment in complying with both federal and state mandates and guidelines regarding non-discrimination and sexual harassment.

6. INSURANCE

- 6.1.** The SCHOOL DISTRICT, in order to protect the COMPTON DISTRICT, its agents, employees and officers against claims and liability for death, injury, loss and damage arising out of or in any manner connected with the performance and operation of the terms of this agreement, shall secure and maintain in force during the entire term of this agreement, an insurance policy or an approved program of self-insurance for general liability and auto liability in the amount of not less than ONE MILLION DOLLARS (\$1,000,000) per incident/\$2,000,000 aggregate, and property damage insurance of not less than ONE HUNDRED THOUSAND DOLLARS (\$100,000) per accident with a reliable insurance carrier authorized to do such public liability and property damage insurance business in the state of California. Said policy of insurance or program of self-insurance shall expressly name the COMPTON DISTRICT, its agents, employees and officers as an additional insured for the purposes of this AGREEMENT. A certificate of insurance including such endorsement shall be furnished to the COMPTON DISTRICT.

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Note: "Education Code" and "EC" refer to the California Education Code

Note: "CCR" refers to the California Code of Regulations

6.2. The COMPTON DISTRICT, in order to protect the SCHOOL DISTRICT, its agents, employees and officers against claims and liability for death, injury, loss and damage arising out of or in any manner connected with the performance and operation of the terms of this agreement, shall secure and maintain in force during the entire term of this agreement, an insurance policy or an approved program of self-insurance for general liability and auto liability in the amount of not less than ONE MILLION DOLLARS (\$1,000,000) per incident/\$2,000,000 aggregate, and property damage insurance of not less than ONE HUNDRED THOUSAND DOLLARS (\$100,000) per accident with a reliable insurance carrier authorized to do such public liability and property damage insurance business in the state of California. Said policy of insurance or program of self-insurance shall expressly name the SCHOOL DISTRICT, its agents, employees and officers as an additional insured for the purposes of this AGREEMENT. A certificate of insurance including such endorsement shall be furnished to the SCHOOL DISTRICT.

7. DUAL ENROLLMENT POINTS OF CONTACT

- 7.1** The COLLEGE, COMPTON DISTRICT and the SCHOOL DISTRICT shall each appoint an educational administrator to serve as designated point of contact for the Dual Enrollment Partnership.
- 7.2** The COLLEGE, COMPTON DISTRICT and the SCHOOL DISTRICT are each responsible for providing immediate written notification to the other party regarding any changes in contact information over the course of any given term.

8. FILING OF DUAL ENROLLMENT PARTNERSHIP AGREEMENT

- 8.1** A copy of this AGREEMENT shall be filed with the California Community Colleges Chancellor's Office before the start of the Dual Enrollment partnership between the COLLEGE, COMPTON DISTRICT and the SCHOOL DISTRICT.
- 8.2** Any revision and subsequent submission of this AGREEMENT (including any appendices) shall be by mutual agreement of the COLLEGE, COMPTON DISTRICT and the SCHOOL DISTRICT and shall be in accordance with Chancellor's Office instructions.

9. TERM OF DUAL ENROLLMENT PARTNERSHIP AGREEMENT

- 9.1** The term of this AGREEMENT shall be for one year (beginning July 1 and ending June 30), and shall be renewable annually unless otherwise cancelled or terminated by the COLLEGE, COMPTON DISTRICT and the SCHOOL DISTRICT pursuant to Section 10 of this AGREEMENT.

10. CANCELLATION AND TERMINATION OF DUAL ENROLLMENT PARTNERSHIP AGREEMENT

- 10.1** Either the COLLEGE, COMPTON DISTRICT or the SCHOOL DISTRICT may cancel this AGREEMENT by giving at least 30-day written notice prior to the start of any course(s) to be offered as part of the Dual Enrollment partnership.

10.2 Either the COLLEGE, COMPTON DISTRICT or SCHOOL DISTRICT may terminate this AGREEMENT by giving at least 30-day written notice specifying the date and scope of such termination. Such notice of termination shall not affect students currently enrolled in Dual Enrollment courses offered as part of this AGREEMENT.

11. NOTICES

11.1 Any and all notices required to be given hereunder shall be deemed given when personally delivered to the other party or deposited in the United States mail, certified or registered, postage prepaid, return receipt requested, at the following addresses and to the attention of the persons indicated below.

COLLEGE

Compton College 1111

E. Artesia Blvd.

Compton, California 90221

ATTN: Dr. Keith Curry, President

COMPTON DISTRICT

Compton Community College District

1111 E. Artesia Blvd.

Compton, California 90221

ATTN: Dr. Keith Curry, CEO

SCHOOL DISTRICT

Paramount Unified School District

15110 California Avenue

Paramount, CA 90723

ATTN: Dr. Ruth Perez, Superintendent

12. ACCEPTANCE OF FACSIMILE SIGNATURES

12.1 The COLLEGE, COMPTON DISTRICT, and the SCHOOL DISTRICT agree that agreements ancillary to this AGREEMENT and related documents to be entered into in connection with this AGREEMENT will be considered signed when the signature of a party is delivered by facsimile transmission. Such facsimile signature will be treated in all respects as having the same effect as an original signature.

13. GOVERNING LAW

13.1 This AGREEMENT has been made in and will be construed in accordance with the laws of the State of California and exclusive venue for any action involving this Agreement will be in Los Angeles County.

14. SEVERABILITY

14.1 If any provisions of this AGREEMENT are or become contrary to State law or regulations of other agencies or decisions of courts of competent jurisdictions, the COLLEGE, COMPTON DISTRICT and the SCHOOL DISTRICT agree to renegotiate these portions accordingly without affecting the balance or intent of this AGREEMENT.

15. AUTHORIZATION WARRANTY

15.1 The COLLEGE, COMPTON DISTRICT and the SCHOOL DISTRICT hereby represent and warrant that the persons executing this AGREEMENT for each District is an authorized agent who has actual authority to bind the District to each and every term, condition, and obligation set forth in this AGREEMENT and that all requirements of the District have been fulfilled to provide such actual authority.

16. COUNTERPARTS

16.1 This AGREEMENT may be executed in any number or counterparts, each of which will be an original, but all of which together will constitute one instrument executed on the same date.

IN WITNESS WHEREOF, the COLLEGE, COMPTON DISTRICT and the SCHOOL DISTRICT have caused this AGREEMENT to be subscribed in its behalf by its duly authorized officers, the day, month, and year indicated below.

Compton College

By: _____ Date _____
Dr. Keith Curry
President

*Note: "AB 288" refers to California Assembly Bill No. 288 Chapter 618
Note: "Education Code" and "EC" refer to the California Education Code
Note: "CCR" refers to the California Code of Regulations*

DUAL ENROLLMENT PARTNERSHIP AGREEMENT

Compton Community College District

By: _____
Dr. Keith Curry
CEO

Date _____

Compton Unified School District

By: _____
Signature of authorized officer

Date _____

Ruben Frutos
Print Name of Undersigned

Assistant Superintendent
Print Title of Undersigned

Note: "AB 288" refers to California Assembly Bill No. 288 Chapter 618
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APPENDIX A - *Dual Enrollment Pathways*

Pursuant to California Assembly Bill No. 288, the COLLEGE, COMPTON DISTRICT and SCHOOL DISTRICT enter into this partnership agreement to offer Dual Enrollment Pathways to high school students for the purposes of expanding dual enrollment opportunities to facilitate college and career readiness, particularly among students who may not already be college-bound or who are underrepresented in higher education.

The goal of the Dual Enrollment partnership is to offer seamless pathways from high school to community college to promote: 1) academic preparation for transfer to four-year colleges/universities; and/or
2) completion of career and technical education programs for entry into the workforce.

The following pathways are included in the Dual Enrollment partnership agreement between the COLLEGE, COMPTON DISTRICT and SCHOOL DISTRICT:

1. *CSU GE-Breadth Certification Pathway**

This pathway includes COLLEGE courses, which have been approved to meet one of the General Education Breadth requirements (i.e., Areas A through E) for the California State University (CSU) system.

2. *Intersegmental General Education Transfer Curriculum (IGETC) Pathway***

This pathway includes COLLEGE courses, which have been approved to meet the lower-division general education requirements at any CSU or University of California campus.

3. *Career and Technical Education Pathways****

These pathways represent courses required to complete low-unit certificates in a variety of career and technical education programs at the COLLEGE DISTRICT. The following pathways are currently included in this Dual Enrollment Agreement:

Administration of Justice

Due to the evolving nature of technical industries, specific pathways in any given year will reflect current industry standards and demand. By mutual agreement of the COLLEGE, COMPTON DISTRICT, and the SCHOOL DISTRICT, additional career and technical education pathways that align with AB 288 guidelines are permissible.

** The specific courses offered during any particular term may vary. All courses offered within this pathway shall represent courses approved for CSU GE-Breadth Certification in the semester in which they are offered.*

*** The specific courses offered during any particular term may vary. All courses offered within this pathway shall represent courses approved for the Intersegmental General Education Transfer Curriculum (IGETC) for UC and CSU in the semester in which they are offered.*

**** Offerings within the career and technical education pathways are subject to instructor availability and instructional facilities and/or equipment. As such, they may vary accordingly in any given term. All efforts will be made to offer coursework each term that will permit students to complete low-unit certificates in career and technical education.*

Sample Dual Enrollment Courses

Represented below are the Dual Enrollment that are included in this Agreement between Compton College and Compton Community College District and the partnering school district. For each pathway, a model series of representative courses also has been identified. ***Finalization of courses to be offered via AB 288 Dual Enrollment pathways is contingent upon division approval.***

The partnering school district may elect to offer coursework within an identified College and Career Access Pathway to provide its students with the opportunity to complete a sequence of college-level courses designed to: 1) facilitate progress toward certificate and/or degree completion in specified career and technical education programs at Compton College, or 2) to meet lower division general education course requirements for transfer to University of California (UC) and/or California State University (CSU) campuses.

Career and Technical Education Pathways†

Administration of Justice

- AJ 100 – Introduction to Administration of Justice
- AJ 103 – Concepts of Criminal Law I
- AJ 115 – Community and Human Relations
- AJ 130 – Criminal Procedures
- AJ 131 – Legal Aspects of Evidence
- AJ 170 – Laws of Arrest, Search, and Seizure
- PSYC 5 – General Psychology*
- SOCI 101 – Introduction to Sociology*

Transfer/General Education Pathways

California State University (CSU) General Education Breadth**

- COMS 100 (A1)
- ART 101 (C1)
- HIST 101 or 102 (C2)
- ECON 5 (D2)
- COMS 260 (D3)
- POLS 1 (D8)
- BUS 17 (E)

*** The specific courses offered during any particular term may vary, as all courses offered within this pathway shall represent courses approved for CSU GE-Breadth Certification in the semester in which they are offered.*

Intersegmental General Education Transfer Curriculum (IGETC)***

- FILM 110 (Area 3)
- HIST 101 (Area 3)
- HIST 102 (Area 3)
- ECON 5 (Area 4)
- ESTU 1 or 3 or 5 (Area 4)
- ANTH 1 (Area 5)

APPENDIX B –

Appendix B must be completed and submitted for each term during which COLLEGE coursework is offered as the SCHOOL DISTRICT as part of a College and Career Access Pathways (CCAP) partnership governed by California Assembly Bill No. 288, Chapter 618.

SAMPLE SCHEDULE

Summer (M-F) 2019

Period	Course	Start Time	End time	Days	Instructor	Room	Weeks
1	HDEV 110	8:05 a.m.	9:11 a.m.	M-F			6
2	LIBSCI 1	9:16 a.m.	10:13 a.m.	M-F			6

Fall (T/W/TH) 2019

Period	Course	Start Time	End time	Days	Instructor	Room	Weeks
1	AJ 100	8:05 a.m.	9:11 a.m.	T/W/TH			16

Spring (T/W/TH/F) 2020

Period	Course	Start Time	End time	Days	Instructor	Room	Weeks
1	SLNG 111 (4)	8:05 a.m.	9:11 a.m.	T/W/TH/F			16

Summer (M-F) 2020

Period	Course	Start Time	End time	Days	Instructor	Room	Weeks
1	SLNG 112 (4)	8:05 a.m.	9:11 a.m.	M-F			8

Fall (T/W/TH) 2020

Period	Course	Start Time	End time	Days	Instructor	Room	Weeks
1	AJ 103	8:05 a.m.	9:11 a.m.	T/W/TH			16

Spring (T/W/TH) 2021

Period	Course	Start Time	End time	Days	Instructor	Room	Weeks
1	AJ 115	8:05 a.m.	9:11 a.m.	T/W/TH			16

Summer (M-F) 2021

Period	Course	Start Time	End time	Days	Instructor	Room	Weeks
1	GEOG 1 & 6 (4)	8:05 a.m.	9:11 a.m.	M-F			8

Fall (T/W/TH) 2021

Period	Course	Start Time	End time	Days	Instructor	Room	Weeks
1	ENGL 1A (4)	8:05 a.m.	9:11 a.m.	T/W/TH/F			16
2	BIO 15	9:16 a.m.	10:013a.m.	T/W/TH			

Winter (M-F) 2021

Period	Course	Start Time	End time	Days	Instructor	Room	Weeks
1	Film 110	8:05 a.m.	9:11 a.m.	M-F			5

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: February 12, 2019
SUBJECT: Monthly Financial Statements, January 2019

BACKGROUND INFORMATION:

Business Services provides a financial statement each month. Staff has prepared a financial statement for each fund in the state-required J-200 format. The information provided includes the Adopted Budget, Revised Budget, Expenditures through January 31, 2019 and the percentage of the budget remaining. Highlights include revenues received in excess of \$100,000.

HIGHLIGHTS

Fund 01 – General Fund Revenues

- Received revenue of \$1,321,425 for Property Taxes
- Received revenue of \$722,701 for 18-19 first quarter Lottery Educational apportionment
- Received revenue of \$2,646,300 for 18-19 second apportionment Title 1 grant
- Received revenue of \$255,184 for 18-19 Title II, Improving Teacher Quality Local Grant

Fund 11 – Adult Education Fund Revenues

- Received revenue of \$3,040,062 for 18-19 first apportionment Adult Education Block Grant

Fund 12 – Child Development Fund Revenues

- Received revenue of \$179,548 for California State Preschool program

Fund 13 – Cafeteria Fund Revenues

- Received revenue of \$780,727 from Federal Child Nutrition program

Fund 21 – Building Fund Revenues

- No highlights to report

**Fund 25 – Capital Facilities Fund
Revenues**

- No highlights to report

**Fund 35 – County School Facilities Fund
Revenues**

- No highlights to report

**Fund 40 – Special Reserve Fund for Capital Outlay Projects
Revenues**

- No highlights to report

**Fund 67.1 – Worker’s Compensation Fund
Revenues**

- Received revenue of \$153,509 from District contributions for Worker’s Compensation

**Fund 67.2 – Early Retirees Health and Welfare Fund
Revenues**

- Received revenue of \$308,905 from Early Retirees and the District for Health and Welfare premium contributions

PREPARED BY:

Patricia Tu, Director of Fiscal Services

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 3: Positive School Climate and Environments Conducive to Learning

- Goal 3: Create a safe and civil learning environment for all stakeholders that incorporates restorative practices

**PARAMOUNT UNIFIED SCHOOL DISTRICT
GENERAL FUND-COMBINED (01)
ACTUALS THROUGH 1/31/19**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2018-2019 Adopted Budget	2018-2019 Current Budget	Actuals Through 1/31/19	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	169,313,594	170,452,880	78,716,618	54%
4	2) Federal Revenues	8100-8299	9,371,366	11,660,488	206,136	98%
5	3) Other State Revenues	8300-8599	11,909,394	13,651,144	3,895,872	71%
6	4) Other Local Revenues	8600-8799	2,501,896	2,638,409	1,789,924	32%
7	5) Total Revenues		193,096,250	198,402,921	84,608,550	57%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	86,784,964	90,175,382	40,733,400	55%
10	2) Classified Salaries	2000-2999	24,364,341	25,772,675	12,967,728	50%
11	3) Employee Benefits	3000-3999	44,379,048	45,425,429	19,124,160	58%
12	4) Books and Supplies	4000-4999	19,797,994	18,650,549	4,602,247	75%
13	5) Services, Other Operating Expenses	5000-5999	21,631,761	24,986,266	10,269,694	59%
14	6) Capital Outlay	6000-6599	4,150,000	4,569,473	822,122	82%
15		7100-7299				
16	7) Other Outgo	7400-7499	88,000	88,000	21,100	76%
17	8) Direct Support/Indirect Costs	7300-7399	(196,235)	(212,210)	(338)	100%
18	9) Total Expenditures		200,999,873	209,455,564	88,540,113	58%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		(7,903,623)	(11,052,643)	(3,931,563)	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	5,778,988	5,975,928	1,591,000	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		(5,778,988)	(5,975,928)	(1,591,000)	
34						
35	E. Net Increase (Decrease) in Fund Balance		(13,682,611)	(17,028,571)	(5,522,563)	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	57,058,666	57,058,666	57,058,666	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		57,058,666	57,058,666	57,058,666	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		57,058,666	57,058,666	57,058,666	
44	2) Ending Balance June 30		43,376,055	40,030,095	51,536,103	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	40,000	40,000	40,000	
49	Stores	9712	300,000	300,000	300,000	
50	Legally Restricted Balance	9740	5,598,701	3,615,501	3,615,501	
51	b) Designated for Economic Unc.	9789	13,000,000	13,000,000	13,000,000	
52	Designated for Mandated Cost	9775-9780	-	-	-	
53	Designated for Digital High School	9775-9780	-	-	-	
54	Designated for Anticipated State Rev. Cuts	9775-9780	-	-	-	
55	Designated for Other Assignments	9780	18,100,293	18,100,293	18,100,293	
56	c) Undesignated Amount for Projects	9790				
57	d) Unappropriated Amount	9790	6,337,061	4,974,301	16,480,309	

**PARAMOUNT UNIFIED SCHOOL DISTRICT
ADULT EDUCATION FUND (11)
ACTUALS THROUGH 1/31/19**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2018-2019 Adopted Budget	2018-2019 Current Budget	Actuals Through 1/31/19	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	790,069	698,471	25	100%
5	3) Other State Revenues	8300-8599	5,828,777	6,080,125	-	100%
6	4) Other Local Revenues	8600-8799	151,050	194,232	37,897	80%
7	5) Total Revenues		6,769,896	6,972,828	37,922	99%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	1,404,416	1,554,695	631,376	59%
10	2) Classified Salaries	2000-2999	586,393	619,263	297,899	52%
11	3) Employee Benefits	3000-3999	698,857	756,093	311,607	59%
12	4) Books and Supplies	4000-4999	268,239	396,729	78,192	80%
13	5) Services, Other Operating Expenses	5000-5999	4,122,824	4,533,201	153,734	97%
14	6) Capital Outlay	6000-6599	-	(2,413)	-	0%
15		7100-7299				
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	105,269	123,657	338	100%
18	9) Total Expenditures		7,185,998	7,981,225	1,473,146	82%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		(416,102)	(1,008,397)	(1,435,224)	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		-	-	-	
34						
35	E. Net Increase (Decrease) in Fund Balance		(416,102)	(1,008,397)	(1,435,224)	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	2,129,882	2,129,882	2,129,882	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		2,129,882	2,129,882	2,129,882	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		2,129,882	2,129,882	2,129,882	
44	2) Ending Balance June 30		1,713,780	1,121,485	694,658	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	368,849	368,849	56,930	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9780	1,344,931	752,636	637,728	
53	c) Undesignated Amount for Projects	9790				
54	d) Unappropriated Amount	9790	-	-	-	

**PARAMOUNT UNIFIED SCHOOL DISTRICT
CHILD DEVELOPMENT FUND (12)
ACTUALS THROUGH 1/31/19**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2018-2019 Adopted Budget	2018-2019 Current Budget	Actuals Through 1/31/19	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	184,000	184,000	5,388	97%
5	3) Other State Revenues	8300-8599	1,707,673	1,722,673	826,048	52%
6	4) Other Local Revenues	8600-8799	27,000	13,091	1,784	86%
7	5) Total Revenues		1,918,673	1,919,764	833,220	57%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	525,812	473,619	208,378	56%
10	2) Classified Salaries	2000-2999	659,436	667,292	302,013	55%
11	3) Employee Benefits	3000-3999	431,518	419,226	182,325	57%
12	4) Books and Supplies	4000-4999	29,336	88,056	7,671	91%
13	5) Services, Other Operating Expenses	5000-5999	169,605	168,605	41,268	76%
14	6) Capital Outlay	6000-6599		-	-	0%
15		7100-7299				
16	7) Other Outgo	7400-7499		-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	90,966	90,966	-	100%
18	9) Total Expenditures		1,906,673	1,907,764	741,655	61%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		12,000	12,000	91,565	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		-	-	-	
34						
35	E. Net Increase (Decrease) in Fund Balance		12,000	12,000	91,565	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	655,663	655,663	655,663	
40	b) Unaudited Actual Adj.	9792		-	-	
41	c) As of July 1 - Unaudited		655,663	655,663	655,663	
42	d) Audit Adj/Restatement	9793		-	-	
43	e) Net Beginning Balance		655,663	655,663	655,663	
44	2) Ending Balance June 30		667,663	667,663	747,228	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	607,970	607,970	687,535	
51	b) Designated for Economic Unc.	9770		-	-	
52	Other Assignments	9775-9780	59,693	59,693	59,693	
53	c) Undesignated Amount for Projects	9790				
54	d) Unappropriated Amount	9790	-	-	-	

**PARAMOUNT UNIFIED SCHOOL DISTRICT
CAFETERIA - ENTERPRISE FUND (13)
ACTUALS THROUGH 1/31/19**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2018-2019 Adopted Budget	2018-2019 Current Budget	Actuals Through 1/31/19	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	\$ 8,261,000	8,261,000	429,968	95%
5	3) Other State Revenues	8300-8599	\$ 652,000	652,000	33,047	95%
6	4) Other Local Revenues	8600-8799	\$ 387,000	387,000	3,424	99%
7	5) Total Revenues		\$ 9,300,000	9,300,000	466,439	95%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999		-	-	0%
10	2) Classified Salaries	2000-2999	\$ 3,556,860	3,797,295	1,888,554	50%
11	3) Employee Benefits	3000-3999	\$ 1,655,147	1,666,403	776,885	53%
12	4) Books and Supplies	4000-4999	\$ 3,875,885	3,901,551	2,144,390	45%
13	5) Services, Other Operating Expenses	5000-5999	\$ 132,108	53,847	119,528	-122%
14	6) Capital Outlay	6000-6599	\$ 72,000	40,000	1,549	96%
15		7100-7299	\$ -	-		
16	7) Other Outgo	7400-7499	\$ -	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	9) Total Expenditures		9,292,000	9,459,096	4,930,906	48%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		8,000	(159,096)	(4,464,467)	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		-	-	-	
34						
35	E. Net Increase (Decrease) in Fund Balance		8,000	(159,096)	(4,464,467)	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	400,530	400,530	400,530	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		400,530	400,530	400,530	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		400,530	400,530	400,530	
44	2) Ending Balance June 30		408,530	241,434	(4,063,937)	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	245,360	78,264	(4,227,107)	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9780	163,170	163,170	163,170	
53	c) Undesignated Amount for Projects	9790				
54	d) Unrestricted Net Position	9790	-	-	-	

**PARAMOUNT UNIFIED SCHOOL DISTRICT
BUILDING FUND (14)
ACTUALS THROUGH 1/31/19**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2018-2019 Adopted Budget	2018-2019 Current Budget	Actuals Through 1/31/19	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	-	-	-	0%
7	5) Total Revenues		-	-	-	0%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	-	-	-	0%
10	2) Classified Salaries	2000-2999	244,695	253,063	171,302	0%
11	3) Employee Benefits	3000-3999	113,503	105,929	53,361	0%
12	4) Books and Supplies	4000-4999	104,752	353,752	190,067	46%
13	5) Services, Other Operating Expenses	5000-5999	1,416,611	1,619,860	559,761	0%
14	6) Capital Outlay	6000-6599	2,308,427	1,855,384	1,394,922	25%
15		7100-7299	-	-	-	
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	9) Total Expenditures		4,187,988	4,187,988	2,369,413	43%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		(4,187,988)	(4,187,988)	(2,369,413)	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	4,187,988	4,187,988	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted Programs	8990-8999	-	-	-	
32						
33	4) Total, Other Financing Sources/Uses		4,187,988	4,187,988	-	
34						
35	E. Net Increase (Decrease) in Fund Balance		-	-	(2,369,413)	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	802	802	802	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		802	802	802	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		802	802	802	
44	2) Ending Balance June 30		802	802	(2,368,611)	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740				
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9780	802	802	(2,368,611)	
53	c) Undesignated Amount for Projects	9790				
54	d) Unappropriated Amount	9790	-	-	-	

**PARAMOUNT UNIFIED SCHOOL DISTRICT
BUILDING FUND (21)
ACTUALS THROUGH 1/31/19**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2018-2019 Adopted Budget	2018-2019 Current Budget	Actuals Through 1/31/19	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	60,000	60,000	7,637	87%
7	5) Total Revenues		60,000	60,000	7,637	0%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	-	-	-	0%
10	2) Classified Salaries	2000-2999	-	-	-	0%
11	3) Employee Benefits	3000-3999	-	-	-	0%
12	4) Books and Supplies	4000-4999	1,000	1,000	-	100%
13	5) Services, Other Operating Expenses	5000-5999	1,000	1,000	750	0%
14	6) Capital Outlay	6000-6599	-	-	-	0%
15		7100-7299	-	-	-	
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	9) Total Expenditures		2,000	2,000	750	63%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		58,000	58,000	6,887	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		-	-	-	
34						
35	E. Net Increase (Decrease) in Fund Balance		58,000	58,000	6,887	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	1,596,100	1,596,100	1,596,100	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		1,596,100	1,596,100	1,596,100	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		1,596,100	1,596,100	1,596,100	
44	2) Ending Balance June 30		1,654,100	1,654,100	1,602,987	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	1,654,100	1,654,100	1,602,987	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9780	-	-	-	
53	c) Undesignated Amount for Projects	9790	-	-	-	
54	d) Unappropriated Amount	9790	-	-	-	

**PARAMOUNT UNIFIED SCHOOL DISTRICT
BUILDING FUND (21.1)
ACTUALS THROUGH 1/31/19**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2018-2019 Adopted Budget	2018-2019 Current Budget	Actuals Through 1/31/19	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	334,000	334,000	66,840	0%
7	5) Total Revenues		334,000	334,000	66,840	0%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	-	-	-	0%
10	2) Classified Salaries	2000-2999	-	-	-	0%
11	3) Employee Benefits	3000-3999	-	-	-	0%
12	4) Books and Supplies	4000-4999	-	277,831	108,088	61%
13	5) Services, Other Operating Expenses	5000-5999	-	253,780	120,599	52%
14	6) Capital Outlay	6000-6599	6,500,000	7,340,989	2,777,228	62%
15		7100-7299	-	-	-	
16	7) Other Outgo	7400-7499	5,500,000	5,500,000	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	9) Total Expenditures		12,000,000	13,372,600	3,005,915	0%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		(11,666,000)	(13,038,600)	(2,939,075)	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted Programs	8990-8999	-	-	-	
32						
33	4) Total, Other Financing Sources/Uses		-	-	-	
34						
35	E. Net Increase (Decrease) in Fund Balance		(11,666,000)	(13,038,600)	(2,939,075)	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	13,689,064	13,689,064	13,689,064	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		13,689,064	13,689,064	13,689,064	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		13,689,064	13,689,064	13,689,064	
44	2) Ending Balance June 30		2,023,064	650,464	10,749,989	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	-	-	-	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9780	2,023,064	650,464	10,749,989	
53	c) Undesignated Amount for Projects	9790	-	-	-	
54	d) Unappropriated Amount	9790	-	-	-	

**PARAMOUNT UNIFIED SCHOOL DISTRICT
CAPITAL FACILITIES FUND (25)
ACTUALS THROUGH 1/31/19**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2018-2019 Adopted Budget	2018-2019 Current Budget	Actuals Through 1/31/19	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	250,000	250,000	63,452	75%
7	5) Total Revenues		250,000	250,000	63,452	75%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	74,195	78,598	39,490	50%
10	2) Classified Salaries	2000-2999	5,000	38,456	34,197	11%
11	3) Employee Benefits	3000-3999	28,721	44,589	22,106	50%
12	4) Books and Supplies	4000-4999	120,000	66,273	-	100%
13	5) Services, Other Operating Expenses	5000-5999	180,000	180,000	26,235	85%
14	6) Capital Outlay	6000-6599	-	-	-	0%
15		7100-7299	-	-	-	
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	9) Total Expenditures		407,916	407,916	122,028	70%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		(157,916)	(157,916)	(58,576)	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	750,000	750,000	750,000	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted Programs	8990-8999	-	-	-	
32						
33	4) Total, Other Financing Sources/Uses		750,000	750,000	750,000	
34						
35	E. Net Increase (Decrease) in Fund Balance		592,084	592,084	691,424	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	3,550,150	3,550,150	3,550,150	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		3,550,150	3,550,150	3,550,150	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		3,550,150	3,550,150	3,550,150	
44	2) Ending Balance June 30		4,142,234	4,142,234	4,241,574	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	-	-	-	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9780	4,142,234	4,142,234	4,241,574	
53	c) Undesignated Amount for Projects	9790	-	-	-	
54	d) Unappropriated Amount	9790	-	-	-	

**PARAMOUNT UNIFIED SCHOOL DISTRICT
COUNTY SCHOOL FACILITIES FUND (35)
ACTUALS THROUGH 1/31/19**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2018-2019 Adopted Budget	2018-2019 Current Budget	Actuals Through 1/31/19	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	4,500	4,500	1,501	67%
7	5) Total Revenues		4,500	4,500	1,501	67%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	-	-	-	0%
10	2) Classified Salaries	2000-2999	-	-	-	0%
11	3) Employee Benefits	3000-3999	-	-	-	0%
12	4) Books and Supplies	4000-4999	-	-	-	0%
13	5) Services, Other Operating Expenses	5000-5999	75,000	75,000	27,907	63%
14	6) Capital Outlay	6000-6599	-	-	-	0%
15		7100-7299	-	-	-	
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	9) Total Expenditures		75,000	75,000	27,907	63%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		(70,500)	(70,500)	(26,406)	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		-	-	-	
34						
35	E. Net Increase (Decrease) in Fund Balance		(70,500)	(70,500)	(26,406)	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	309,570	309,570	309,570	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		309,570	309,570	309,570	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		309,570	309,570	309,570	
44	2) Ending Balance June 30		239,070	239,070	283,164	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	19,810	19,810	19,810	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9780	219,260	219,260	263,354	
53	c) Undesignated Amount for Projects	9790				
54	d) Unappropriated Amount	9790	-	-	-	

**PARAMOUNT UNIFIED SCHOOL DISTRICT
SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS (40)
ACTUALS THROUGH 1/31/19**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2018-2019 Adopted Budget	2018-2019 Current Budget	Actuals Through 1/31/19	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	10,000	10,000	1,504	85%
7	5) Total Revenues		10,000	10,000	1,504	85%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	-	-	-	0%
10	2) Classified Salaries	2000-2999	-	-	-	0%
11	3) Employee Benefits	3000-3999	-	-	-	0%
12	4) Books and Supplies	4000-4999	-	-	-	0%
13	5) Services, Other Operating Expenses	5000-5999	-	-	-	0%
14	6) Capital Outlay	6000-6599	-	-	-	0%
15		7100-7299	-	-	-	0%
16	7) Other Outgo	7400-7499	1,129,900	1,129,900	551,896	51%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	9) Total Expenditures		1,129,900	1,129,900	551,896	51%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		(1,119,900)	(1,119,900)	(550,392)	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	841,000	841,000	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		841,000	841,000	841,000	
34						
35	E. Net Increase (Decrease) in Fund Balance		(278,900)	(278,900)	290,608	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	326,455	326,455	326,455	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		326,455	326,455	326,455	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		326,455	326,455	326,455	
44	2) Ending Balance June 30		47,555	47,555	617,063	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	-	-	-	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9780	47,555	47,555	617,063	
53	c) Undesignated Amount for Projects	9790	-	-	-	
54	d) Unappropriated Amount	9790	-	-	-	

PARAMOUNT UNIFIED SCHOOL DISTRICT
SELF INSURANCE FUND - Workers Compensation (67.1)
ACTUALS THROUGH 1/31/19

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2018-2019 Adopted Budget	2018-2019 Current Budget	Actuals Through 1/31/19	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	2,019,201	2,019,201	884,749	56%
7	5) Total Revenues		2,019,201	2,019,201	884,749	0%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	-	-	-	0%
10	2) Classified Salaries	2000-2999	-	-	-	0%
11	3) Employee Benefits	3000-3999	-	-	-	0%
12	4) Books and Supplies	4000-4999	-	-	-	0%
13	5) Services, Other Operating Expenses	5000-5999	2,322,348	2,322,348	1,529,726	34%
14	6) Capital Outlay	6000-6599	-	-	-	0%
15		7100-7299	-	-	-	0%
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	9) Total Expenditures		2,322,348	2,322,348	1,529,726	0%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		(303,147)	(303,147)	(644,977)	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		-	-	-	
34						
35	E. Net Increase (Decrease) in Fund Balance		(303,147)	(303,147)	(644,977)	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	5,306,259	5,306,259	5,306,259	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		5,306,259	5,306,259	5,306,259	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		5,306,259	5,306,259	5,306,259	
44	2) Ending Balance June 30		5,003,112	5,003,112	4,661,282	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	-	-	-	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Designated for Workers' Comp Payments	9775-9780	5,003,112	5,003,112	4,661,282	
53	c) Undesignated Amount for Projects	9790	-	-	-	
54	d) Unappropriated Amount	9790	-	-	-	

**PARAMOUNT UNIFIED SCHOOL DISTRICT
 SELF INSURANCE FUND - EARLY RETIREES HEALTH AND WELFARE (67.2)
 ACTUALS THROUGH 1/31/19**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2018-2019 Adopted Budget	2018-2019 Current Budget	Actuals Through 1/31/19	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	4,059,461	4,059,461	1,896,009	53%
7	5) Total Revenues		4,059,461	4,059,461	1,896,009	53%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	-	-	-	0%
10	2) Classified Salaries	2000-2999	-	-	-	0%
11	3) Employee Benefits	3000-3999	-	-	-	0%
12	4) Books and Supplies	4000-4999	-	-	-	0%
13	5) Services, Other Operating Expenses	5000-5999	1,780,358	1,780,358	323,034	82%
14	6) Capital Outlay	6000-6599	-	-	-	0%
15		7100-7299	-	-	-	0%
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	9) Total Expenditures		1,780,358	1,780,358	323,034	82%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		2,279,103	2,279,103	1,572,975	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		-	-	-	
34						
35	E. Net Increase (Decrease) in Fund Balance		2,279,103	2,279,103	1,572,975	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	9,059,425	9,059,425	9,059,425	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		9,059,425	9,059,425	9,059,425	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		9,059,425	9,059,425	9,059,425	
44	2) Ending Balance June 30		11,338,528	11,338,528	10,632,400	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	-	-	-	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9775-9780	11,338,528	11,338,528	10,632,400	
53	c) Undesignated Amount for Projects	9790	-	-	-	
54	d) Unappropriated Amount	9790	-	-	-	

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: February 12, 2019
SUBJECT: Monthly Financial Statements, January 2019 – Special Education

BACKGROUND INFORMATION:

Per the Board's request Business Services is providing a financial statement each month for Special Education. Staff has prepared a financial statement in the state-required J-200 format. The information provided includes the Adopted Budget, Revised Budget, Expenditures through January 31, 2019 and the percentage of the budget remaining.

HIGHLIGHTS

Fund 01 – General Fund – Special Education Revenues

- Received revenue of \$1,289,732 for 17-18 Local Assistance apportionment

PREPARED BY:

Patricia Tu, Director of Fiscal Services

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 3: Positive School Climate and Environments Conducive to Learning

- Goal 3: Create a safe and civil learning environment for all stakeholders that incorporates restorative practices

**PARAMOUNT UNIFIED SCHOOL DISTRICT
SPECIAL EDUCATION (01)
ACTUALS THROUGH 1/31/19**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2018-19 Adopted Budget	2018-2019 Current Budget	Actuals Through 1/31/19	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	
4	2) Federal Revenues	8100-8299	3,056,839	2,842,039	(1,305,315)	146%
5	3) Other State Revenues	8300-8599	6,348,809	6,513,332	2,929,707	55%
6	4) Other Local Revenues	8600-8799	1,505,736	1,491,526	1,459,708	2%
7	5) Total Revenues		10,911,384	10,846,897	3,084,100	72%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	11,362,669	12,025,197	5,413,985	55%
10	2) Classified Salaries	2000-2999	4,788,889	4,927,925	3,172,182	36%
11	3) Employee Benefits	3000-3999	6,046,809	6,151,066	2,736,796	56%
12	4) Books and Supplies	4000-4999	62,190	77,745	41,688	46%
13	5) Services, Other Operating Expenses	5000-5999	4,625,484	5,052,128	1,836,675	64%
14	6) Capital Outlay	6000-6599		-	-	0%
15		7100-7299	-	-	-	0%
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	125,632	148,345	14	100%
18	9) Total Expenditures		27,011,673	28,382,406	13,201,340	53%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		(16,100,289)	(17,535,509)	(10,117,240)	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929				
27	b) Transfers Out	7610-7629				
28	2) Other Sources/Uses					
29	a) Sources	8930-8979				
30	b) Uses	7630-7699				
31	3) Contributions to Restricted					
32	Programs	8900-8999	16,100,289	17,015,145	-	
33	4) Total, Other Financing Sources/Uses		16,100,289	17,015,145	-	
34						
35	E. Net Increase (Decrease) in Fund Balance		-	(520,364)	(10,117,240)	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	1,739,775	1,739,775	1,739,775	
40	b) Unaudited Actual Adj.	9792				
41	c) As of July 1 - Unaudited		1,739,775	1,739,775	1,739,775	
42	d) Audit Adj/Restatement	9793				
43	e) Net Beginning Balance		1,739,775	1,739,775	1,739,775	
44	2) Ending Balance June 30		1,739,775	1,219,411	(8,377,465)	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711				
49	Stores	9712				
50	Legally Restricted Balance	9740	1,739,775	1,219,411	(8,377,465)	
51	b) Designated for Economic Unc.	9770				
52	Designated for H&W Benefit Payments	9775-9780	-	-	-	
53	c) Undesignated Amount for Projects	9790				
54	d) Unappropriated Amount	9790	-	-	-	

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: February 12, 2019
SUBJECT: Monthly Financial Statements, January 2019 – Self-Insurance Fund – Health and Welfare

BACKGROUND INFORMATION:

Per the Board's request Business Services is providing a financial statement each month for Fund 67.0. Staff has prepared a financial statement in the state-required J-200 format. The information provided includes the Adopted Budget, Revised Budget, Expenditures through January 31, 2019 and the percentage of the budget remaining. Highlights include revenues received in excess of \$100,000.

HIGHLIGHTS

Fund 67.0 – Self-Insurance Fund Revenues

- Received revenue of \$2,228,108 from Employee and the District for Health and Welfare Premium Contributions

PREPARED BY:

Patricia Tu, Director of Fiscal Services

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 3: Positive School Climate and Environments Conducive to Learning

- Goal 3: Create a safe and civil learning environment for all stakeholders that incorporates restorative practices

**PARAMOUNT UNIFIED SCHOOL DISTRICT
 SELF INSURANCE FUND - Health Welfare (67.0)
 ACTUALS THROUGH 1/31/19**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2018-2019 Adopted Budget	2018-2019 Current Budget	Actuals Through 1/31/19	% of Budget Remaining
2	A. Revenue:					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	23,134,655	23,134,655	9,106,142	61%
7	5) Total Revenues		23,134,655	23,134,655	9,106,142	61%
8	B. Expenditures					
9	1) Certificated Salaries	1000-1999	-	-	-	0%
10	2) Classified Salaries	2000-2999	-	-	-	0%
11	3) Employee Benefits	3000-3999	-	-	-	0%
12	4) Books and Supplies	4000-4999	-	-	-	0%
13	5) Services, Other Operating Expenses	5000-5999	23,134,655	23,134,655	5,808,265	75%
14	6) Capital Outlay	6000-6599	-	-	-	0%
15		7100-7299	-	-	-	0%
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	9) Total Expenditures		23,134,655	23,134,655	5,808,265	75%
19						
20	C. Excess (Deficiency) of Revenues					
21	Over Expenditures Before Other					
22	Financing Sources and Uses		-	-	3,297,877	
23						
24	D. Other Financing Sources/Uses					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	4) Total, Other Financing Sources/Uses		-	-	-	
34						
35	E. Net Increase (Decrease) in Fund Balance		-	-	3,297,877	
36						
37	F. Fund Balance Reserves					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	445,593	445,593	445,593	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		445,593	445,593	445,593	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		445,593	445,593	445,593	
44	2) Ending Balance June 30		445,593	445,593	3,743,470	
45						
46	Components of Ending Fund Balance					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	-	-	-	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9775-9780	445,593	445,593	3,743,470	
53	c) Unrestricted Net Assets	9790	-	-	-	
54	d) Unappropriated Amount	9790	-	-	-	

Paramount Unified School District

TO: Ruth Perez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent – Business Services
DATE: February 12th, 2019
SUBJECT: Average Daily Attendance Summary Report Through
January 24, 2019 and the Fifth Monthly School Enrollment Report

BACKGROUND INFORMATION:

Average daily attendance summary reports are prepared monthly by the Business Division based on information provided from each school site.

HIGHLIGHTS:

Average Daily Attendance (ADA)

General Education

- Actual TK/K-12 ADA decreased 244 (-2.50 %) from Projected P-2 ADA for the 5th month of 2018-19
 - Grade TK/K increased 2 (0.57 %) from Projected to Actual
 - Grades 1-3 decreased 37 (-1.83 %) from Projected to Actual
 - Grades 4-8 decreased 99 (-2.58 %) from Projected to Actual
 - Grades 9-12 decreased 110 (-3.38 %) from Projected to Actual
- Actual enrollment as of the 5th month decreased 383 from 2017-18 to 2018-19
 - Grade TK/K decreased 89 (-9.73 %) from 2017-18 to 2018-19
 - Grades 1-3 decreased 61 (-2.04 %) from 2017-18 to 2018-19
 - Grades 4-8 decreased 202 (-3.54 %) from 2017-18 to 2018-19
 - Grades 9-12 decreased 31 (-0.67 %) from 2017-18 to 2018-19
- Rate of Attendance for General K-12 at the 5th month was 97%, compared to 97% in 2017-18

Special Education

- Actual TK/K-12 ADA increased 33 (8.15 %) from Projected P-2 ADA for the 5th month of 2018-19
- Actual enrollment as of the 5th month increased 13 from 2017-18 to 2018-19
 - Grades TK-8 increased 9 (2.26 %) from 2017-18 to 2018-19
 - Grades 9-12 increased 4 (1.54 %) from 2017-18 to 2018-19

INFORMATION ITEM: 4.4-I

PREPARED BY:

Patricia Tu, Director – Fiscal Services

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 3: Positive School Climate and Environments Conducive to Learnings

- Goal 3: Create a safe and civil learning environment for all stakeholders that incorporates restorative practices

**Paramount Unified School District
2018-2019
Average Daily Attendance Summary**

Program	Grade	P-2	ADA	% of	Actual	% of	Rate of
School	Type	Projected	Projected	Projected ADA	ADA	Actual ADA	Attendance
		ADA *	5th Month	5th Month	5th Month	5th Month	5th Month
General Ed.				TK - K			
Alondra	K	N/A	N/A	N/A	N/A	N/A	N/A
Collins	TK/K	87	61	70%	65	75%	93%
Gaines	TK/K	115	81	70%	76	66%	95%
Hollydale	TK/K	85	60	70%	73	86%	95%
Jackson	K	N/A	N/A	N/A	N/A	N/A	N/A
Jefferson	K	51	36	70%	24	48%	96%
Keppel	TK/K	77	54	70%	44	58%	94%
Lincoln	TK/K	93	65	70%	73	78%	95%
Los Cerritos	TK/K	83	58	70%	53	63%	96%
Mokler	TK/K	98	69	70%	63	65%	96%
Paramount Park	K	N/A	N/A	N/A	N/A	N/A	N/A
Roosevelt	TK/K	86	60	70%	65	75%	94%
Tanner	TK/K	86	60	70%	56	65%	95%
Wirtz	TK/K	85	60	70%	72	85%	95%
Zamboni	K	N/A	N/A	N/A	N/A	N/A	N/A
Subtotal		946	663	70%	665	70%	95%
General Ed.				1-3			
Alondra	1-3	N/A	N/A	N/A	N/A	N/A	N/A
Collins	1-3	250	175	70%	182	73%	95%
Gaines	1-3	324	227	70%	226	70%	97%
Hollydale	1-3	268	188	70%	194	72%	96%
Jackson	1-3	N/A	N/A	N/A	N/A	N/A	N/A
Jefferson	1-3	151	106	70%	108	72%	96%
Keppel	1-3	243	170	70%	161	66%	96%
Lincoln	1-3	295	207	70%	206	70%	97%
Los Cerritos	1-3	256	179	70%	156	61%	96%
Mokler	1-3	313	219	70%	203	65%	97%
Paramount Park	1-3	N/A	N/A	N/A	N/A	N/A	N/A
Roosevelt	1-3	273	191	70%	191	70%	96%
Tanner	1-3	253	177	70%	177	70%	96%
Wirtz	1-3	254	178	70%	177	70%	96%
Zamboni	1-3	N/A	N/A	N/A	N/A	N/A	N/A
Subtotal		2880	2018	70%	1981	69%	96%
General Ed.				4-8			
Alondra	4-8	1024	718	70%	640	62%	98%
Collins	4-8	176	123	70%	118	67%	96%
Gaines	4-8	-	N/A	N/A	N/A	N/A	N/A
Hollydale	4-8	551	386	70%	373	68%	97%
Jackson	4-8	671	470	70%	525	78%	97%
Jefferson	4-8	111	78	70%	88	79%	97%
Keppel	4-8	178	125	70%	109	61%	97%
Lincoln	4-8	202	142	70%	148	73%	97%
Los Cerritos	4-8	161	113	70%	118	73%	96%
Mokler	4-8	188	132	70%	139	74%	97%
Paramount Park	4-8	738	517	70%	487	66%	97%
Roosevelt	4-8	189	132	70%	135	71%	97%
Tanner	4-8	177	124	70%	105	59%	97%
Wirtz	4-8	200	140	70%	124	62%	97%
Zamboni	4-8	902	632	70%	623	69%	97%
Community Day	4-8	N/A	N/A	N/A	1	N/A	N/A
Home/Hospital	K-8	N/A	N/A	N/A	1	N/A	N/A
Subtotal		5,468	3832	70%	3733	68%	97%
General Ed.	K-8	9,294	6513	70%	6379	69%	97%

Note: ADA is projected at 95% of projected enrollment except for:
Independent Study, County Special Ed and Adult Ed which are based on 2017-18 P-2 ADA

**Paramount Unified School District
2018-2019
Average Daily Attendance Summary**

Program	Grade	P-2	ADA	% of	Actual	% of	Rate of	
School	Type	Projected	Projected	Projected ADA	ADA	Actual ADA	Attendance	
		ADA *	5th Month	5th Month	5th Month	5th Month	5th Month	
General Ed								
			9-12					
Community Day	9-12	N/A	N/A	N/A	9	N/A	N/A	
Buena Vista Continuation	9-12	94	66	70%	90	96%	N/A	
Paramount High	9-12	3316	2324	70%	2,260	68%	97%	
Paramount High-West	9-12	1231	863	70%	689	56%	97%	
Odyssey Stem Academy	9-12	N/A	N/A	N/A	91	N/A	98%	
Home/Hospital	9-12	N/A	N/A	N/A	3	N/A	N/A	
Cal-SAFE	9-12	N/A	N/A	N/A	N/A	N/A	N/A	
Subtotal	9-12	4,641	3,252	70%	3,142	68%	97%	
Total General K-12		13,935	9,765	70%	9,521	68%	97%	
Special Ed								
			K-8					
Alondra	K-8	61	43	70%	39	64%	99%	
Collins	K-8	29	20	70%	22	76%	94%	
Gaines	K-8	-	N/A	N/A	N/A	N/A	N/A	
Hollydale	K-8	45	32	70%	34	76%	96%	
Jackson	K-8	24	17	70%	23	96%	97%	
Jefferson	K-8	31	22	70%	30	98%	94%	
Keppel	K-8	-	N/A	N/A	N/A	N/A	N/A	
Lincoln	K-8	19	13	70%	17	89%	91%	
Los Cerritos	K-8	64	45	70%	37	58%	93%	
Mokler	K-8	-	N/A	N/A	N/A	N/A	N/A	
Paramount Park	K-8	26	18	70%	19	72%	94%	
Roosevelt	K-8	35	25	70%	28	79%	94%	
Tanner	K-8	-	N/A	N/A	N/A	N/A	N/A	
Wirtz	TK/K-8	-	N/A	N/A	6	N/A	91%	
Zamboni	K-8	29	20	70%	17	58%	95%	
Home/Hospital	K-8	N/A	N/A	N/A	1	N/A	N/A	
Extended Year	K-8	N/A	N/A	N/A	N/A	N/A	N/A	
NonPublic School	K-8	N/A	N/A	N/A	N/A	N/A	N/A	
Subtotal	K-8	363	254	70%	272	75%	95%	
Special Ed								
			9-12					
Paramount High School	9-12	215	151	70%	158	73%	93%	
Buena Vista Continuation	9-12	N/A	N/A	N/A	6	N/A	N/A	
Home/Hospital	9-12	N/A	N/A	N/A	2	N/A	N/A	
NonPublic School	9-12	N/A	N/A	N/A	N/A	N/A	N/A	
Extended Year	9-12	N/A	N/A	N/A	N/A	N/A	N/A	
Subtotal		215	151	70%	166	77%	93%	
Total Special Ed	K-12	578	405	70%	438	76%	94%	
Independent Study	K-12	N/A	N/A	N/A	9	N/A	N/A	
Total Independent Study	K-12	N/A	N/A	N/A	9	N/A	N/A	
County Students - SpEd	K-12	N/A	N/A	N/A	N/A	N/A	N/A	
Total County Students	K-12	N/A	N/A	N/A	N/A	N/A	N/A	
ALL PROGRAMS EXCEPT FOR ADULT ED								
General Ed		13,935	9,765	70%	9,521	68%	97%	
Special Ed		578	405	70%	438	76%	94%	
Independent Study		N/A	N/A	N/A	9	N/A	N/A	
County Students		N/A	N/A	N/A	N/A	N/A	N/A	
Grand Total Except for Adult Ed		14,513	10,171	70%	9,969	69%	97%	
Adult Ed		474	332	70%	335	N/A	N/A	

Note: ADA is projected at 95% of projected enrollment except for:
Independent Study, County Special Ed and Adult Ed which are based on 2017-18 P-2 ADA

**Paramount Unified School District
2018-2019
Rate of Attendance Comparison**

School	Grade	1st Mo.	2nd Mo.	3rd Mo.	4th Mo.	5th Mo.	6th Mo.	7th Mo.	8th Mo.	9th Mo.	10th Mo.
General Ed.		K									
Alondra	TK/ K	N/A	N/A	N/A	N/A	N/A					
Collins	TK/ K	96%	95%	94%	94%	93%					
Gaines	TK/ K	97%	97%	96%	96%	95%					
Hollydale	TK/ K	97%	96%	96%	96%	95%					
Jackson	TK/ K	N/A	N/A	N/A	N/A	N/A					
Jefferson	TK/ K	98%	97%	97%	97%	96%					
Keppel	TK/ K	96%	97%	95%	94%	94%					
Lincoln	TK/ K	97%	97%	96%	96%	95%					
Los Cerritos	TK/ K	98%	97%	96%	96%	96%					
Mokler	TK/ K	98%	97%	96%	96%	96%					
Paramount Park	TK/ K	N/A	N/A	N/A	N/A	N/A					
Roosevelt	TK/ K	96%	96%	96%	95%	94%					
Tanner	TK/ K	97%	96%	96%	96%	95%					
Wirtz	TK/ K	97%	97%	96%	96%	95%					
Zamboni	TK/ K	N/A	N/A	N/A	N/A	N/A					
Subtotal		97%	96%	96%	95%	95%					
General Ed.		1-3									
Alondra	1-3	N/A	N/A	N/A	N/A	N/A					
Collins	1-3	97%	96%	96%	96%	95%					
Gaines	1-3	98%	98%	97%	97%	97%					
Hollydale	1-3	98%	97%	97%	96%	96%					
Jackson	1-3	N/A	N/A	N/A	N/A	N/A					
Jefferson	1-3	97%	96%	96%	96%	96%					
Keppel	1-3	98%	97%	97%	96%	96%					
Lincoln	1-3	97%	97%	97%	97%	97%					
Los Cerritos	1-3	97%	97%	96%	96%	96%					
Mokler	1-3	98%	98%	98%	98%	97%					
Paramount Park	1-3	N/A	N/A	N/A	N/A	N/A					
Roosevelt	1-3	97%	97%	97%	97%	96%					
Tanner	1-3	98%	97%	97%	97%	96%					
Wirtz	1-3	98%	98%	97%	97%	96%					
Zamboni	1-3	N/A	N/A	N/A	N/A	N/A					
Subtotal		98%	97%	97%	97%	96%					
General Ed		4-8									
Alondra	4-8	98%	98%	98%	98%	98%					
Collins	4-8	98%	97%	97%	96%	96%					
Gaines	4-8	N/A	N/A	N/A	N/A	N/A					
Hollydale	4-8	98%	98%	98%	97%	97%					
Jackson	4-8	97%	97%	97%	97%	97%					
Jefferson	4-8	98%	98%	97%	97%	97%					
Keppel	4-8	98%	98%	97%	97%	97%					
Lincoln	4-8	98%	98%	98%	97%	97%					
Los Cerritos	4-8	98%	98%	97%	97%	96%					
Mokler	4-8	98%	98%	98%	98%	97%					
Paramount Park	4-8	98%	97%	97%	97%	97%					
Roosevelt	4-8	98%	98%	98%	98%	97%					
Tanner	4-8	98%	98%	98%	97%	97%					
Wirtz	4-8	99%	98%	98%	97%	97%					
Zamboni	4-8	98%	98%	98%	98%	97%					
Community Day	4-8	N/A	N/A	N/A	N/A	N/A					
Subtotal		N/A	N/A	N/A	N/A	N/A					
General Ed.	K-8	98%	98%	98%	97%	97%					

*Note: ADA is projected at 95% of projected enrollment except for:
Independent Study, County Special Ed and Adult Ed which are based on 2017-18 P-2 ADA.

**Paramount Unified School District
2018-2019**

Rate of Attendance Comparison

School	Grade	1st Mo.	2nd Mo.	3rd Mo.	4th Mo.	5th Mo.	6th Mo.	7th Mo.	8th Mo.	9th Mo.	10th Mo.
General Ed		9-12									
Community Day	9-12	N/A	N/A	N/A	N/A	N/A					
Buena Vista High School	9-12	N/A	N/A	N/A	N/A	N/A					
Paramount High	9-12	98%	98%	98%	97%	97%					
Paramount High-West	9-12	98%	98%	98%	98%	97%					
Home to Hospital	9-12	N/A	N/A	N/A	N/A	N/A					
Cal-SAFE	9-12	N/A	N/A	N/A	N/A	N/A					
Subtotal											
Total General K-12		98%	98%	98%	97%	97%					
Special Ed		K-8									
Alondra	K-8	100%	100%	99%	99%	99%					
Collins	K-8	97%	96%	95%	94%	94%					
Gaines	K-8	N/A	N/A	N/A	N/A	N/A					
Hollydale	K-8	96%	96%	96%	96%	96%					
Jackson	K-8	99%	99%	98%	98%	97%					
Jefferson	K-8	96%	96%	95%	94%	94%					
Keppel	K-8	N/A	N/A	N/A	N/A	N/A					
Lincoln	K-8	92%	97%	91%	91%	91%					
Los Cerritos	K-8	94%	94%	94%	93%	93%					
Mokler	K-8	N/A	N/A	N/A	N/A	N/A					
Paramount Park	K-8	96%	95%	94%	94%	94%					
Roosevelt	K-8	95%	96%	96%	95%	94%					
Tanner	K-8	N/A	N/A	N/A	N/A	N/A					
Wirtz	K-8	95%	95%	95%	92%	91%					
Zamboni	K-8	94%	96%	95%	95%	95%					
Home to Hospital	K-8	N/A	N/A	N/A	N/A	N/A					
Extended Year	K-8	N/A	N/A	N/A	N/A	N/A					
NonPublic School	K-8	N/A	N/A	N/A	N/A	N/A					
Subtotal		96%	97%	96%	95%	95%					
Special Ed		9-12									
Paramount High School	9-12	94%	94%	94%	94%	93%					
Home to Hospital	9-12	N/A	N/A	N/A	N/A	N/A					
NonPublic School	9-12	N/A	N/A	N/A	N/A	N/A					
Extended Year	9-12	N/A	N/A	N/A	N/A	N/A					
Subtotal		94%	94%	94%	94%	93%					
Total Special Ed	K-12	95%	94%	94%	95%	94%					
Independent Study	K-12	N/A	N/A	N/A	N/A	N/A					
Total Independent Study	K-12	N/A	N/A	N/A	N/A	N/A					
County Students - SpEd	K-12	N/A	N/A	N/A	N/A	N/A					
Total County Students	K-12	N/A	N/A	N/A	N/A	N/A					
ALL PROGRAMS EXCEPT FOR ADULT ED											
General	K-12	98%	98%	97%	97%	97%					
Special Ed	K-12	95%	94%	95%	95%	94%					
Independent Study	K-12	N/A	N/A	N/A	N/A	N/A					
County Students	K-12	N/A	N/A	N/A	N/A	N/A					
Grand Total Except for Adult Ed		98%	98%	98%	97%	97%					
Adult Ed		N/A	N/A	N/A	N/A	N/A					

*Note: ADA is projected at 95% of projected enrollment except for:
Independent Study, County Special Ed and Adult Ed which are based on 2017-18 P-2 ADA.



District Schools Monthly School Enrollment Report

Year: 2017-2018

Report: ATD606

Through end of Report Period: 6 (01/18/2018)

School	Type	1st 09/08	2nd 10/06	3rd 11/03	4th 12/01	5th 12/29	6th 01/18	7th	8th	9th	10th	11th	12th	13th
Regular Education		K												
Collins School		78	89	89	91	89	88							
Gaines School		110	110	111	113	112	116							
Hollydale School		83	85	85	84	83	83							
Jefferson School		51	51	52	52	52	52							
Keppel School		61	71	71	68	66	65							
Lincoln School		99	102	100	101	102	103							
Los Cerritos School		79	79	78	78	79	74							
Mokler School		96	100	98	98	99	99							
Roosevelt School		82	83	82	81	81	81							
Tanner School		75	78	75	75	76	75							
Wirtz School		75	79	82	83	81	79							
Subtotal		889	927	923	924	920	915							

Regular Education		1-3												
Collins School		255	262	265	266	269	271							
Gaines School		301	305	306	308	309	309							
Hollydale School		296	293	293	292	290	287							
Jefferson School		166	169	172	174	175	178							
Keppel School		259	263	258	258	257	255							
Lincoln School		298	298	298	299	301	301							
Los Cerritos School		244	247	248	247	246	248							
Mokler School		303	308	306	304	303	301							
Roosevelt School		286	292	291	290	290	292							
Tanner School		266	267	268	267	269	267							
Wirtz School		278	282	280	279	280	282							
Subtotal		2,952	2,986	2,985	2,984	2,989	2,991							

Regular Education		4-8												
Alondra School		942	950	951	956	956	952							
Collins School		154	157	159	166	169	169							
Community Day School		3	3	3	3	3	3							
Hollydale School		580	583	581	579	577	577							
Jackson School		811	828	827	831	830	826							
Jefferson School		132	134	135	135	135	137							
Keppel School		166	171	168	169	167	166							
Lincoln School		206	206	204	205	203	204							
Los Cerritos School		187	190	191	192	191	188							
Mokler School		228	233	231	231	231	229							
Paramount Park School		762	774	771	765	762	760							
Roosevelt School		204	209	210	210	209	207							
Tanner School		173	177	179	177	176	179							
Wirtz School		202	203	201	202	202	200							



District Schools Monthly School Enrollment Report

Year: 2017-2018

Report: ATD606

Through end of Report Period: 6 (01/18/2018)

School	Type	1st 09/08	2nd 10/06	3rd 11/03	4th 12/01	5th 12/29	6th 01/18	7th	8th	9th	10th	11th	12th	13th
Zamboni School		893	910	904	907	909	907							
Subtotal		5,643	5,728	5,715	5,728	5,720	5,704							

Regular Education 9-12

	11	29	31	29	29	28	28							
	12	105	107	104	101	100	100							
Subtotal		134	138	133	130	128	128							
Community Day School	9	2	2	4	5	5	5							
	10	4	5	8	8	8	8							
	11	4	5	4	5	4	4							
	12	3	2	3	3	4	4							
Subtotal		13	14	19	21	21	21							
Paramount High School	9	1,165	1,179	1,176	1,165	1,161	1,154							
	10	1,171	1,183	1,178	1,178	1,182	1,183							
	11	1,094	1,098	1,094	1,085	1,083	1,079							
	12	1,057	1,063	1,061	1,063	1,062	1,057							
Subtotal		4,487	4,523	4,509	4,491	4,488	4,473							
(9-12) Subtotal		4,634	4,675	4,661	4,642	4,637	4,622							
Total K-12	Reg.	14,118	14,316	14,284	14,278	14,266	14,232							

Regular K-8 Totals

Alondra School	942	950	951	956	956	952								
Collins School	487	508	513	523	527	528								
Community Day School	3	3	3	3	3	3								
Gaines School	411	415	417	421	421	425								
Hollydale School	959	961	959	955	950	947								
Jackson School	811	828	827	831	830	826								
Jefferson School	349	354	359	361	362	367								
Keppel School	486	505	497	495	490	486								
Lincoln School	603	606	602	605	606	608								
Los Cerritos School	510	516	517	517	516	510								
Mokler School	627	641	635	633	633	629								
Paramount Park School	762	774	771	765	762	760								
Roosevelt School	572	584	583	581	580	580								
Tanner School	514	522	522	519	521	521								
Wirtz School	555	564	563	564	563	561								
Zamboni School	893	910	904	907	909	907								
Subtotal		9,484	9,641	9,623	9,636	9,629	9,610							

Regular 9-12 Totals

Buena Vista High School	134	138	133	130	128	128								
Community Day School	13	14	19	21	21	21								
Paramount High School	4,487	4,523	4,509	4,491	4,488	4,473								
Subtotal		4,634	4,675	4,661	4,642	4,637	4,622							



District Schools Monthly School Enrollment Report

Year: 2017-2018

Report: ATD606

Through end of Report Period: 6 (01/18/2018)

School	Type	1st 09/08	2nd 10/06	3rd 11/03	4th 12/01	5th 12/29	6th 01/18	7th	8th	9th	10th	11th	12th	13th
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Total Regular Education	K-12	14,118	14,316	14,284	14,278	14,266	14,232							
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Home Hospital K-8

Collins School	2	2	1	1	1	1								
Jackson School	1	1	1	1	1	1								
Lincoln School	0	0	1	0	0	0								
Paramount Park School	1	1	1	1	1	0								
Zamboni School	1	1	2	1	1	1								
Subtotal		5	5	6	4	4	3							

Home Hospital 9-12

Buena Vista High School	0	0	0	1	1	0								
Community Day School	1	1	1	0	0	0								
Paramount High School	2	3	4	5	5	4								
Subtotal		3	4	5	6	6	4							
Total Home Hospital		8	9	11	10	10	7							

Independent Study K-8

Jefferson School	0	0	0	0	2	0								
Keppel School	0	0	1	0	0	0								
Subtotal		0	0	1	0	2	0							

Independent Study 9-12

Paramount High School	0	0	1	2	2	0								
Subtotal		0	0	1	2	2	0							
Total Independent Study		0	0	2	2	4	0							

Special Day Class K-8

Alondra School	58	59	60	61	61	60								
Collins School	32	33	35	37	38	38								
Hollydale School	49	50	51	51	52	54								
Jackson School	24	24	24	24	23	24								
Jefferson School	35	37	38	38	38	38								
Lincoln School	19	19	20	20	20	20								
Los Cerritos School	62	62	65	65	65	66								
Paramount Park School	28	27	27	27	27	27								
Roosevelt School	39	41	40	40	41	40								
Zamboni School	28	28	27	26	25	23								
Subtotal		374	380	387	389	390	390							

Special Day Class 9-12

Buena Vista High School	9	10	11	10	9	10								
Paramount High School	192	196	196	195	195	194								
Subtotal		201	206	207	205	204	204							
Total Special Day Class		575	586	594	594	594	594							



District Schools Monthly School Enrollment Report

Year: 2017-2018

Report: ATD606

Through end of Report Period: 6 (01/18/2018)

School	Type	1st 09/08	2nd 10/06	3rd 11/03	4th 12/01	5th 12/29	6th 01/18	7th	8th	9th	10th	11th	12th	13th
Home Hospital Special Ed K-8														
Alondra School		0	1	0	1	1	2							
Jackson School		0	0	0	0	1	0							
Jefferson School		1	1	1	1	1	0							
Keppel School		1	1	1	1	1	1							
Mokler School		2	2	2	2	2	2							
Subtotal		4	5	4	5	6	5							

Home Hospital Special Ed 9-12														
Buena Vista High School		0	0	0	1	1	0							
Paramount High School		2	3	3	4	4	4							
Subtotal		2	3	3	5	5	4							
Total Home Hospital Special Ed		6	8	7	10	11	9							

Adult Transition 9-12														
Paramount High School		48	48	48	48	47	47							
Subtotal		48	48	48	48	47	47							
Total Adult Transition		48	48	48	48	47	47							

ALL PROGRAMS

Regular Education	14,118	14,316	14,284	14,278	14,266	14,232								
Home Hospital	8	9	11	10	10	7								
Independent Study	0	0	2	2	4	0								
Special Day Class	575	586	594	594	594	594								
Home Hospital Special Ed	6	8	7	10	11	9								
Adult Transition	48	48	48	48	47	47								
Grand Total	14,755	14,967	14,946	14,942	14,932	14,889								

Instructional Days

Alondra School	17	20	20	14	10	8								
Buena Vista High School	17	20	20	14	10	8								
Collins School	17	20	20	14	10	8								
Community Day School	17	20	20	14	10	8								
Gaines School	17	20	20	14	10	8								
Hollydale School	17	20	20	14	10	8								
Jackson School	17	20	20	14	10	8								
Jefferson School	17	20	20	14	10	8								
Keppel School	17	20	20	14	10	8								
Lincoln School	17	20	20	14	10	8								
Los Cerritos School	17	20	20	14	10	8								
Mokler School	17	20	20	14	10	8								
Paramount High School	17	20	20	14	10	8								
Paramount Park School	17	20	20	14	10	8								
Roosevelt School	17	20	20	14	10	8								



District Schools Monthly School Enrollment Report

Year: 2017-2018

Report: ATD606

Through end of Report Period: 6 (01/18/2018)

School	Type	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	13th
		09/08	10/06	11/03	12/01	12/29	01/18							
Tanner School		17	20	20	14	10	8							
Wirtz School		17	20	20	14	10	8							
Zamboni School		17	20	20	14	10	8							



District Schools

Monthly School Enrollment Report

Through end of Report Period: 6 (01/24/2019)

Year: 2018-2019

Report: ATD606

School	Type	1st 09/14	2nd 10/12	3rd 11/09	4th 12/07	5th 12/31	6th 01/24	7th	8th	9th	10th	11th	12th	13th
Regular Education														
K														
Collins School		78	80	81	82	84	83							
Gaines School		87	94	97	98	98	99							
Hollydale School		86	87	85	85	85	85							
Jefferson School		34	37	36	37	36	38							
Keppel School		49	53	54	53	53	54							
Lincoln School		83	85	87	88	88	88							
Los Cerritos School		57	59	58	59	59	59							
Mokler School		78	79	78	78	77	78							
Roosevelt School		82	78	78	78	78	78							
Tanner School		70	71	73	70	72	72							
Wirtz School		89	93	92	91	92	92							
Subtotal		793	816	819	819	822	826							

Regular Education														
1-3														
Collins School		272	276	277	278	280	274							
Gaines School		329	333	335	336	335	334							
Hollydale School		284	288	290	289	289	291							
Jefferson School		156	162	162	162	162	160							
Keppel School		234	238	239	242	243	243							
Lincoln School		303	304	307	306	306	307							
Los Cerritos School		235	234	232	230	230	230							
Mokler School		300	301	300	297	295	294							
Roosevelt School		285	283	282	283	282	281							
Tanner School		266	266	265	261	261	255							
Wirtz School		261	265	260	260	261	261							
Subtotal		2,925	2,950	2,949	2,944	2,944	2,930							

Regular Education														
4-8														
Alondra School		937	941	933	929	928	928							
Collins School		172	178	178	175	177	175							
Community Day School		1	1	1	2	4	4							
Hollydale School		547	553	551	547	546	543							
Jackson School		766	779	780	775	774	772							
Jefferson School		129	130	129	129	129	128							
Keppel School		160	161	160	160	160	158							
Lincoln School		219	218	217	217	218	216							
Los Cerritos School		173	176	176	176	176	176							
Mokler School		203	204	205	205	204	202							
Paramount Park School		720	721	719	719	719	720							
Roosevelt School		199	197	199	196	195	196							
Tanner School		155	155	156	155	155	152							
Wirtz School		185	186	183	182	181	180							



District Schools

Monthly School Enrollment Report

Through end of Report Period: 6 (01/24/2019)

Year: 2018-2019

Report: ATD606

School	Type	1st 09/14	2nd 10/12	3rd 11/09	4th 12/07	5th 12/31	6th 01/24	7th	8th	9th	10th	11th	12th	13th
Zamboni School		913	917	918	916	914	907							
Subtotal		5,479	5,517	5,505	5,483	5,480	5,457							

Regular Education 9-12

Buena Vista High School	10	1	1	1	1	2	2							
	11	42	43	42	41	40	41							
	12	93	95	93	92	92	91							
Subtotal		136	139	136	134	134	134							
Community Day School	9	3	4	5	5	5	5							
	10	8	9	9	7	7	7							
	11	0	0	1	2	2	2							
	12	2	2	1	2	2	2							
Subtotal		13	15	16	16	16	16							
Odyssey STEM Academy	9	135	134	134	132	132	132							
Subtotal		135	134	134	132	132	132							
Paramount High School	9	1,019	1,025	1,021	1,022	1,022	1,020							
	10	1,139	1,148	1,151	1,151	1,146	1,140							
	11	1,141	1,150	1,145	1,141	1,141	1,130							
	12	1,021	1,024	1,025	1,026	1,024	1,019							
Subtotal		4,320	4,347	4,342	4,340	4,333	4,309							
(9-12) Subtotal		4,604	4,635	4,628	4,622	4,615	4,591							
Total K-12	Reg.	13,801	13,918	13,901	13,868	13,861	13,804							

Regular K-8 Totals

Alondra School		937	941	933	929	928	928							
Collins School		522	534	536	535	541	532							
Community Day School		1	1	1	2	4	4							
Gaines School		416	427	432	434	433	433							
Hollydale School		917	928	926	921	920	919							
Jackson School		766	779	780	775	774	772							
Jefferson School		319	329	327	328	327	326							
Keppel School		443	452	453	455	456	455							
Lincoln School		605	607	611	611	612	611							
Los Cerritos School		465	469	466	465	465	465							
Mokler School		581	584	583	580	576	574							
Paramount Park School		720	721	719	719	719	720							
Roosevelt School		566	558	559	557	555	555							
Tanner School		491	492	494	486	488	479							
Wirtz School		535	544	535	533	534	533							
Zamboni School		913	917	918	916	914	907							
Subtotal		9,197	9,283	9,273	9,246	9,246	9,213							

Regular 9-12 Totals

Buena Vista High School		136	139	136	134	134	134							
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District Schools

Monthly School Enrollment Report

Through end of Report Period: 6 (01/24/2019)

Year: 2018-2019

Report: ATD606

School	Type	1st 09/14	2nd 10/12	3rd 11/09	4th 12/07	5th 12/31	6th 01/24	7th	8th	9th	10th	11th	12th	13th
Community Day School		13	15	16	16	16	16							
Odyssey STEM Academy		135	134	134	132	132	132							
Paramount High School		4,320	4,347	4,342	4,340	4,333	4,309							
Subtotal		4,604	4,635	4,628	4,622	4,615	4,591							
Total Regular Education	K-12	13,801	13,918	13,901	13,868	13,861	13,804							

Home Hospital K-8

Alondra School		0	0	1	1	1	1							
Collins School		1	1	1	1	1	1							
Jackson School		0	0	0	0	1	1							
Wirtz School		1	1	0	0	1	1							
Subtotal		2	2	2	2	4	4							

Home Hospital 9-12

Paramount High School		3	4	6	8	9	10							
Subtotal		3	4	6	8	9	10							
Total Home Hospital		5	6	8	10	13	14							

Independent Study K-8

Jefferson School		0	0	0	0	1	0							
Subtotal		0	0	0	0	1	0							

Independent Study 9-12

Buena Vista High School		30	47	47	44	44	44							
Paramount High School		1	1	1	1	1	1							
Subtotal		31	48	48	45	45	45							
Total Independent Study		31	48	48	45	46	45							

Special Day Class K-8

Alondra School		55	56	57	57	57	56							
Collins School		34	35	34	34	34	34							
Hollydale School		52	50	49	51	51	52							
Jackson School		33	34	34	35	34	34							
Jefferson School		47	47	46	46	45	45							
Lincoln School		26	26	26	25	24	24							
Los Cerritos School		56	56	56	57	58	59							
Paramount Park School		29	29	29	29	28	28							
Roosevelt School		41	41	42	43	42	41							
Zamboni School		25	23	25	25	27	28							
Subtotal		398	397	398	402	400	401							

Special Day Class 9-12

Buena Vista High School		11	11	12	12	11	10							
Odyssey STEM Academy		2	2	2	2	2	2							
Paramount High School		191	190	189	187	187	186							



District Schools

Monthly School Enrollment Report

Through end of Report Period: 6 (01/24/2019)

Year: 2018-2019

Report: ATD606

School	Type	1st 09/14	2nd 10/12	3rd 11/09	4th 12/07	5th 12/31	6th 01/24	7th	8th	9th	10th	11th	12th	13th
Subtotal		204	203	203	201	200	198							
Total Special Day Class		602	600	601	603	600	599							

Home Hospital Special Ed K-8

Hollydale School	0	1	1	1	1	1	0							
Keppel School	1	1	1	1	1	1	1							
Mokler School	1	0	0	0	0	0	0							
Zamboni School	0	1	1	1	1	1	1							
Subtotal	2	3	3	3	3	3	2							

Home Hospital Special Ed 9-12

Paramount High School	5	5	5	5	5	5	4							
Subtotal	5	5	5	5	5	5	4							
Total Home Hospital Special Ed	7	8	8	8	8	8	6							

Adult Transition 9-12

Paramount High School	52	52	52	52	52	52	51							
Subtotal	52	52	52	52	52	52	51							
Total Adult Transition	52	52	52	52	52	52	51							

ALL PROGRAMS

Regular Education	13,801	13,918	13,901	13,868	13,861	13,804								
Home Hospital	5	6	8	10	13	14								
Independent Study	31	48	48	45	46	45								
Special Day Class	602	600	601	603	600	599								
Home Hospital Special Ed	7	8	8	8	8	6								
Adult Transition	52	52	52	52	52	51								
Grand Total	14,498	14,632	14,618	14,586	14,580	14,519								

Instructional Days

Alondra School	17	20	20	14	5	13								
Buena Vista High School	17	20	20	14	5	13								
Collins School	17	20	20	14	5	13								
Community Day School	17	20	20	14	5	13								
Gaines School	17	20	20	14	5	13								
Hollydale School	17	20	20	14	5	13								
Jackson School	17	20	20	14	5	13								
Jefferson School	17	20	20	14	5	13								
Keppel School	17	20	20	14	5	13								
Lincoln School	17	20	20	14	5	13								
Los Cerritos School	17	20	20	14	5	13								
Mokler School	17	20	20	14	5	13								
Odyssey STEM Academy	17	20	20	14	5	13								
Paramount High School	17	20	20	14	5	13								
Paramount Park School	17	20	20	14	5	13								



District Schools Monthly School Enrollment Report

Year: 2018-2019

Report: ATD606

Through end of Report Period: 6 (01/24/2019)

School	Type	1st 09/14	2nd 10/12	3rd 11/09	4th 12/07	5th 12/31	6th 01/24	7th	8th	9th	10th	11th	12th	13th
Roosevelt School		17	20	20	14	5	13							
Tanner School		17	20	20	14	5	13							
Wirtz School		17	20	20	14	5	13							
Zamboni School		17	20	20	14	5	13							